

A photograph of a person wearing a blue graduation cap and gown, standing outdoors with green trees in the background. The image is split horizontally by a blue banner containing the title.

Diplomas and Equivalencies

Brad Hasskamp | Adult Secondary Credential and Education Policy Specialist

14,113 GED Tests Taken in MN (July 2018-June 2019)

GED® Test Takers to Passer Funnel Chart

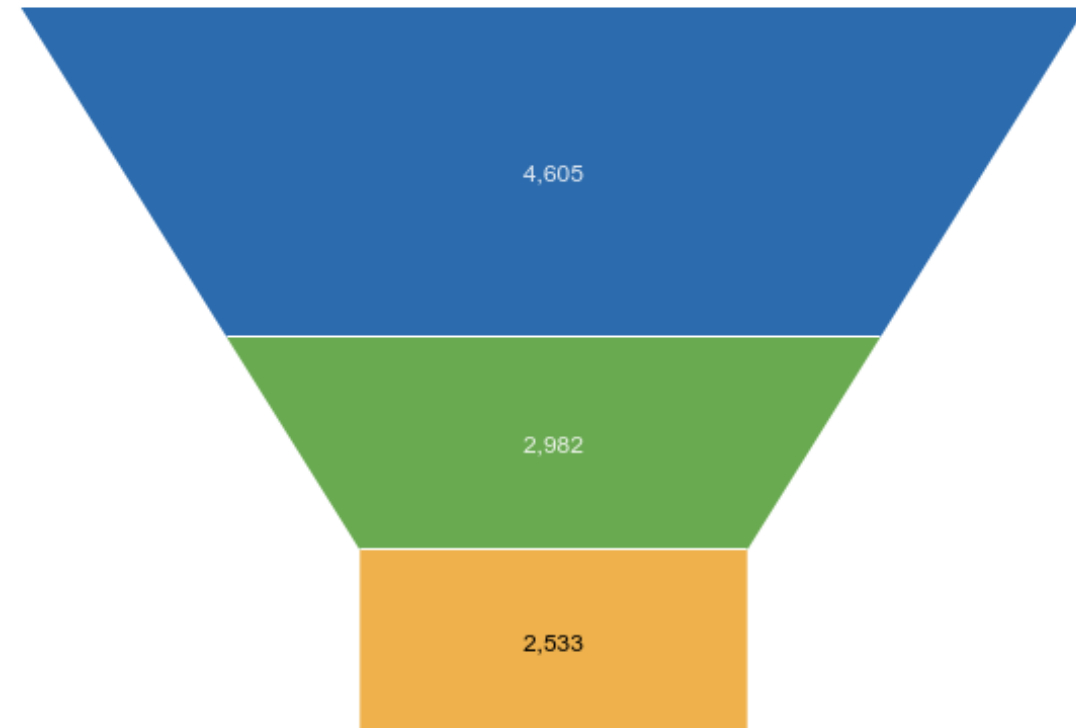
4,605 Testers (fewer than last year)

2,982 Test Completers

**2,533 High School Equivalency
Diploma Earners (more passers than
last year!)**

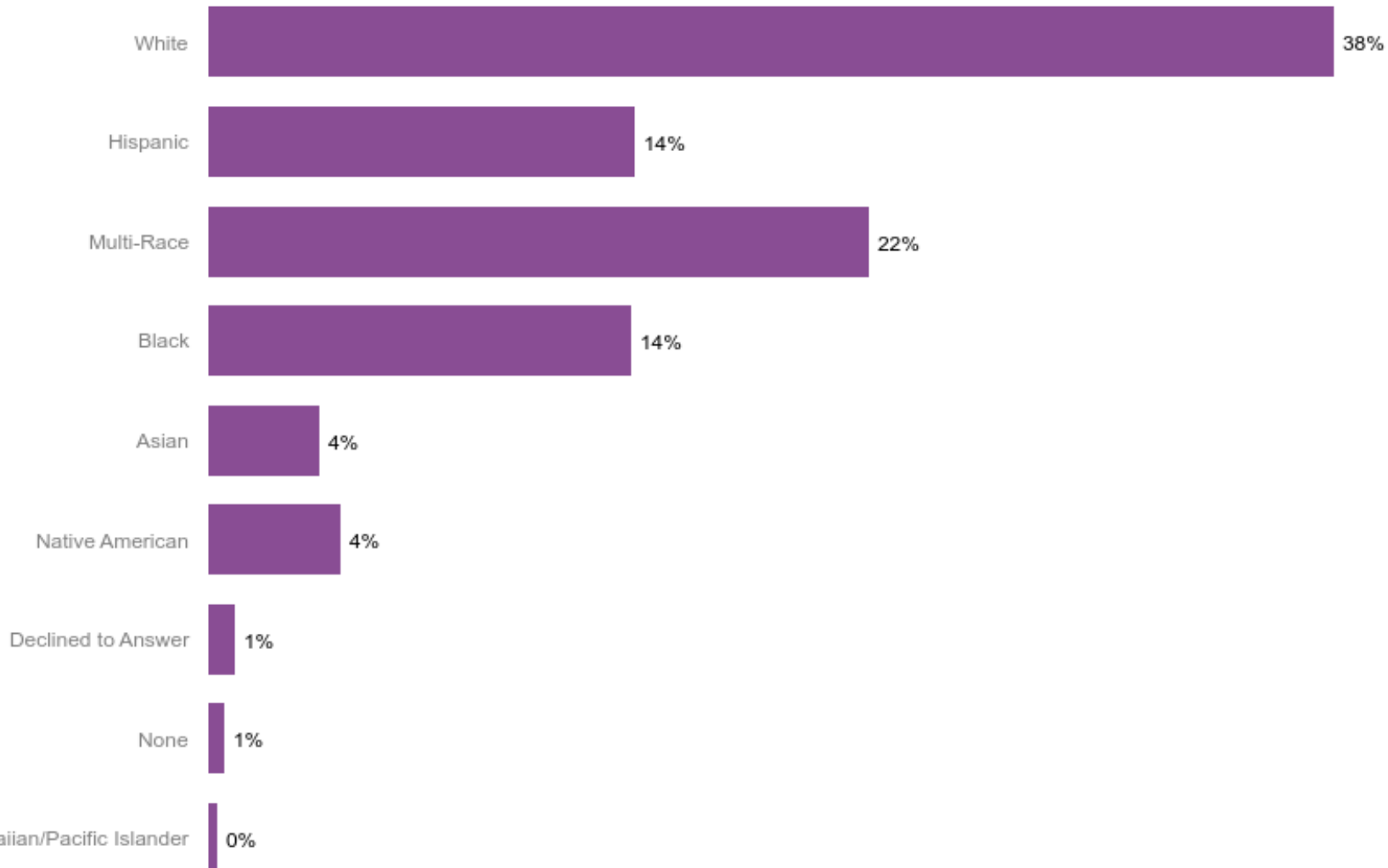
85% passing rate (compared to
national 79% passing rate)

May 2019 was the peak testing month
with 1,622 GED tests taken.



Who are the Minnesota testers?

Race/Ethnicity Percentages



Average Age = 26

47% are employed

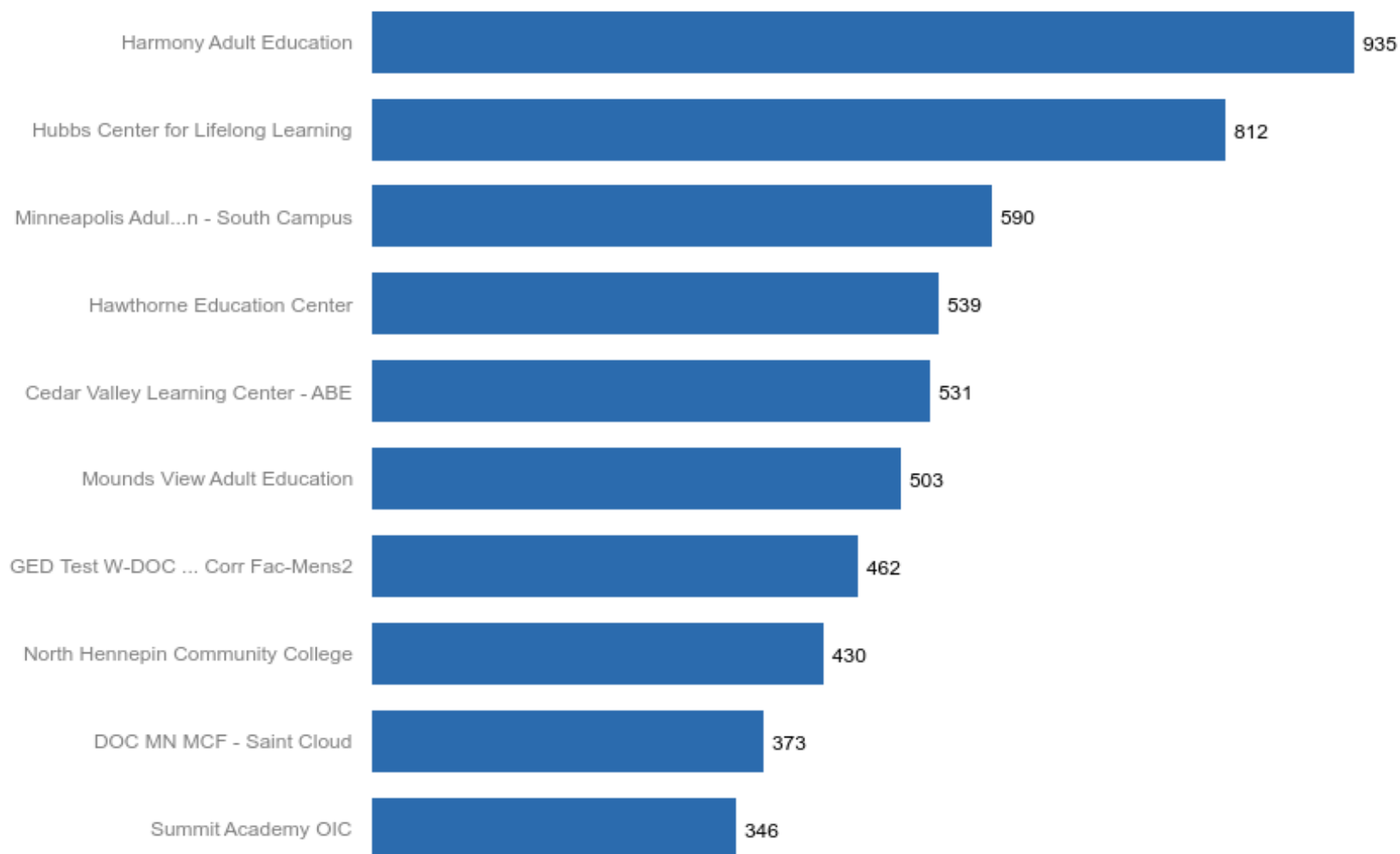
80% report completing 10th, 11th or 12th grade but not graduating

Gender

- 56% Male
- 40% Female
- 4% Declined

196 MN GED Testing Centers (July 2018-June 2019)

Top 10 Test Centers by # of Exams Taken



The background of the slide is a photograph of a multi-lane bridge with a decorative metal railing. In the distance, there is a dense line of green trees under a clear blue sky.

