

Your Topics and Issues



We do have some topics to share but we would also like your questions.

1. In small groups or individually, think of key questions you would like to discuss today.
2. Jot each question down on a separate Post-It note. Please be specific.
3. We will collect your Post-It notes.
4. We will do our best to address your questions.



Current Issues in Minnesota Adult Education

2020 Metro ABE Spring Regional

March 6, 2020 / 11:00-12:30 pm

Introductions

State ABE staff here today:

Julie Dincau, Transitions Specialist

Brad Hasskamp, Secondary Credential/Policy Specialist

Astrid Liden, Professional Development Specialist

Jodi Versaw, Program Quality Specialist



To download this presentation, go to mnabe.org. Click on **State ABE presentations**.

Some Important Current Big Topics

High School Equivalency

Transitions Programming

WIOA updates

Data, Policy and Accountability

Professional Development

Collecting Your Questions



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High School Equivalency

Brad Hasskamp



GED Subsidy Code Update: MNGED30

Code is active and can be used for tests scheduled until funds spent.

Anticipated that the code will stop working in the next month (March-April).

July-January: More than 70% of the subsidy has been spent (\$175,910 of \$245,000)



Test	Reading Score	Math Score
GED Ready	145+	145+
TABE 11/12 (Form A)	617+	617+
CASAS GOALS	249+	231+

GED Age Waiver

revised February 20 on MDE website



2020 HiSEAs Competition



Minnesota High School Equivalency Assessments

- Vendor application posted this Spring
- Anticipated results announced by July
- Next Step: Selecting Reviewers

Transitions Programming

Julie Dincau

A close-up, high-angle shot of a compass. The compass is mounted on a circular base with a white face. The word "CAREER" is written in large, black, serif capital letters across the center of the dial. A red needle with a silver-colored base is pointing towards the word. The compass has several black, pointed markers around the dial. The background is a warm, golden-brown color with a subtle gradient.

CAREER

Integrated Education and Training



Adult Education
and Literacy
Activities



Workforce
Preparation
Activities



Workforce
Training

CONCURRENTLY AND CONTEXTUALLY WITH A SINGLE SET OF LEARNING OBJECTIVES

Integrated Education and Training Quick Checklist



STEP ONE:

- Does your program already offer IET?
- Use the checklist to determine if it meets the IET criteria.

Integrated Education and Training Approval Form

STEP TWO:

- Complete the IET Approval Form and send it to me.
- The state team will review it and notify you if it has been approved or not.
- If it is approved, enter the IET in SiD

Tagging IET in the Student Information Database (SiD)

IET classes entered in SiD must start with IET.

Examples:

- IET Diesel Mechanic 2020
- IET HealthCare Pathways CNA Bridge February 2020
- IET ParaPro Plus Cert Training
- IET Custodian Training Course



Single Set of Learning Objectives

The integrated education and training program has a single set of learning objectives that identifies:

- a. specific adult education content;
- b. workforce preparation activities; and
- c. workforce training competencies, and the program activities are organized to function cooperatively.

Adult Career Pathway Institute – May 1

Developing single set of learning objectives (SSLOs)

Funding and Sustaining ACPs

Using Data for ACPs (SiD)

Assessing and building capacity for ACPs

Incumbent worker training:



**Adult Career
Pathways**

ACP

IET and Credentials



Food handler certificate can be the training piece of IET.

It fits into a career pathway that ends in a food protection manager certification.

Food Handler Certificate is not considered a WIOA credential, however, Certified Food Protection Manager (CFPM) is a WIOA credential.

