**Adult Basic Education Consortium Professional Development (PD) Plan**

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| **Consortium** |  |
| **Time Period** |  |
| **Consortium Manager** |  |
| **PD Planning Team Members** |  |

**Preparation: Looking at the Data**

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| **Data Review Questions** | **Response and Possible PD Implications from Data** |
| What are our trends with contact hours (Table A)? |  |
| What are our measurable skill gain trends (SiD “Level Gains with Post-Test Rates” Report)? |  |
| How well are we post-testing students (SiD “Level Gains with Post-Test Rates” Report)? |  |
| What additional program performance data trends do we see (all NRS tables and SiD reports)? |  |
| How do we compare to similar programs on the state ABE report card? |  |
| What expertise do we have with our local staff? (background characteristics, education, experience, etc.) |  |
| What strengths and needs are notable from staff observations or evaluations? |  |
| Are there specific needs identified from our student feedback (instructional time, programming, staffing, etc.)? |  |
| What are we proposing to implement that aligns with our local/regional WIOA plan (target sectors, labor market information, etc.)? |  |
| Any additional needs identified from other data? |  |

**Looking Toward the Future**

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| **Initiatives, Trends, and Outside Factors** | |
| **What are your district/ organization priorities?** |  |
| **What partnerships are potential opportunities?** |  |
| **What are the state and/or national ABE initiatives and priorities?** |  |

**Program Staff PD Activity Participation to Date**

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| **Initiative** | **Target staff** | **% of target staff that have participated** | **What are the program’s needs, plans and/or timeline for this professional development?** | **Program Priority Rating** |
| **Core Professional Development** | | | | |
| ABE Foundations |  |  |  |  |
| ACES TIF 101 - Academic, Career & Employability Skills; Transitions Integration Framework |  |  |  |  |
| CASAS Assessment Certification (5-years) |  |  |  |  |
| CCRS Foundations-ELA |  |  |  |  |
| CCRS Foundations-Math |  |  |  |  |
| DL Basics - Distance Learning Basics online course |  |  |  |  |
| Northstar Digital Literacy - take assessments |  |  |  |  |
| SiD (State ABE Database) Training |  |  |  |  |
| TABE Assessment Certification (5-years) |  |  |  |  |
| **Specialized Professional Development** | | | | |
| ACES TIF PLCs - Professional Learning Communities |  |  |  |  |
| ACP Course Design Cohort - Adult Career Pathways curriculum writing |  |  |  |  |
| ACP Program Development Cohort - Adult Career Pathways programming for managers |  |  |  |  |
| CCI - Career-focused Contextualized Basic Skills Instruction Cohort |  |  |  |  |
| CCRS Implementation Cohort-ELA |  |  |  |  |
| CCRS Implementation Cohort-Math |  |  |  |  |
| DL 101 - Distance Learning 101 |  |  |  |  |
| DL 102 - Distance Learning 102 |  |  |  |  |
| EBRI Study Circles - Evidence-Based Reading Instruction Study Circles |  |  |  |  |
| ESL Study Circles (Low-literacy, Pronunciation, Integrating Language & Numeracy) |  |  |  |  |
| SPARC - Support Professional’s Certificate |  |  |  |  |
| Standard Adult Diploma 101 Training |  |  |  |  |
| STAR- STudent Achievement in Reading |  |  |  |  |
| Technology Integration Initiative (TII) |  |  |  |  |
| Technology Leadership Academy (TLA) |  |  |  |  |
| UDL - Universal Design for Learning |  |  |  |  |
| **Annual Events** | | | | |
| ABE Math Institute |  |  |  |  |
| ABE Summer Institute |  |  |  |  |
| ABE Volunteer Management Conference |  |  |  |  |
| Language and Literacy Institute |  |  |  |  |
| MN Council of Teachers of Math (MCTM) Conference |  |  |  |  |
| Support Services Conference |  |  |  |  |
| **Additional Local (or Other) Professional Development** | | | | |
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| **ABE Consortium Professional Development Plan** | | **Name of Consortium:** |
| **Date Developed** |  | **SMART** goals are:   * **S**pecific – What? Why? How? * **M**easurable – How will I measure progress & know when I’ve achieved my goal? * **A**ction-Oriented – Can I take actions to accomplish this goal? * **R**ealistic – Is my goal challenging but still possible to achieve? * **T**ime-bound – What is my timeframe for this goal? |
| **Time Period for Plan** |  |
| **Consortium PD Lead(s)** |  |

**Directions:** *Refer to your data analysis and PD inventory on the previous pages to articulate your consortium goals with PD implications.*

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| **Priority Consortium Goals**  *(List 3-5 priority goals for your consortium that have PD implications.)* | **PD Activities**  *(How will you accomplish the goal? What specific* ***training/PD activities*** *will prepare staff to meet the goal?)* | **Target Participants**  *(Who will participate?)* | **Target Date**  *(When will the activities take place?)* | **Resources**  *(What resources are necessary to carry out the activities and meet the goals, including presenters & materials?)* | **Outcomes/Evaluation**  *(What specific measurable outcomes do we want to see?)* |
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