Increased GED Testing in Minnesota (July 1-October 31, 2019)

5,150 GED Tests taken (up 14.7%)

860 High School Equivalency
Diploma Earners (up 13.4%)

77% pass rate

7% of test appointments are no-
shows

The background of the entire image consists of several US ten-dollar bills. One bill is prominently visible in the top left corner, showing the portrait of Alexander Hamilton and the serial number DB 88881380 A. Another bill is partially visible in the bottom right corner, also showing the portrait of Alexander Hamilton and the serial number DB 88881380 A. The bills are slightly overlapping and angled, creating a sense of depth.

First G.E.D. Test Battery Free!

Use code **MNGED30**

Test in Minnesota or approved border community testing center

Must have Minnesota address

MN legislature allocated \$245,000 for subsidy

Will be available until all funds are spent

GED Age Waiver

Potential Testers Age 17-18 Must Meet One of Six Conditions for Approval:

1. High school class has graduated (verified by school)
2. Out of K-12 for 1+ year (verified by last school attended)
3. Potential employer requires it, offer on the table (verified by employer on letterhead)
4. Postsecondary institution approved but needs it (verified by college on letterhead)
5. Military requires it (verified by military on letterhead)
6. An Adult Basic Education (ABE) program or other recognized educational (includes home schools), social service, or correctional agency indicated that successful completion of the GED Test Battery is a part of their written individual learning plan, AND provided signed/dated documentation showing they have, under the supervision of a proctor, earned a minimum score on both an approved reading and math test.

(Found on Minnesota Department of Education website: education.mn.gov)

Condition 6 Minimum Scores

Test	Reading Score	Math Score
GED Ready	145	145
TABE 11/12 (Form A)	617	617
CASAS GOALS	249	236

Key GED Tool: GED Manager

GED Manager™



Home



Manage Student ▾



Reporting ▾



Admin ▾

brad.hasskamp@state.mn.us

Log Out

Types of access

- Student-authorized view
- Corrections view

Features

- GED Prep Connect
- Student scores
- GED Analytics Lite

Welcome to GED Manager Brad!

Who to Contact: —

Type of Issue	Contact Info
Test taker support and GED Ready delivery	help@ged.com 1-877-EXAM-GED (877-392-6433)
Testing Center (Non-Tester) Support	1-866-389-3665
Voucher questions	pearsonvuevoucherstore@pearson.com
Legal information/questions	contracts@ged.com
All other questions	operations@ged.com

begins August 1st. Please see the email

Helpful Links

10 —

Protecting the value of the GED credential is a top priority at GED Testing Service. Together, we can combat cheating and the legal and financial consequences that come with stealing intellectual

Accessing GED Manager

GED Manager™



Home



Manage Student ▾



Reporting ▾



Admin ▾

brad.hasskamp@state.mn.us

Log Out

Send email to Brad Hasskamp and Jim Afdahl requesting access.

- Recommend cc'ing site administrator.
- Specify type of access and site name(s).
- Include name and official email address.

Accounts are deactivated if not used for 6 months. Email Brad to reactivate.

me to GED Manager Brad!

Who to Contact:

Type of Issue	Contact Info
Test taker support and GED Ready delivery	help@ged.com 1-877-EXAM-GED (877-392-6433)
Testing Center (Non-Tester) Support	1-866-389-3665
Voucher questions	pearsonvuevoucherstore@pearson.com
Legal information/questions	contracts@ged.com
All other questions	operations@ged.com

Helpful Links


GED for New ABE Educators, ABE Administrators, and Test Proctors

GED Resources

New administrator/proctor training slides
(mnabe.org, State ABE Presentations)



Adventures on the HiSEAs!



Minnesota Departments of Education, Administration, Corrections and IT are creating the application/RFP (request for proposals) for approving high school equivalency assessments.

Winter 2020: Seeking reviewers from state, local ABE programs, and tribal nations.

July 2020: Results announced. If there are changes, we will be planning a transition period with the tests.

Standard Adult High School Diploma

- 166 graduates last year (7/1/18-6/30/19)
- 77 graduates since July 1
- New portfolio system in SiD
- Applications for new/expanding programs due March (post in January)



ABE FINANCE

State and Federal ABE Funds



State ABE funding:

UFARS Finance Code FIN 322

Federal ABE funding:

UFARS Finance Code FIN 438

ABE Grantees

ABE consortia have a single fiscal agent entity. This entity is the grantee.

- School district
- CBO
- Tribal Nation
- DOC

The fiscal agent entity/grantee must:

- Designate a single point of contact (Consortium Manager) with MDE
- Maintain oversight of all funds and ABE activities across the consortium

ABE Grantees and ABE Providers



All entities within a consortium that use ABE funding to provide ABE instruction (including the fiscal agent/grantee) are **ABE providers**.

Note: Many ABE consortia also have consortium members that are not ABE providers.

Federal ABE funds



Federal ABE aid can only be used to fund ABE programming that occurs within the fiscal year.

- Fiscal year 2019 Federal ABE funds: July 1, 2018 through June 30, 2019

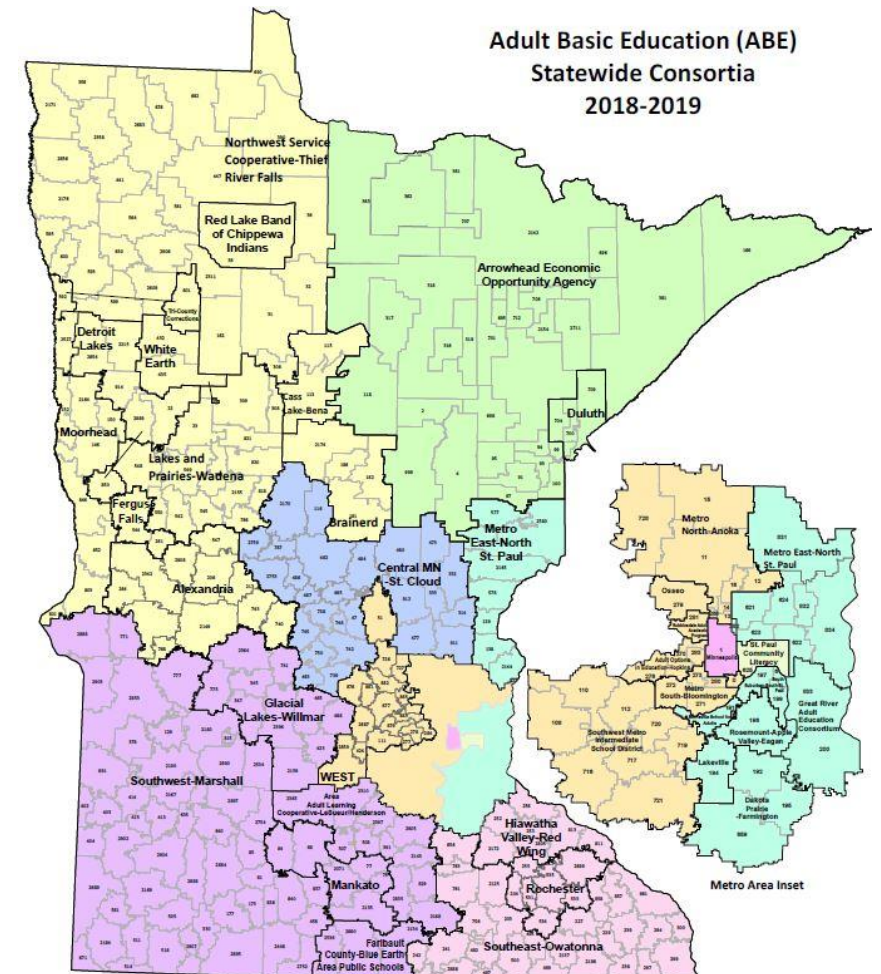
Unspent Federal ABE aid rolls over into the total statewide pot of funding for the following fiscal year.

State ABE funds

State ABE aid can be used to fund ABE programming that occurs within the fiscal year, and up to 20% can be used in the first quarter of the following fiscal year.

- Fiscal Year 2019 State ABE funds: July 1, 2018 through June 30, 2019
- No more than 20% of Fiscal Year 2019 State ABE funds: July 1 – September 30, 2019.
- When carrying over funds in this way, be sure they are course coded correctly in UFARS (009 = FY19 funds).

Any unspent state funds are returned to the state general fund and no longer available to ABE.