IET must fit into an Adult Career Pathway



COMMERCIAL DRIVER'S
LICENSE (CLASS A, B, OR C)



REGULAR DRIVER'S
LICENSE (CLASS D)



ADMINISTRATIVE
ASSISTANT
DIPLOMA



MICROSOFT OFFICE
SPECIALIST CERTIFICATION

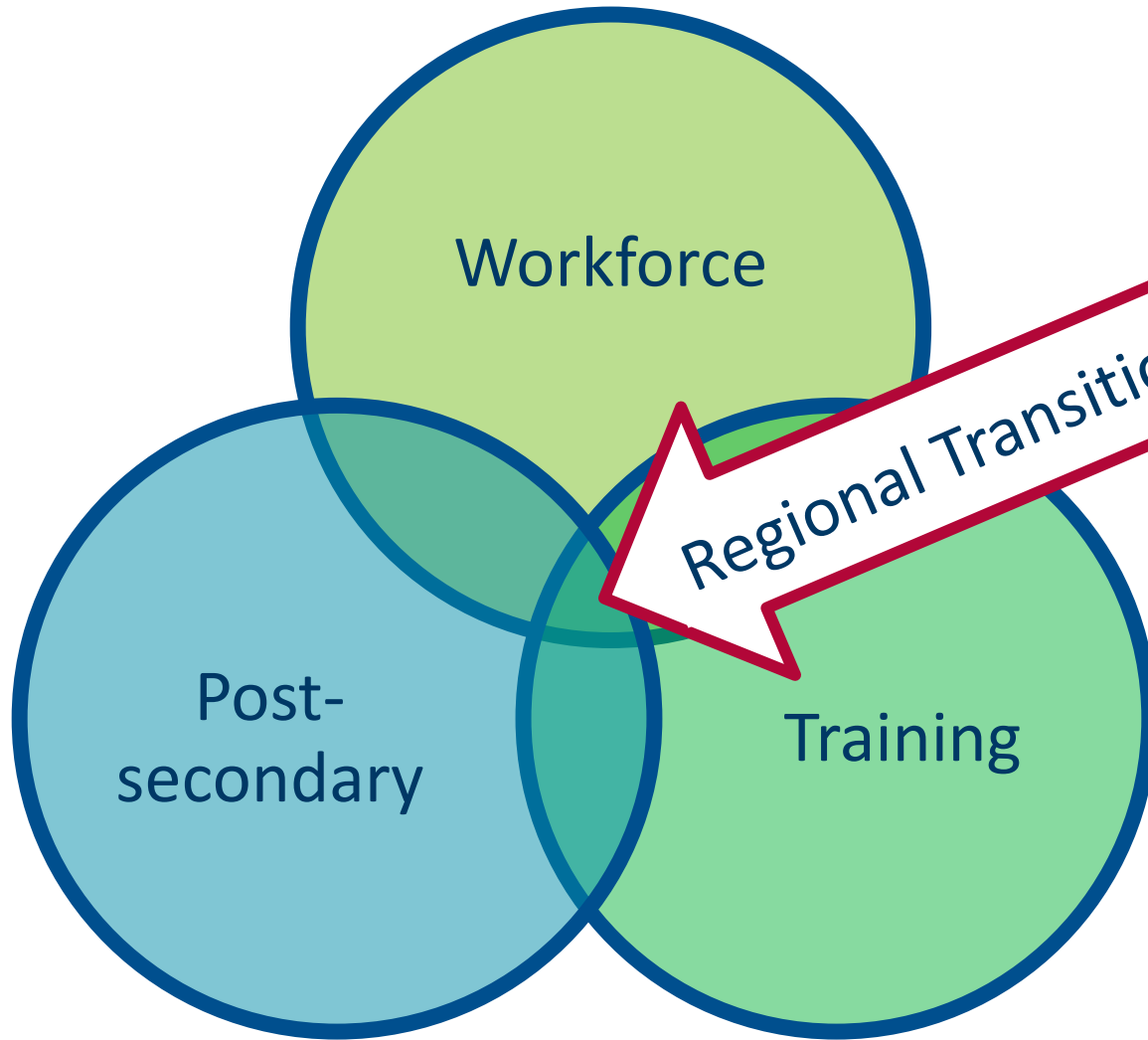
Minnesota State Developmental Education Strategic Roadmap

Comprehensive Student Support System Strategic Goal 3:

Improve student success in developmental education by developing a comprehensive student support system for students in developmental education programs

“To leverage the partnerships with Adult Basic Education, community organizations, and student support services to provide wrap-around support where it is needed.”