Final Fiscal Completion Report for FY19

Emailed to ABE Consortium Manager in October

Due to MDE by email Dec 16

Should match audit-certified UFARS reporting

- (Except any spending after July 1, 2019)

A	B	C	D	E	F	G	H
FY 2019 Adult Basic Education Annual Final Fiscal Completion Report - FIN 322 and FIN 438							
General Information: Complete this report to comply with the end of the year fiscal reporting requirements for ABE consortia authorized under Minnesota Statutes 124D.531 and federal law CFDA 84.002. Attach with this report the Expenditure Guideline Reports for the fiscal agent and all consortium members who receive payments recorded by the fiscal agent. This report along with the expenditure detail report should be emailed to: Cherie Eichinger, ABE Administrative Support at cherie.eichinger@state.mn.us							
Instructions: Report the total state and federal expenditures for the approved ABE consortium during the past program year. In Column D only report expenditures for revenue awarded as State ABE Aid (FIN 322). In Column H report expenditures that occurred between July 1, 2019-September 30, 2019 but are using FY 19 funding (course code 009). In Column C report expenditures for revenue awarded as Federal ABE Aid (FIN 438). To report funds reimbursed to consortium members by the fiscal agent, use Object codes 390/394 for state expenditures and 303/304 for federal expenditures. All expenditures will be compared to the fiscal agent's certified audited UFARS data as well as the local expenditure reports submitted with this form.							
This report must be submitted via email as a Microsoft Excel document to MDE by December 16, 2019. A detailed expenditure report must be submitted via email along with this report.							
DUE DATE: DECEMBER 16, 2019							
Fiscal Agent:		Arrowhead Economic Opportunity Agency (AEOA)			FY 19 State Entitlement:		\$749,276.00
					FY 19 Federal Entitlement:		\$72,991.89
A	B	C	D	E	F	G	
UFARS Object Code	Expenditure	FIN 438 Federal Expenditures	FIN 322 State Aid Expenditures	Maximum State Admin Allowed	Expenditures 7/1-9/30/18 Claimed against FY 18 revenue	Course Code 009-max allowed 20% of Col D	
110	Administration (State max = 5%)			\$37,463.80	\$0.00		
120	ABE Program Management				If there is a dollar amount in Column F, Row 11, that means expenditures were claimed between 7/1/18 - 9/30/18 against your SFY 18 revenue. The dollar amount in Column F, Row 11 must be course coded in the SFY19 UFARS report using course code 008. The		
All Other 100's	Counseling, Instructional, Clerical						
200's	All other ABE Employee Benefits						
All Other 300's	Purchased ABE Services						
303	Federal Subawards and Subcontracts (amount up to \$25,000)						
304	Federal Subawards and Subcontracts (excess amount over \$25,000)						
400's	ABE Supplies & Materials						

Example: Funding timeline

Time	Activity
July 2017	ABE consortium awarded \$100,000 in State ABE funding for FY2018



November 2018: FY18 Final Fiscal Completion Report

IMPORTANT NOTE:

These two amounts

MUST

equal this amount

expenditure reports that must be submitted with this form.
 An electronic and hard copy of this form must be submitted to MDE by November 19, 2018. A detailed expenditure report must be submitted with the signed form.

DUE DATE: NOVEMBER 19, 2018

ABE Consortium				FY 18 State Entitlement	\$100,000.00
				FY 18 General Entitlement:	\$1,000.00

B	C	D	E	F	H
Expenditure	FIN 438 Federal Expenditures	FIN 322 State Aid Expenditures	Maximum State Admin Allowed	Expenditures 7/1-9/30/17 Claimed against FY 17 revenue	Course Code 008-max allowed 20% of Col D
Administration (State max = 5%)		\$5,000.00	\$5,000.00		
ABE Program Management	\$500.00	\$35,000.00		If there is a dollar amount in Column F, Line 11, that means you claimed expenditures between 7/1/17 - 9/30/17 against your SFY 17 revenue. The dollar amount in Column F must show up in UFARS on the 007 course code report. Your final SFY 18 state aid payment will be reduced if Column F expenditures have not been properly course coded to 007	\$3,000.00
Counseling, Instructional, Clerical	\$500.00	\$25,000.00			\$2,000.00
All other ABE Employee Benefits		\$20,000.00			
Purchased ABE Services					
Federal Subawards and Subcontracts (amount up to \$25,000)					
Federal Subawards and Subcontracts (excess amount over \$25,000)					
ABE Supplies & Materials		\$10,000.00			
Sub-Total		\$95,000.00			
Payment to School Districts					
Payment to Non-School Districts					
ABE Capital Expenditures					
Other					
Indirect Cost					
Total ABE Expenditures	\$1,000.00	\$95,000.00			\$5,000.00

MDE reconciliation process

January 2019: MDE produces a report that shows detailed expenditures of state and federal ABE funds by school district, as reported in UFARS.

FY 2018					
Finance Codes 322 and 438 - ABE					
Expenditures Summary					
District No.	District Type	District Name	Finance 322	Finance 438	Grand Total
1	3	MINNEAPOLIS	5,864,832	570,616	6,435,448
6	3	SOUTH ST. PAUL	392,854	13,905	406,759
11	1	ANOKA-HENNEPIN	2,906,888	171,389	3,078,277
12	1	CENTENNIAL	66,137		66,137
13	1	COLUMBIA HEIGHTS	5,078		5,078
14	1	FRIDLEY	48,616		48,616

January 2019: MDE Reconciliation

MDE reconciliation report:

	A	B	C	D	E	F	G
1	FY 2018						
2	Finance Codes 322 and 438 - ABE						
3	Expenditures Summary						
4							
5	District	District		Finance	Finance	Grand	
6	No.	Type	District Name	322	438	Total	
7	1	3	ABE Consortium	\$95,000.00			
8							
9							

$$\$95,000 + \$5,000 = \$100,000$$

Fiscal Completion Report:

[illegible]

We trust you 😊

Winter/Spring 2019: Final payment for FY18 to ABE Consortium

Total award for FY18:

\$100,000

\$90,000 (90%) flowed
during fiscal year

Final payment made
after reconciliation:

\$10,000



Fiscal Year 2019: Where it all falls apart

Time	Activity
July 2018	ABE consortium awarded \$100,000 in State ABE funding for FY2019



FY19 Final Fiscal Completion Report

**Friendly
Reminder!**

[illegible]

January 2020: MDE Reconciliation for FY19

Remember how we trusted you? Yea, about that...

	A	B	C	D	E	F	G	H	I	J
1	FY 2019									
2	Finance Codes 322 - ABE									
3	Expenditures By Course									
4										
5										
6	District	District		Course	Course	Course	Course	Course	Grand	
7	No.	Type	District Name	000	006	008	009	010	Total	
8	1	3	ABE CONSORTIUM	100,000						
9										
10										

Reconciliation determines that \$5000 was overpaid to ABE Consortium for FY18, because nothing is course coded 008 on this report.

Winter/Spring 2020: Final payment for FY19 to ABE Consortium

Total award for FY19:

\$100,000

\$90,000 (90%) flowed
during fiscal year

Due to overpayment in
FY18, final payment is:

\$5,000



Key Takeaways



- Unspent federal ABE funds roll back into the statewide ABE system
- Unspent state ABE funds are lost to ABE
- When carrying over funds into the first quarter of the following fiscal year, be sure to course code them correctly

Data and Accountability



Brad Hasskamp | Adult Secondary Credential and Education Policy Specialist

Jodi Versaw | Adult Basic Education Program Quality Specialist

Key Topics



1. Outcomes, Targets and Reports
2. Report Card and Program Improvement
3. Assessment Updates
4. SiD Highlights



Outcomes, Targets and Reports



Minnesota Adult Education Statistics 2019

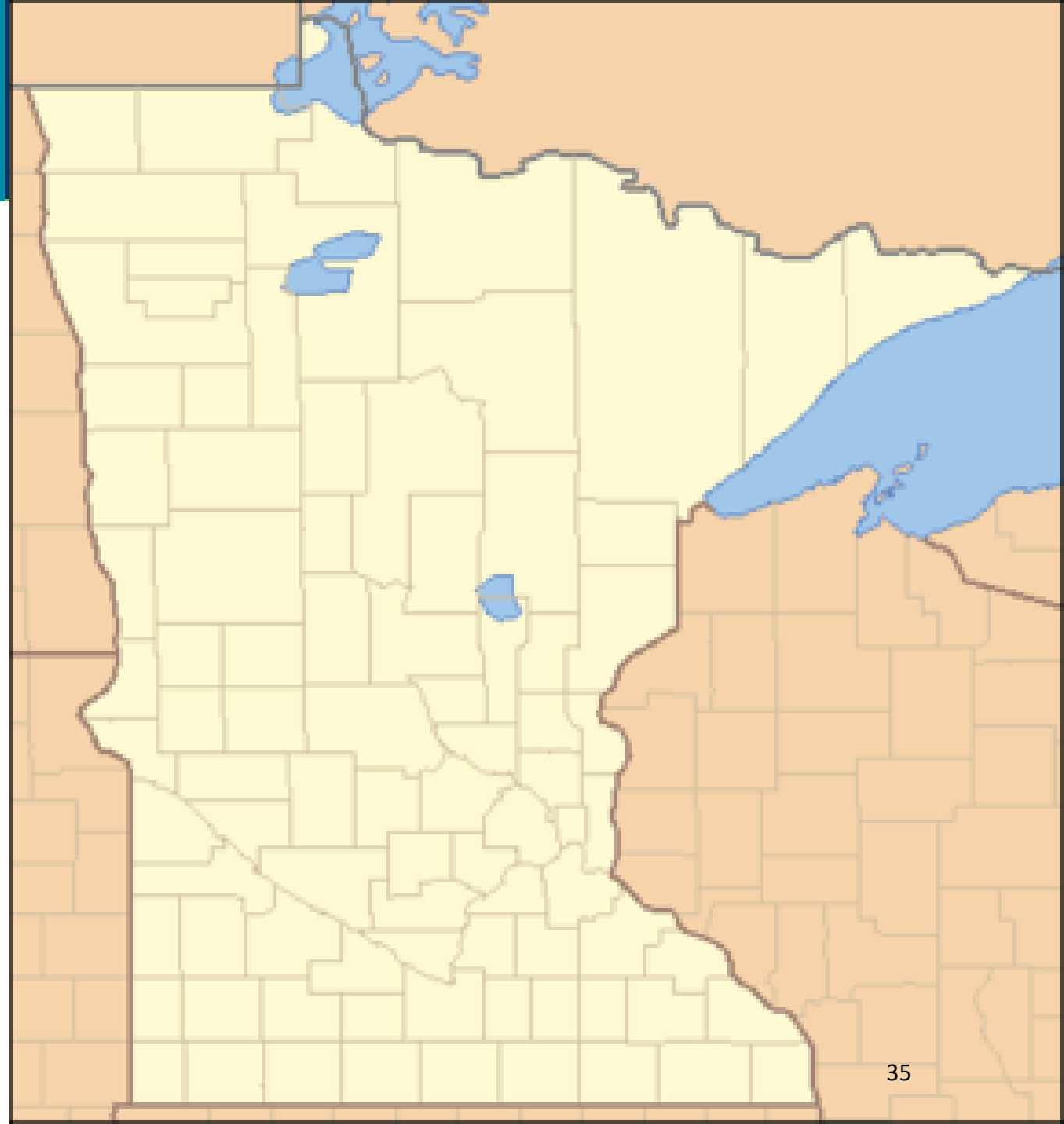
58,984 enrollees


- 2,880 had not attended any education before
 - 5,538 were incarcerated
 - Roughly 3,000 diplomas earned
- 4,465,601 contact hours
- 172,604 were distance learning

1,496 paid staff

2,697 volunteers

333 sites

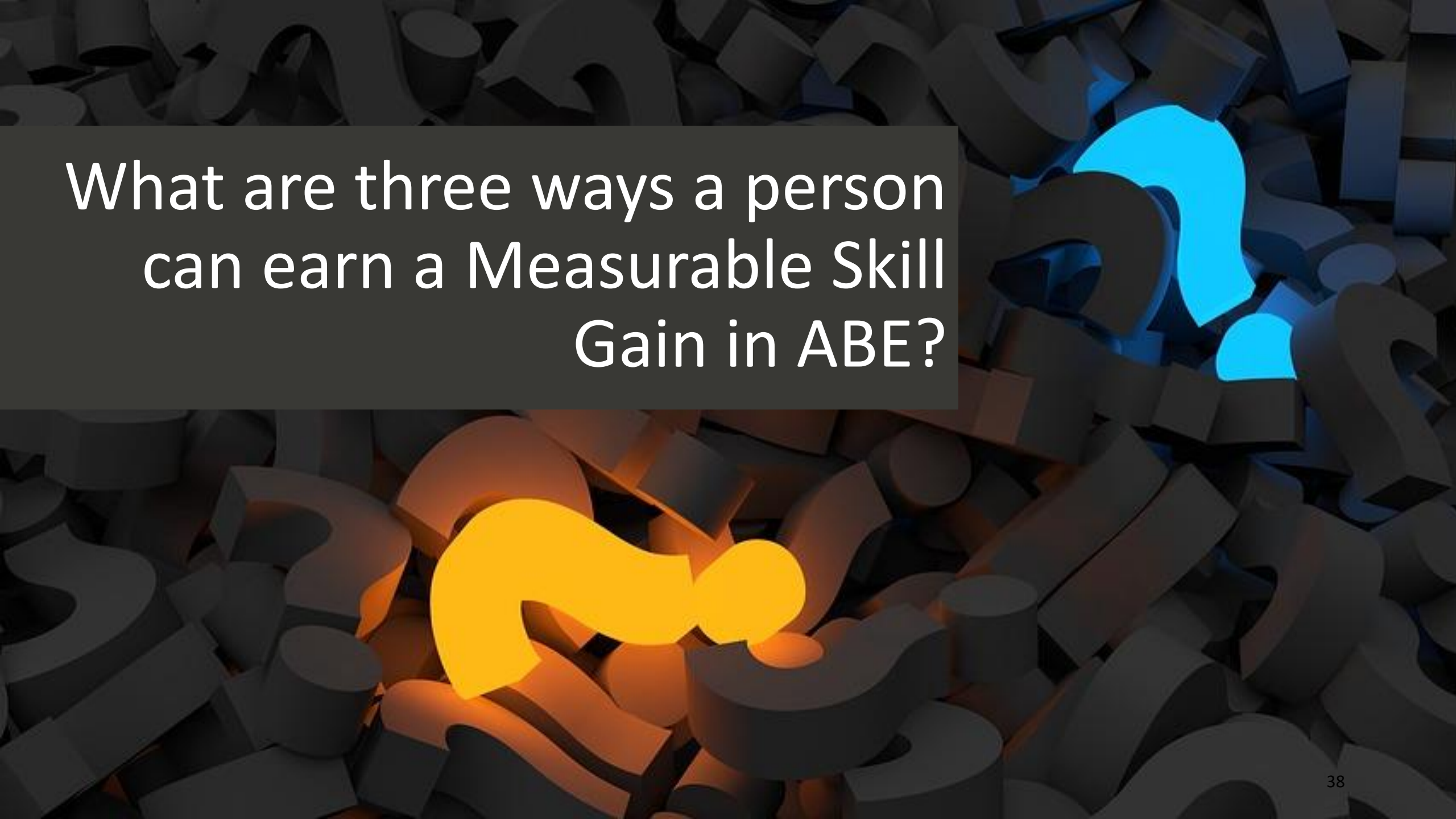




What percentage of our
participants earned a
measurable skill gain last year?

Minnesota ABE's 2018-19 WIOA Outcomes

Measure	Statewide (2018)	Statewide (2019)
Measurable skill gain	39.73%	42.56%
Employment at second quarter after exit	33.87%	37.59%
Employment at fourth quarter after exit	33.44% (partial)	33.54%
Median quarterly earnings at second quarter after exit	\$5,583	\$5,660
Credential Plus (and Entering Postsecondary or Employment)	12.4% (partial)	22.88%



What are three ways a person
can earn a Measurable Skill
Gain in ABE?

Measurable Skill Gains (MSG)

Multiple Ways to Count MSG

(Only one type of gain will be counted for each participant per period)

1. Earn higher scores on approved pre- and post tests to advance to a higher level
2. Earn a secondary credential (high school or equivalency diploma) by June 30
3. Enter postsecondary education (only after participant exits ABE) by June 30



Targets for Measurable Skills Gains

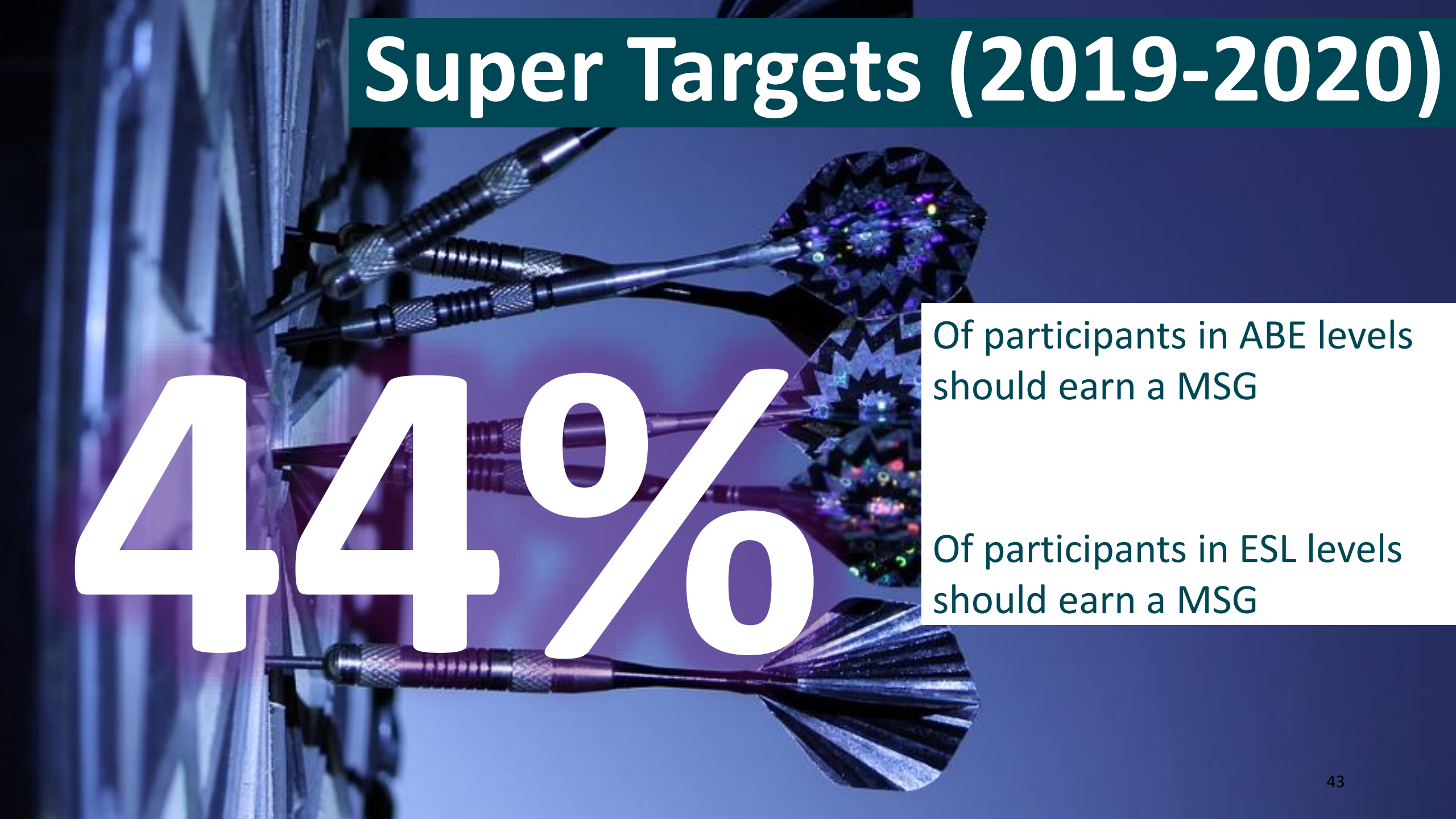
The U.S. Department of Education sets a target for MSGs for each state.

The Minnesota Department of Education applies the same target for all ABE consortia.

The targets set a goal for the percent of all ABE participants that earn an MSG.