Regional Transitions Plans



Regional Transitions Plans

Focus on IET!!!

June 11, 2020- Transitions plan
due for 2020-2021

July 15, 2020- Final report due
for 2019-2020 transitions plan

Perkins V -Comprehensive Local Needs Assessments

Important Dates

Application

Opens: March 15, 2020 (Changed from March 1 due to technical issues)

Application

Closes: May 1, 2020

From the Career and Technical Education state director:

“I know that all of you are in working on your Comprehensive Local Needs Assessments. Many partners are required to gather and analyze data. This is a reminder that one of our valuable partners is Minnesota ABE. ABE can provide information regarding ELLs in the region and general knowledge regarding the ABE population that is being served currently in Minnesota.”

(Think NRS Table A)

Career and Technical Education Consortium Leaders

ABE Managers...

- Locate the CTE consortium you are in:

https://www.minnstate.edu/system/cte/consortium_resources/documents/2019-Perkins-Consortia-Map-no-crop-final.pdf

- Identify the consortium leaders and connect with them:

<https://www.minnstate.edu/system/cte/directories/perkinscoordinators.html>

- Read the local plan:

https://www.minnstate.edu/system/cte/consortium_resources/local-applications.html

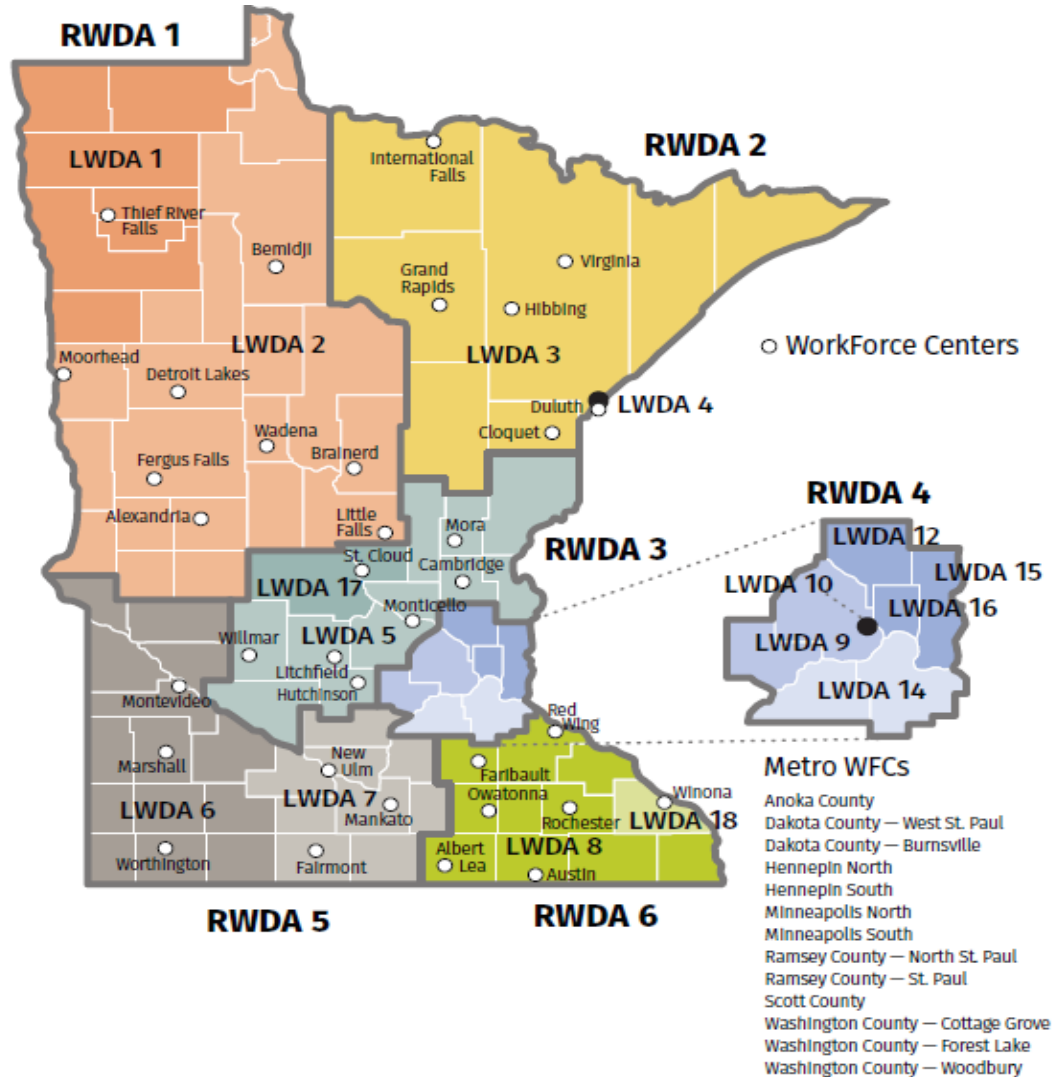
Workforce Innovation and Opportunity Act (WIOA) Updates

Julie Dincau

Brad Hasskamp



Workforce Innovation and Opportunity Act (WIOA) Local Plan



Local and Regional Workforce Development Plans will be due July 1, 2020.

Adult Basic Education is one of the six core programs under WIOA.

There will be a place for the ABE board representative to sign on the plan.

WIOA Regional /Local Plans



Please go to:

<https://mn.gov/deed/about/what-we-do/objectives-plans/wioa.jsp>

Or Google DEED WIOA local regional plans and find your local plan/s.

What areas of the REGIONAL plan have specifically involved ABE?

Regional Plan

- o Describes how we will work regionally
- o Regional Goals
- o Regional Economy/Regional Profile (labor market data)
- o Sector Partnership
 - Career Pathway Strategies
- o Stakeholder Engagement

What areas of the LOCAL plan have specifically involved ABE?

Local Plan

- CareerForce Locations
- CareerForce/WIOA Services
 - Includes Career Pathways & Co-Enrollment
 - ESL & GED/High School Diploma
 - Question 22: Describe how local board will coordinate with Adult Education & Literacy activities under Title II...
- Program Operations & System Operations –Compliance
- Attachment B: Contacts

How will the ABE consortia in your region answer question 22?



NEW: Report IET occupational training costs



This will be a part of the reporting due to our office by August 1 (for 2019-2020) from each consortium, along with:

- Level Gains with post tests
- NRS primary goals

Training costs

- Must be an IET program.
- Must just be the costs for the occupational training.

More guidance coming soon!

Examples of Training Costs

Example A:

An ABE provider hires a registered nurse to provide the hands-on training for CNA.

The costs of that nurse should be reported as training costs.

Example B:

An ABE provider pays for a student to go to training.

Example C:

An ABE teacher teaches a ServSafe® class.

*If it is too difficult to determine an approximate percentage of time spent on the training component then estimate 50% of the IET as training and enter those training costs.

Data, Policy and Accountability

A high-angle photograph showing a large number of hands of various skin tones stacked on top of each other in a circular pattern. The hands are reaching in from all directions, creating a sense of unity and collective effort. The background is a light, neutral color.