Super Targets (2019-2020)



44%

Of participants in ABE levels
should earn a MSG

Of participants in ESL levels
should earn a MSG

Coming Soon: New Accountability Targets

1. Measurable skill gain
2. Employment at second quarter after exit*
3. Employment at fourth quarter after exit*
4. Median quarterly earnings at second quarter after exit*
5. Credential Plus (Postsecondary or Employment)*

*There may be federal targets for these measures starting July 2020 for 2020-2021.

Credential Plus Indicator

Two Ways to Show Success:

Diploma + Employment/Postsecondary: Earns a high school or equivalency diploma, exits the ABE program and is either employed or enrolled in a postsecondary education or training program within one year of exit.

Co-enrollment + Postsecondary Credential: Co-enrolled in ABE and postsecondary and earns a recognized postsecondary credential (may be in IET program).

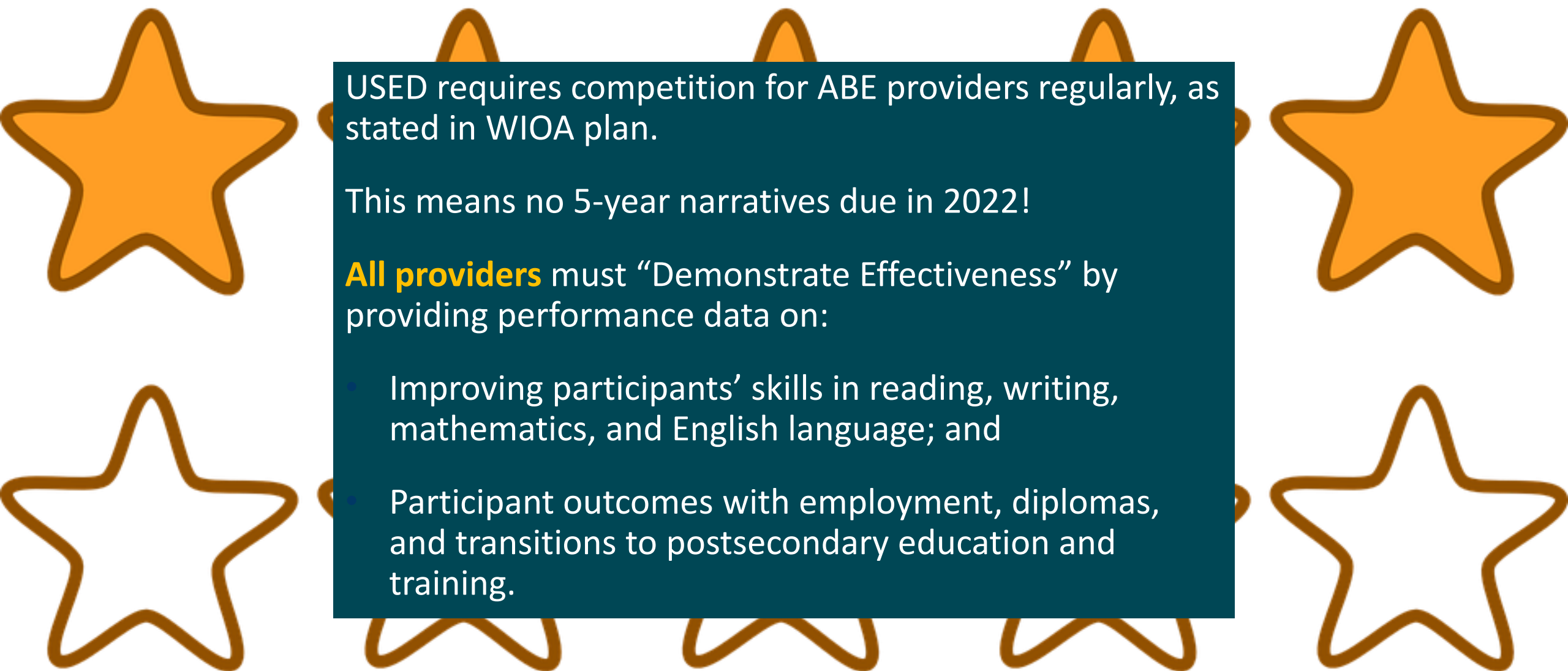
Coming 2020: Report Training Costs

By August 1, 2020, we are going to ask each consortium please report:

- ABE students receiving training services with state and federal ABE funding (number served and number exited); and
- Amount of state and federal ABE money you spent on training services for ABE students.

Training services, costs, and IET will be further defined and clarified with state ABE office and Minnesota WIOA partners.

Spring 2022: Federal Competitive Application

The slide features a decorative border of orange stars. There are four large, solid orange stars in the corners and four smaller, hollow orange stars along the bottom edge. A dark teal rectangular box is centered on the slide, containing text and a bulleted list.

USED requires competition for ABE providers regularly, as stated in WIOA plan.

This means no 5-year narratives due in 2022!

All providers must “Demonstrate Effectiveness” by providing performance data on:

- Improving participants’ skills in reading, writing, mathematics, and English language; and
- Participant outcomes with employment, diplomas, and transitions to postsecondary education and training.

Who is an ABE Provider?

All entities within a consortium that use ABE funding to provide ABE instruction (including the fiscal agent/grantee) are **ABE providers**.

Note: In the upcoming federal competitive application, ALL ABE providers will need to demonstrate effectiveness, not just the consortium overall or just the fiscal agent.



Report Card and Program Improvement



MNABE Report Cards

The MNABE Report Card shows results for ABE consortia across the state.

Minnesota ABE PY 2019 Measurable Skill Gains (Level Gains and High School Credentials) By Consortium

ABE-Level Participants (12+ hours)*

Consortium	Number of Participants (ABE Levels)	Number of Participants Rank	Number of Participants who Made a Level Gain	Number of Participants who Completed a High School Credential **	Percent of Participants with MSG ***
Adult Options	261	17	134	15	55.9%
SouthWest Metro	257	19	123	7	49.4%
Rochester	546	10	251	29	49.3%
Southeast ABE	358	13	140	43	47.8%
Corrections	3008	1	1233	409	47.4%
Glacial Lakes ABE	158	25	41	33	44.3%
Moorhead	113	28	41	12	44.2%
Duluth ABE	298	15	128	10	43.6%
Metro South ABE	807	7	326	35	43.2%
Tri-Co Corrections	465	11	194	14	43.2%
NRS Target					43.0%

MNABE Report Cards – general data

MNABE Report Cards include data on:

- Measurable Skills Gains
- Post-testing Rates
- Retention and Persistence
- Revenue

**Minnesota ABE PY 2019 Retention and Persistence By Consortium
ABE-Level Students**

Consortium	Number of Enrollees (ABE Levels)	Percent of Enrollees Retained to 12 Hours	Percent of Enrollees Retained to 40 Hours	Number of Participants (ABE Levels)	Average Participant Hours	Percent of Participants Retained to 40 Hours
Corrections	3209	93.7%	80.1%	3008	198.14	85.4%
Metro South ABE	1184	68.2%	56.7%	807	177.75	83.1%
International Education C	83	83.1%	63.9%	69	169.03	76.8%
Rochester	945	57.8%	43.9%	546	171.68	76.0%
Minneapolis	1471	68.3%	49.8%	1005	126.97	72.8%
Farmington-Northfield	29	34.5%	24.1%	10	59.60	70.0%
Osseo ABE	560	70.0%	48.2%	392	120.52	68.9%
Adult Options	341	76.5%	51.9%	261	118.99	67.8%
Robbinsdale	773	71.4%	48.0%	552	98.46	67.2%
St. Paul CLC	2820	71.3%	46.7%	2011	111.67	65.5%
Statewide	25612	66.8%	43.4%	17116	118.74	65.0%
Southeast ABE	551	65.0%	41.6%	358	93.77	64.0%

MNABE Report Cards: Program Improvement

The MNABE Report Card also identifies ABE consortia for Program Improvement

Minnesota ABE PY 2019 Measurable Skill Gains (Level Gains and High School Credentials) By Consortium

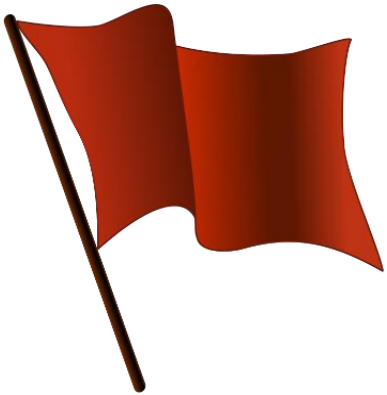
ABE-Level Participants (12+ hours)*

Consortium	Number of Participants (ABE Levels)	Number of Participants Rank	Number of Participants who Made a Level Gain	Number of Participants who Completed a High School Credential **	Percent of Participants with MSG ***
Osseo ABE	392	12	124	30	37.0%
Statewide ABE	17116	0	5473	1299	36.8%
Northwest Service Coop	265	16	85	14	35.5%
Rosemount-AV-Eagan	261	17	75	18	35.2%
Lakeville	40	35	12	3	35.0%
Minneapolis	1005	5	290	92	34.9%
Central MN ABE	252	20	69	32	34.9%
International Education C	69	32	24	0	34.8%
Area Adult Learning Coop	29	37	8	2	34.5%
Alexandria ABE/ESL	104	30	31	5	33.7%
Hiawatha Valley ABE	85	31	22	6	32.9%
Metro North ABE	1330	4	371	90	32.7%
Great Rivers ABE	229	21	69	8	31.9%
Metro East	1744	3	447	120	30.7%
Red Lake	23	39	4	4	30.4%
Program Improvement Benchmark					30.1%

Program Improvement
Benchmark

Program Improvement Flags

How were ABE consortia identified for Program Improvement?



ABE consortia are required to participate in Program Improvement in 2019 if:

- Measurable Skill Gains (Level Gains and Diplomas) for ABE students fell below 30%
- Measurable Skill Gains (Level Gains and Diplomas) for ESL students fell below 30%

and/or

- Post-testing rate for students who have 40+ hours fell below 60%

Program Improvement Process 2019-2020

What do consortia in Program Improvement have to do?

- One-day Program Improvement Workshop in November
- Program Improvement planning
- Technical assistance from MDE



Program Improvement Cohort divided into two groups

Group One

Group one includes consortia whose level gains rates in either ESL or ABE fell between 27% and 30%, or were only flagged on the post-testing rates measure.