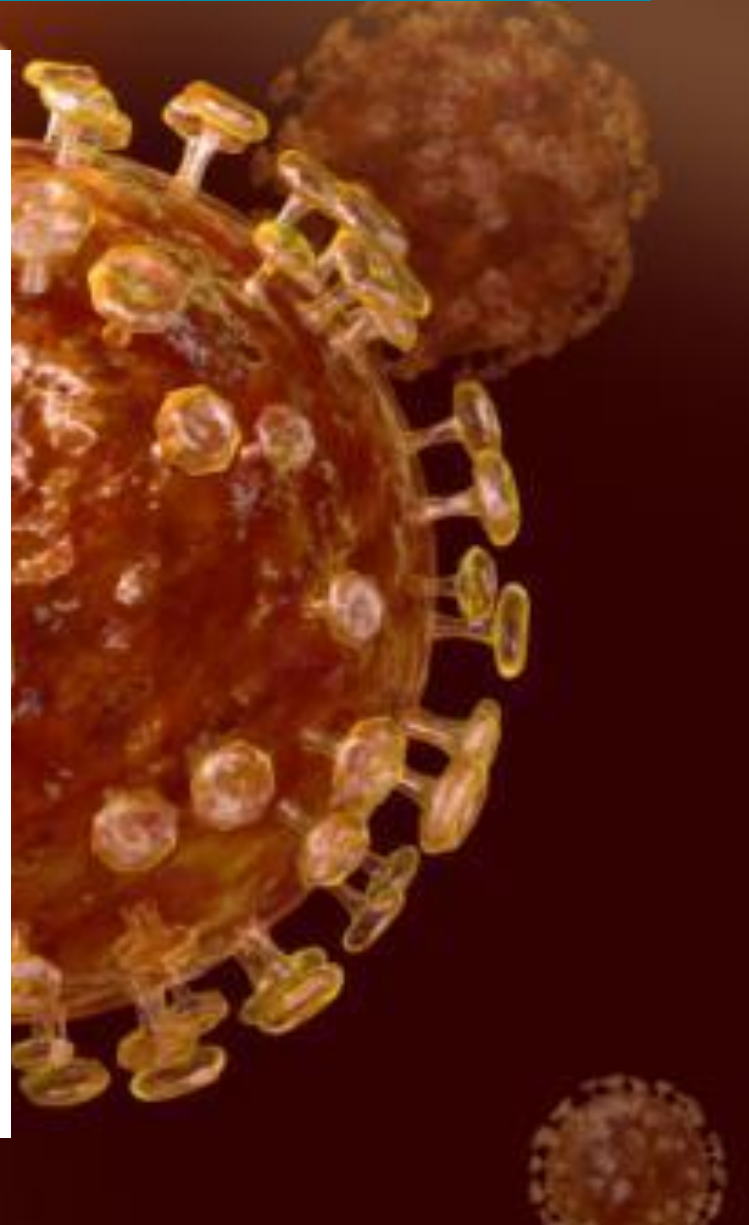
Jodi Versaw

Brad Hasskamp

Coronavirus and ABE programs

- Follow your district or organization's guidelines and plans
- Consider distance learning options, including synchronous instruction using programs such as Skype or Zoom, if possible
- If programming must close for an extended amount of time, a consortium may apply to have state ABE aid for the following year adjusted as a result of "service disruption"
 - To apply for an adjustment based on service disruption, state ABE funding must decrease at least 10%

What are you hearing or doing with this at your program?





Federal Public Charge Rule

Benefits included in public charge test:

- Temporary Assistance for Needy Families (TANF)
- Supplemental Security Income (SSI)
- State, Local and Tribal Cash Assistance Programs
- Medicaid
- Supplemental Nutrition Assistance Program (SNAP)
- Housing Choice Voucher Program (aka "Section 8")
- Section 8 Project-Based Assistance
- Public Housing

Official Information:

<https://www.uscis.gov/greencard/public-charge>

Current + Prior Month data entry window in SiD



Starting May 2020, ABE programs will be required to enter student hours and test score data within 1-2 months.

The data entry window will be open for the current and prior month.

Example:

All May 2020 data must be entered by June 30, 2020.

Why limit the data entry window?