- Required to complete a Program Analysis Worksheet and participate in a day-long Program Improvement Workshop
- Encouraged but not required to complete Program Improvement planning with technical assistance from MDE

Program Improvement Cohort Group

Group Two

Group two includes consortia whose level gains rates in either ABE or ESL fell below 27%.

- Required to complete a Program Analysis Worksheet, participate in a day-long Program Improvement Workshop, and complete Program improvement planning with technical assistance from MDE

Program Improvement Process 2020 and beyond



Data from program year 19-20 will be reported on the 2020 MNABE Report Card in early fall of 2020, kicking off the next Program Improvement cycle.

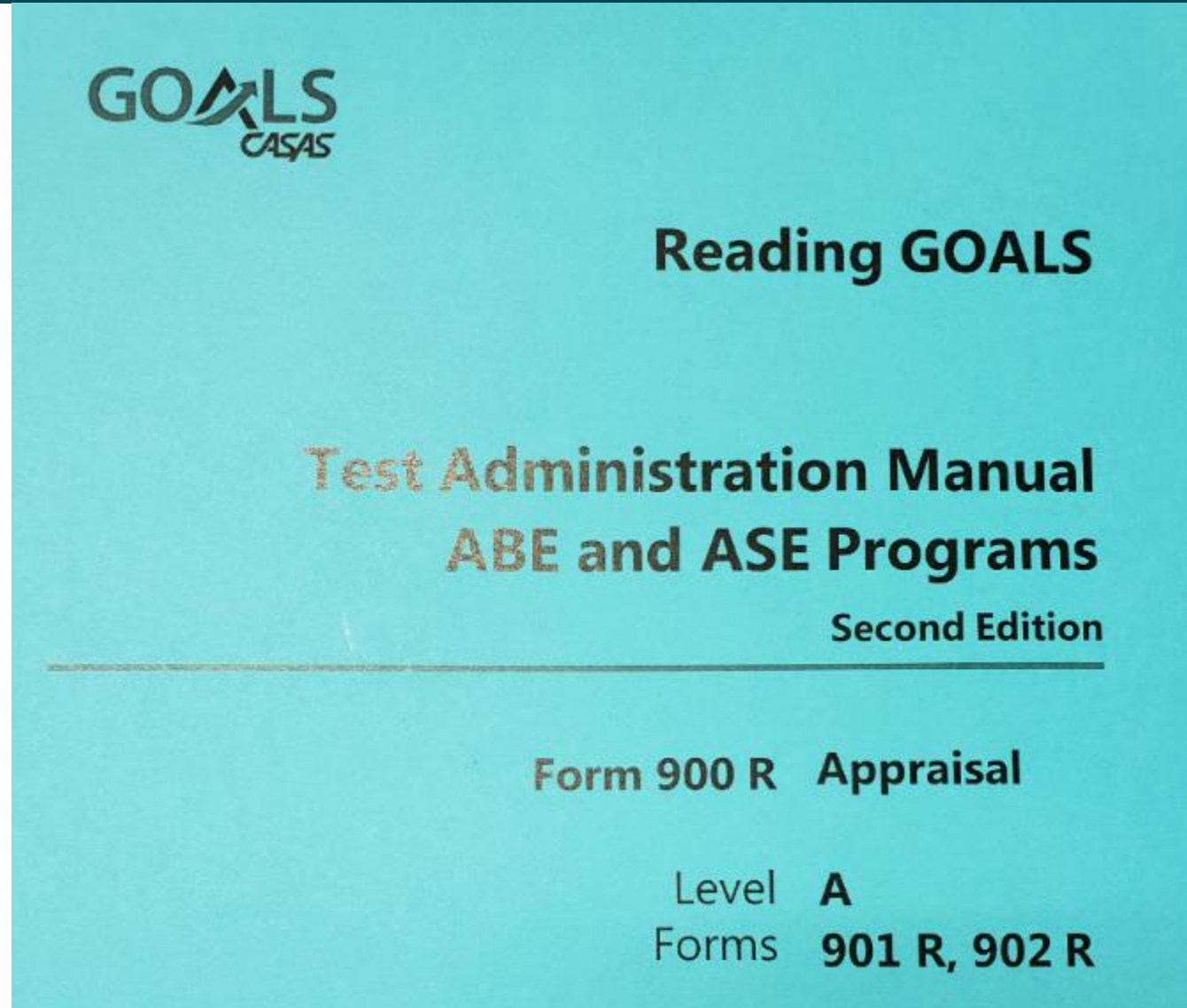
Assessment Updates



Test Update: CASAS GOALS updated Test Administration Manual

Make sure your
program is using the 2nd
edition of the CASAS
GOALS Test
Administration Manuals
for both Reading and
Math.

www.casas.org



Test Update: TABE 11/12 Testing Times



TABE 11&12 Maximum Allowable Testing Times

Math

Level	Part 1 Testing Times	Part 2 Testing Times
E	65 minutes	
M	55 minutes	10 minutes
D	35 minutes	30 minutes
A	30 minutes	35 minutes

Reading

Level	Part 1 Testing Times	Part 2 Testing Times
E	50 minutes	50 minutes
M	50 minutes	50 minutes
D	50 minutes	50 minutes
A	50 minutes	50 minutes

Language

Level	Testing Times
E	55 minutes
M	55 minutes
D	55 minutes
A	55 minutes

Locator Test

Subtest	Testing Times
Reading	35 minutes
Language	20 minutes
Math	10 minutes (Part 1) 10 minutes (Part 2)

TABE 11&12 Maximum Allowable Testing Times approved by National Reporting System (NRS) July 19, 2019



Test Survey Due November 22

We want to know:

- NRS assessments used;
- test format (paper/pencil scored by hand, paper/pencil scored by scanner, online);
- testing resources developed;
- successes and challenges with online testing; and
- interest in bulk purchase of online tests.

Email sent November 14 to consortium manager. Managers can forward to others.



SiD Highlights

Class names and Adult Literacy Hotline

MINNESOTA
Literacy
COUNCIL

About | Services | Advocacy | Events



DID YOU KNOW?
For every dollar spent on AmeriCorps*VISTA members, \$3.33 is returned to the community.
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Volunteers

Educators

AmeriCorps VISTA

Students

Home > Students > Find free classes for adults

Find free classes for adults

Need help? Call: 800-222-1990 Text: 612-424-1211

What kind?

☐ English (ESL)

☐ GED classes

☐ Adult Diploma

☐ Reading

☐ Math

☐ College prep

☐ Career training

☐ Citizenship

☐ Computers

☐ Accuplacer

Where?

City or Zip Code:

Other

☐ I need childcare

☐ Distance Learning

What Times?

☐ Mornings

☐ Afternoons

☐ Evenings

☐ Weekends

Search

Start over

We are working towards the state Adult Literacy Hotline on MLC website integrating info from SiD automatically.

Hotline Reminder - Keep Subsite info up to date


Your subsite, the address, and the contact info will populate the hotline

The screenshot displays the SuperSite Admin interface. The top navigation bar includes links for Person Search, Students, Classes, Staff, Volunteers, Reports, Admin, SuperSite, Hotline, and Help. The 'Admin' link is highlighted with a red box. On the left sidebar, under 'Ronald M Hubbs Center (92)', the 'Manage Sub Sites' option is selected, indicated by a red arrow. The main content area shows a 'Sub Site' form with the following fields:

- Name: East Side Learning Hub@Harding
- Abbreviation: OH@H
- Contact Name: (empty)
- Address: 1526 6th St E
- City: St. Paul
- State: MN
- Postal Code: 55106
- Phone: 651-774-7850
- FAX: (empty)
- Email: (empty)
- Web Site: spps.org/hubbs
- Create Date: mm/dd/yyyy
- Hide Date: mm/dd/yyyy

At the bottom right of the form are 'Close' and 'Save changes' buttons.

Hotline Tab in SiD

 [Home](#) [Person Search](#) [Students](#) [Classes](#) [Staff](#) [Volunteers](#) [Reports](#) [Admin](#) [SuperSite](#) **Hotline** [Help](#)

[Hotline Admin](#) [Dev Search](#)

Hotline Management for Ronald M Hubbs Center

Subsite	Hotline name	Address	Contact
● East Side Learning Hub@Harding	Hub@Harding	1526 6th St E St. Paul 55106	651-774-7850
● Hubbs Center ABE	Hubbs Center	1030 University Ave W St. Paul 55104	651 290-4822
● ADP	ADP		
● Boys2Men	Boys2Men		
● CSD	CSD		
● Fake Job Training Building	Fake Job Training Building		
● Fake Orientation Building	Fake Orientation Building		
● Family Literacy OUT	Family Literacy OUT		
● Outreach	Hubbs Outreach Sites	Hubbs Center, 1030 University Ave W St. Paul 55104	
● Outreach - Grant	Outreach - Grant		
● REACH	REACH		

Hotline Display info - edit in SiD

[Home](#) [Person Search](#) [Students](#) [Classes](#) [Staff](#) [Volunteers](#) [Reports](#) [Admin](#) [SuperSite](#) [Hotline](#) [F](#)

East Side Learning Hub@Harding -- Hotline display

Edit Subsite Info

Alternate Name for Hotline

☐ Do not display on Hotline

Description


Classes begin Sept 3rd and run through June 9, 2020.
Classes are offered morning and evening Monday through Thursday. Distance Learning options are available for those that can't attend regularly.
Please register in person, walk in; Tuesday 9am -5pm or Thursday 9am -1pm, intake, assessment, and scheduling.

Handicap Accessible

Provides Childcare

[save](#)

1526 6th St E St. Paul 55106



44.96021, -93.037226

Class Summary

- [Career Training](#)
- [English \(ESL\)](#)
- [Reading](#)

[Cancel](#)

New MLC Hotline - populated from SiD hotline.mnabe.org

Need help? Call: 800-222-1990 Text: 612-424-1211

Find free classes for adults

Find classes within 5 miles

Of: st. paul

Search

Clear

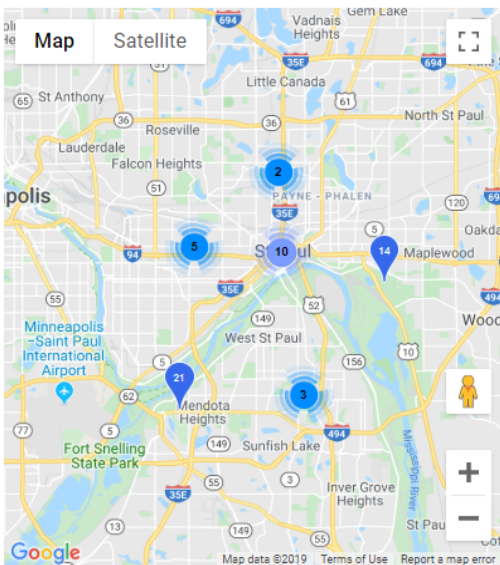
Class types

- ☐ Adult Diploma
- ☐ Career Pathway - Food Service
- ☐ Career Pathway - Health Care
- ☐ Career Training
- ☐ Citizenship
- ☐ College Prep
- ☐ Computer
- ☐ Distance Learning
- ☐ English (ESL)
- ☐ GED Prep
- ☐ Math
- ☐ Reading

☐ I need childcare

Class Times

- ☐ Morning
- ☐ Afternoon
- ☐ Evening
- ☐ Weekend



ABE Sites within 5 miles of st. paul (22 total)

City	Program/Site	Distance
1 St. Paul	Hmong Cultural Center — First Baptist Church	.1
2 St. Paul	Neighborhood House Combined — Mary Hall - Catholic Charities	.7
3 St. Paul	Vietnamese Social Services — Vietnamese Social Services	1.1
4 St. Paul	CLUES — CLUES St. Paul (797 E 7th)	1.2
5 St. Paul	Hmong Cultural Center — Hmong Cultural Center	1.3
6 St. Paul	Hmong American Partnership — University - ELL	1.3
7 St. Paul	Neighborhood House Combined — Wellstone Center	1.7
8 St. Paul	Minnesota Literacy Council — Open Door Learning Center - Arlington Hills	1.8
9 St. Paul	Minnesota Literacy Council — Open Door Learning Center - Rondo	1.8
10 St. Paul	Change Inc. — Change Inc.	2
11 St. Paul	MORE — MORE-MCD	2.4
12 St. Paul	MORE — MORE House	2.6
13 St. Paul	Ronald M Hubbs Center — Hubbs Center	2.6
14 St. Paul	Ronald M Hubbs Center — Hub@Harding	2.6
15 St. Paul	Hmong American Partnership — Skyline	3.1
16 St. Paul	International Institute of Minnesota — English Language Program	4.3
17 St. Paul	International Institute of Minnesota — International Institute of Minnesota	4.3
18 St. Paul	Minnesota Literacy Council — Open Door Learning Center - Midway	4.3
19 West St. Paul	South Suburban ABE — West Heights Area Learning Center	4.4
20 West St. Paul	South Suburban ABE — Northern Service Center	4.8
21 St. Paul	Neighborhood House Combined — Fort Road Flats PPL	4.8
22 South St. Paul	South Suburban ABE — South Suburban Adult Basic Education	5

Ronald M Hubbs Center -- East Side Learning Hub@Harding

Hub@Harding

1526 6th St E St. Paul 55106

Phone: 651-774-7850

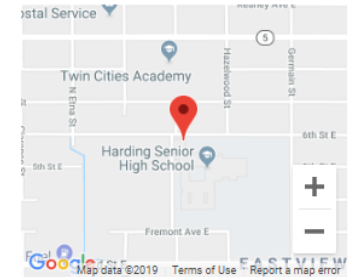
Website: spps.org/hubbs

This site is Handicap Accessible

Classes begin Sept 3rd and run through June 9, 2020. Classes are offered morning and evening Monday through Thursday. Distance Learning options are available for those that can't attend regularly. Please register in person, walk in; Tuesday 9am -5pm or Thursday 9am -1pm, intake, assessment, and scheduling.

Class Types Offered

- Career Training
- English (ESL)
- Reading



			Career Training	English (ESL)	Reading
Communication 1	Mon,Tue,Wed,Thu	8:30 AM		✓	
ELL 1/2	Mon,Tue,Wed,Thu	10:00 AM		✓	
ELL 1/2	Mon,Tue,Wed,Thu	5:00 PM		✓	
ELL 3/4	Mon,Tue	5:00 PM		✓	
ELL 3/4	Wed,Thu	5:00 PM		✓	
ELL 3/4	Mon,Tue,Wed,Thu	10:00 AM		✓	
ELL 5/6	Mon,Tue,Wed,Thu	10:00 AM		✓	
ELL 5/6	Mon,Tue	5:00 PM		✓	
ELL 5/6	Wed,Thu	5:00 PM			

Classes at subsite in SiD populate the hotline

[Reset](#) **Classes** East Side Learning Hub@Harding ▾ All Staff ▾ Active: 11/1/2019 ▾ 1/10/2020 ▾ [Go](#)

ID	Name ▲	T1 Days	T1 Sta	T1 End	Staff	Room	SubSite	Start	End	TEnr	CEnr	Cap	L Att
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
47125	Communication 1	MTWR	8:30 AM	10:00 AM	Drieling, Christine	OH@H 1609	OH@H	9/3/2019	6/9/2020	23	22	35	11/7/2019
48895	DL - Edmentum H@H Hybrid Proxy Hours	MTWRF	8:00 AM	8:00 PM	Kieffer, Adam	OH@H 1623	OH@H	9/6/2019	9/6/2020	29	29	45	10/31/2019
48733	DL - Read Theory Dual Enrolled H@H Proxy Hours	MTWRF	8:00 AM	8:00 PM	Schooley, George	OH@H 1623	OH@H	9/9/2019	8/30/2020	125	125	45	10/31/2019
48894	DL - USA Learns - H@H Proxy Hours	MTWRF	8:00 AM	8:00 PM	Kieffer, Adam	OH@H 1623	OH@H	9/3/2019	8/30/2020	2	2	45	
47126	ELL 1/2	MTWR	10:00 AM	1:00 PM	Lommen, Sue	OH@H 1615	OH@H	9/3/2019	6/9/2020	28	25	35	11/7/2019
47131	ELL 1/2	MTWR	5:00 PM	8:00 PM	Burkhardt, Barbara	OH@H 1615	OH@H	9/3/2019	6/9/2020	21	20	35	11/6/2019
47127	ELL 3/4	MTWR	10:00 AM	1:00 PM	Klas, Kristin	OH@H 1617	OH@H	9/3/2019	6/9/2020	34	30	35	11/7/2019
47132	ELL 3/4	MT	5:00 PM	8:00 PM	Drew, Therese	OH@H 1609	OH@H	9/3/2019	6/9/2020	22	18	35	11/4/2019
47133	ELL 3/4	WR	5:00 PM	8:00 PM	Drew, Therese	OH@H 1609	OH@H	9/3/2019	6/9/2020	22	18	35	10/31/2019
47128	ELL 5/6	MTWR	10:00 AM	1:00 PM	Drieling, Christine	OH@H 1609	OH@H	9/3/2019	6/9/2020	30	29	35	11/7/2019
47134	ELL 5/6	MT	5:00 PM	8:00 PM	Lommen, Sue	OH@H 1610	OH@H	9/3/2019	6/9/2020	14	14	35	11/4/2019
47135	ELL 5/6	WR	5:00 PM	8:00 PM	Hall, Laura	OH@H 1610	OH@H	9/3/2019	6/9/2020	14	14	35	10/31/2019
47124	Reading 1-3	MTWR	8:30 AM	10:00 AM	Lommen, Sue	OH@H 1615	OH@H	9/3/2019	6/9/2020	42	37	35	11/7/2019
47930	Special Low Pressure Boilers	MTWR	11:30 AM	2:00 PM	Ertz, John	OH@H 1606	OH@H	11/4/2019	12/19/2019	15	13	25	11/7/2019

Page 1 of 1 (14 classes) [<](#) **[1]** [>](#) [All](#)

[Add](#)

[Recover a Class](#)

From 3 to 1-month data lockdown?



Testing and attendance data has a three-month lockdown in SiD.

MDE, Urban Planet and SPARC are discussing the possibility of a 1-month lockdown for testing and attendance data.

Why a one-month data lockdown?



Benefits:

- Adheres to best practice in timely data entry
- Makes preparing data for the June and August submissions easier for programs
- Allows MDE to pull accurate statewide data more frequently

What are your thoughts?

New Level Gains By Demographics Report

Start Date: End Date: 6/30/2020

Site: Metro North ABE Sub Site: All SubSites

Gender: All Race/Ethnicity: All

Age Range: All Education Level: All

Born in the United States?: All

1 of 1 Find | Next

Level Gains and Post-Test Rates 7/1/2019 - 6/30/2020

Metro North ABE

All SubSites

Gender: All
Race/Ethnicity: All
Age Range: All

Education Level: All
Born in the US?: All

ESL or ABE	Pre Test EFL		# of Students	Hours*	Avg Hours	Has Post Test	% Post Test	Gain	Diploma	GED	MSG**	MSG %	NRS Target 2019/2020
ABE	ABE Level 1		28	1362.3	49	11	39.3%	3	0	0	3	10.7%	61%
	ABE Level 2		177	11287.8	64	76	42.9%	19	0	0	19	10.7%	48%
	ABE Level 3		176	9894.3	56	58	33.0%	19	0	1	20	11.4%	43%
	ABE Level 4		156	5077.8	33	14	9.0%	8	0	2	10	6.4%	41%
	ABE Level 5		25	1367.8	55	10	40.0%	4	0	1	5	20.0%	52%
	ABE Level 6		15	477.8	32	5	33.3%	0	0	0	0	0.0%	42%
	Total		577	29467.5	51	174	30.2%	53	0	4	57	9.9%	44.0%
ESL	ESL Level 1		48	3878.3	81	25	52.1%	10	0	0	10	20.8%	45.0%

Report Learners' Barriers to Employment

Work Status **For Unemployed: (MM/DD/YYYY) ?** **Public Assistance** **For MFIP: (MM/DD/YYYY) ?**

--Choose Work Status-- ▾ --Choose Public Assistance Level-- ▾

Highest Formal Education Level **Education Location**

--Choose Education Level-- ▾ --Choose Education Location-- ▾

NRS Data (check all that apply) ?