Benefits:

- Adheres to best practice in timely data entry
- Works for distance learning hours data entry
- May reduce missed opportunities for possible post-testing
- Makes preparing data for the June and August submissions easier for programs
- Allows MDE to pull accurate statewide data more frequently

40-hour waiver



The 40-hour waiver allows a program to test a student with fewer than 40 contact hours since their pre-test when:

- **The student has finished the instruction they need to reach a specific goal**

AND

- **The student is leaving ABE.**

NOTE: administrator approval required

40-hour waiver details

NOTE: a student must have a minimum of 12 contact hours

Add in comments:

- Who approved the waiver and
- Name of secondary/college-ready/occupational assessment or credential OR college course

Navigation: Home | Person Search | Students | Classes | Staff | Volunteers | Reports | Admin | SuperSite | Hotline | Help

[8] Kangaroo, Captain (19 of 31)

Summary | Assessment | Schedule | Benchmarks | Logs | History | Time | Info | AdultDiploma

11/15/2019 | NRS/WIOA - 40hr Waiver

-Choose History Item-
-Choose History Item-
Student Exiting Program AND Completing Assessment Or Credential
Student Exiting Program AND Course Is Ending

-- Optional Status--

Group	Item	Effective Date	Your Site	End Date	Status	Comment
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Navigation: Home | Person Search | Students | Classes | Staff | Volunteers | Reports | Admin | SuperSite | Hotline | Help

[8] Kangaroo, Captain (19 of 31)

Summary | Assessment | Schedule | Benchmarks | Logs | History | Time | Info | AdultDiploma

11/15/2019 | NRS/WIOA - 40hr Waiver

Student Exiting Program AND Completing Assessment Or Credential

Comments

Save

Group	Item	Effective Date	Your Site	End Date	Status	Comment
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Example: Comments

12/19/2019 ▼	NRS/WIOA - 40hr Waiver ▼	Student Exiting Program AND Completing Assessment Or Credential ▼
		Approved by Jane Smith; will take Accuplacer
		save

12/19/2019 ▼	NRS/WIOA - 40hr Waiver ▼	Student Exiting Program AND Course Is Ending ▼
		Approved by John Carlson; HCC Math 201 ended
		save

FAQs: 40-hour waiver

Q: Can we use this for a student being released from corrections?

A: No

Q: Can we use this for a student who is leaving because they got a new job?

A: Generally, no

Q: Can we use this for ABE students co-enrolled in college?

A: Yes, as long as they complete a college course and will no longer be enrolled in ABE.

Q: Should we use this for all GED students who have less than 40 hours?

A: No, only those who are doing GED testing in July/August

Bulk purchasing of online tests

Look for an online form this spring!

Purchase:

- CASAS Enhanced (or Basic)
- TABE
 - *Future possibility of unlimited state license for TABE*

How much does TABE cost?

Quantity Break	Item Description	UNIT	Price
500 -1,500	TABE Online Sub-Test Administrations	Each	\$3.70
1,501 - 3,000	TABE Online Sub-Test Administrations	Each	\$3.45
3,001 - 6,000	TABE Online Sub-Test Administrations	Each	\$3.10
6,001 - 10,000	TABE Online Sub-Test Administrations	Each	\$2.80
10,001 - 30,000	TABE Online Sub-Test Administrations	Each	\$2.55
30,001 +	TABE Online Sub-Test Administrations	Each	\$2.40

CASAS Enhanced or CASAS Basic?



TE Basic Package

Supports student-level implementation

Basic Web-test Units (WTUs)

Quantity	Code	Price each
100 - 500	WTU-0001	\$2.85
501-1000		\$2.20
1001-5000		\$2.00
5001+		\$1.75

Reports for individual students:

- Skills Profile
- Content Standards
- Competency Performance
- Learning Gains
- Next Assigned Test
- Personal Score Report
- Student Profile
- Test History
- Test Administrations
- Check your WTU Remaining Balance!