<input type="checkbox"/> Cultural Barriers	<input type="checkbox"/> Homeless
<input type="checkbox"/> Disability	<input type="checkbox"/> Learning Disabled
<input type="checkbox"/> Displaced Homemaker	<input type="checkbox"/> Low Income ?
<input type="checkbox"/> Ex-Offender	<input type="checkbox"/> Migrant Worker
<input type="checkbox"/> Foster Care	<input type="checkbox"/> Single Parent

NRS Program (check all that apply)

Please obtain and record these!

Identifying Participants with Barriers to Employment

Barriers to Employment

Displaced homemakers

English language learners, low literacy levels, cultural barriers

Exhausting TANF within two years

Ex-offenders

Homeless/runaway youth

Long-term unemployed

Low income

Migrants and seasonal farmworkers

Individuals with disabilities

Single parents

Youth in foster care/aged out of system

The U.S. Department of Education stated these barriers are being undercounted.

1. How are you communicating what these barriers mean with students?
2. How are you collecting this information?
3. How well do you feel you are collecting this information?

If Unemployed

Work Status For Unemployed: (MM/DD/YYYY) ? For MFIP: (MM/DD/YYYY) ?

--Choose Work Status-- Assistance Level--

Highest Formal Education Level Education Location

--Choose Education Level-- --Choose Education Location--

NRS Data (check all that apply) ?

<input type="checkbox"/> Cultural Barriers	<input type="checkbox"/> Homeless	<input type="checkbox"/> Community Corrections
<input type="checkbox"/> Disability	<input type="checkbox"/> Learning Disabled	<input type="checkbox"/> Corrections
<input type="checkbox"/> Displaced Homemaker	<input type="checkbox"/> Low Income ?	<input type="checkbox"/> Workplace
<input type="checkbox"/> Ex-Offender	<input type="checkbox"/> Migrant Worker	<input type="checkbox"/> Family Literacy
<input type="checkbox"/> Foster Care	<input type="checkbox"/> Single Parent	<input type="checkbox"/> Conditional Work Referral
		<input type="checkbox"/> Non-NRS

Add date student became unemployed

Work-Focused Credentials in SiD

Minnesota Certified Food Manager
Job Ready Assessment - Culinary Arts Level One-
Prep Cook
Carpenter Level One
OSHA 10-hour Certifications
Internet & Computing Core (IC3) Digital Literacy
Certification
Microsoft Office Specialist (MOS) Certifications
Child Development Associate (CDA) Credential
ParaPro Assessment
Nursing Assistant Registered /Certified Nursing
Assistant
Home Health Aide
Personal Care Assistant
Phlebotomy Technician Certification

The Community Interpreter: The International
Edition (TCII)
ServSafe Certification
A+ Certification
IT Fundamentals Certification
Emergency Medical Technician (EMT) Basic
Certification
NIMS Credential - Machining Level 1 - Measurement,
Materials, & Safety
AWS Certified Welder or Robotics
IPC-A-610, Acceptability of Electronic Assemblies
Job Ready Assessment - Retail Merchandising
RISE UP-Retail Industry Fundamentals
First Aid and CPR/AED - Bloodborne Pathogens
Training

Enter Student Credentials Earned!

Shared Student

SummaryAssessmentScheduleBenchmarksLogsHistoryTimeInfoAdultDiploma

11/14/2019

▼

Goal - Credential Earned

▼

-Choose History Item-

▼

-Choose History Item-

A+ Certification

Child Development Associate (CDA) Credential

Job Ready Assessment - Culinary Arts Level One- Prep Cook

Job Ready Assessment - Retail Merchandising

Microsoft Office Specialist (MOS) Certification - Microsoft Office Excel 2016

Microsoft Office Specialist (MOS) Certification - Microsoft Office Powerpoint 2016

Microsoft Office Specialist (MOS) Certification - Microsoft Office Word 2016

Minnesota Certified Food Manager

Nursing Assistant Registered /Certified Nursing Assistant

ParaPro Assessment

Personal Care Assistant

ServSafe Food Handler Certification

Servsafe Food Protection Manager Safety Certification

-- Optional Status--

▼

Group	Item	Effective Date	Y	Comment
				orth ABE -- jenny@urbanplanet.

Coming soon: 40-hour waiver



Waiver for 40-hour restriction on post-testing

ONLY when

A student plans to exit the ABE program

AND

has completed a course of study AND/OR is ready to complete a secondary, college-ready or occupational assessment or credential.

Must have program administrator approval.

Examples:

- 12-hour Accuplacer Prep Course
- 20-hour Intensive GED Prep Course
- 30-hour Commercial Drivers License Prep Course

40-hour waiver details

Available by December 1

Add in comments:

- Who approved the waiver and
- Name of secondary/college-ready/occupational assessment or credential

Data on waiver use added to desk monitoring report and to state monitoring.

This screenshot shows the 'History' tab in the SID system for a 40-hour waiver. The top navigation bar includes links for Home, Person Search, Students, Classes, Staff, Volunteers, Reports, Admin, SuperSite, Hotline, and Help. The main header identifies the record as '[8] Kangaroo, Captain'. Below this, a series of tabs (Summary, Assessment, Schedule, Benchmarks, Logs, History, Time, Info, AdultDiploma) allows for navigating between different views of the record. In the 'History' section, there are two dropdown menus: one for the date (set to 11/15/2019) and another for the item (set to NRS/WIOA - 40hr Waiver). A third dropdown menu is open, showing options: '-Choose History Item-', '-Choose History Item-', 'Student Exiting Program AND Completing Assessment Or Credential', and 'Student Exiting Program AND Course Is Ending'. Below these menus is a table with columns: Group, Item, Effective Date, Your Site, End Date, Status, and Co. The table is currently empty.

This screenshot shows the 'Comments' field in the SID system for a 40-hour waiver. The top navigation bar and main header are identical to the previous screenshot. The 'History' tab is selected, and the date and item dropdowns are the same. The 'Comments' field is a text input area, and a red circle highlights it. To the right of the field is a blue 'save' button. Below the comments field is a table with columns: Group, Item, Effective Date, Your Site, End Date, Status, and Co. The table is currently empty.

Discussion: 40-hour waiver

Written guidance will be distributed soon via email.

Waiver for 40-hour restriction on post-testing

ONLY when

A student plans to exit the ABE program

AND

has completed a course of study AND/OR is ready to complete a secondary, college-ready or occupational assessment or credential.

Must have program administrator approval.

Examples:

- 12-hour Accuplacer Prep Course
- 20-hour Intensive GED Prep Course
- 30-hour Commercial Drivers License Prep Course

Questions:

A. What do you think about this waiver?

B. In which cases might your consortium use this waiver?

C. How many students might qualify for this waiver with your consortium?



Break

Reconvene in 10 minutes



Program Discussion

Enrolling students who are eligible for K-12



Enrolling students who are eligible for K-12

Students age 17-21 who do not have a high school diploma are eligible for ABE and K-12 services but cannot be enrolled in both at the same time.

Students age 17-21 should know the implications for enrolling in ABE because they are giving up their rights in K-12. These rights could include free/reduced meals, bussing, special education.

Recommendation: We encourage ABE programs to make sure K-12 eligible students are aware of their educational rights during intake.

Discussion:

- How often do you have K-12 eligible students enrolling in your program?
- How do you help these students understand their rights?



Distance Learning

MN Distance Learning Advisory Team

- Meets monthly to address issues around DL implementation, platforms, training, and policy in MN ABE
- Reviews and provides recommendations on applications for DL platform approval
- Insures that statewide DL needs and perspectives are brought forward



Distance Learning Support Services

Distance learning website (<http://mnabe-distancelearning.org/>): information about DL platforms, DL policy, DL training, FAQs, and more

Support and management for state-supported DL platforms (Edmentum, Burlington English, Northstar) and some other free platforms as staff are able (USA Learns, Khan Academy, Read Theory)

DL professional development: DL Basics online course, DL 101/102 cohorts, Technology Leadership Academy, DL webinars, on-site training or personalized webinars on DL platforms and DL best practices

DL helpdesk to answer your DL questions or for individualized consultation: support@mnabedistancelearning.zendesk.com

DL Platform Updates

Statewide DL Licenses

- Expand use of distance learning to reach more students and increase the intensity of instruction
- Wise use of resources through economy of scale
- Facilitate PD and sharing around common platforms
- Provide DL resources for all student levels



- Contact Susan Wetenkamp-Brandt to set up an account or request training
- Custom courses developed last year to address adult diploma competencies
- New lower level (CCRS A, B, C) custom courses now available!
- For more info: <http://mnabe-distancelearning.org/> under State Supported Platforms



State purchased licenses for Burlington English will end on June 30, 2020

Why was this decision made?

- Varied use across the state, declining hours generated
- Designed to be a full core curriculum, not supplementary
- High cost per seat, no significant cost savings by buying statewide
- Time-intensive to manage
- Not fully mobile-friendly
- Significant staff time needed for training



Burlington English will still be an approved DL platform!

- Programs will need to purchase their own licenses

Looking for DL platforms for ESL?

- Contact the DL team via the DL support desk
- Try new platforms – there's a streamlined approval process!




State purchased licenses will end on September 30, 2020

- Low usage, has decreased over time
- Likely that Learner Web will not continue to be a viable platform in the future
- Relevant content has been or will be migrated; DL team will work with key users on this



Looking to the Future



The DL team and state staff are looking for additional options to best support programs in their DL efforts. We need your input!

- How are your students' needs currently being met through distance learning options?
- What additional student needs would you like to meet through distance learning?
- What are the barriers to implementing distance learning more extensively in your program?
- What additional supports and/or resources would help you increase your delivery of instruction via distance learning?
- What features and content are most important to you in a DL platform?

Distance Learning: Table Discussion



Thank you!

Please fill out your evaluations!

Sign up for CEUs at the registration table.

Safe Travels!