BEST OPTION



TE Enhanced Package

Supports student, class, program, and accountability-level implementation

Enhanced TOPSpro Enterprise Units (TEUs)

Quantity	Code	Price each
100 - 500	TEU-0001	\$3.45
501-1000		\$2.80
1001-5000		\$2.60
5001+		\$2.35

Reports for students, classes, programs, and accountability:

- **All Basic Package Reports plus**
- Class Summary Reports
- Class Attendance
- Demographics
- WSCS Reports
- Site / Agency-Level Reports
- Program Outcomes
- Data Integrity
- State Reports
- Federal Reports

Are you directly uploading your testing data to SiD?

Programs are uploading test scores to SiD from TABE or CASAS testing system for programs:

- Doing online testing, and/or
- Scanning test scoring sheets.

Professional Development



Astrid Liden

New PD Catalog: <https://mnpdcatalog.org/>



Catalog

About

Contact

Professional Development Catalog

REFINE YOUR SEARCH

All Content Areas



All Formats



All Audiences



All Providers



Search by Keywords

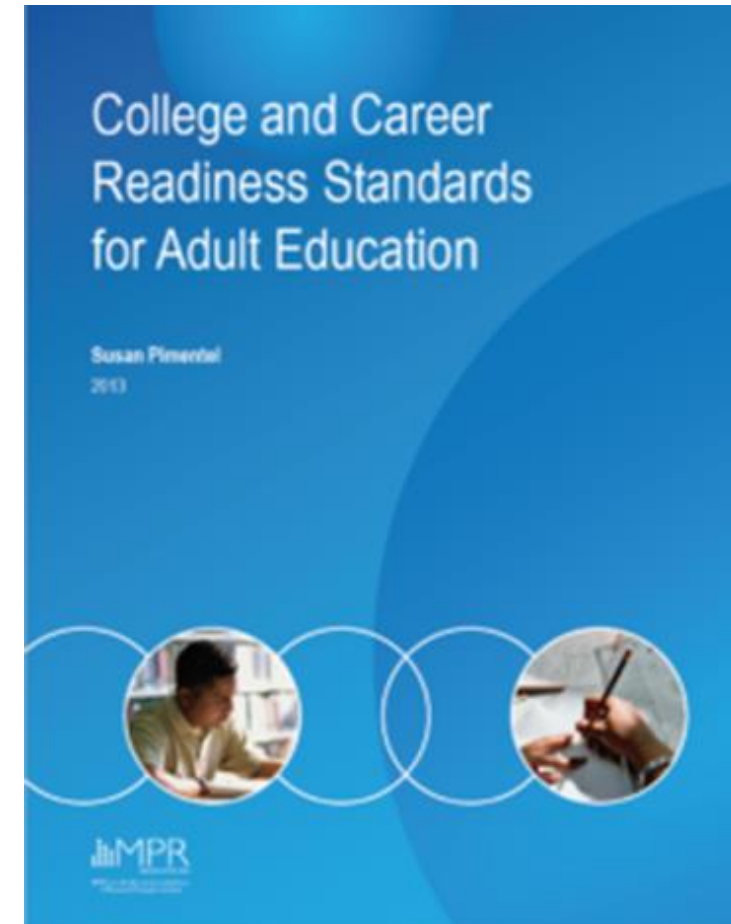
Submit

Clear Filters

May 8 CCRS Instructional Leadership Summit

A full day of training & support for CCRS instructional leaders:

- Training Materials & Resources
- Workshop/meeting facilitation
- Classroom observation & feedback
- Troubleshooting ELA and Math specific issues and questions
- Networking and collaborating as CCRS leaders in the state
- Action planning time



FY21 CCRS Implementation Cohort



- Prerequisite = CCRS Foundations training
- All standard adult diploma programs need to go through CCRS cohort training prior to launch
- Program application: ideally 1 administrator and at least 1 ELA teacher, 1 math teacher
- Application available on ATLAS website (due June 1)

Staff and Volunteer Data in SiD

Starting July 2020, all ABE program staff and volunteers will need to be entered into SiD.

This will have many benefits:

- All consortia and providers will be able to generate a Table 7 report from SiD
- More accurate picture of state ABE workforce
- Many programs are already doing this

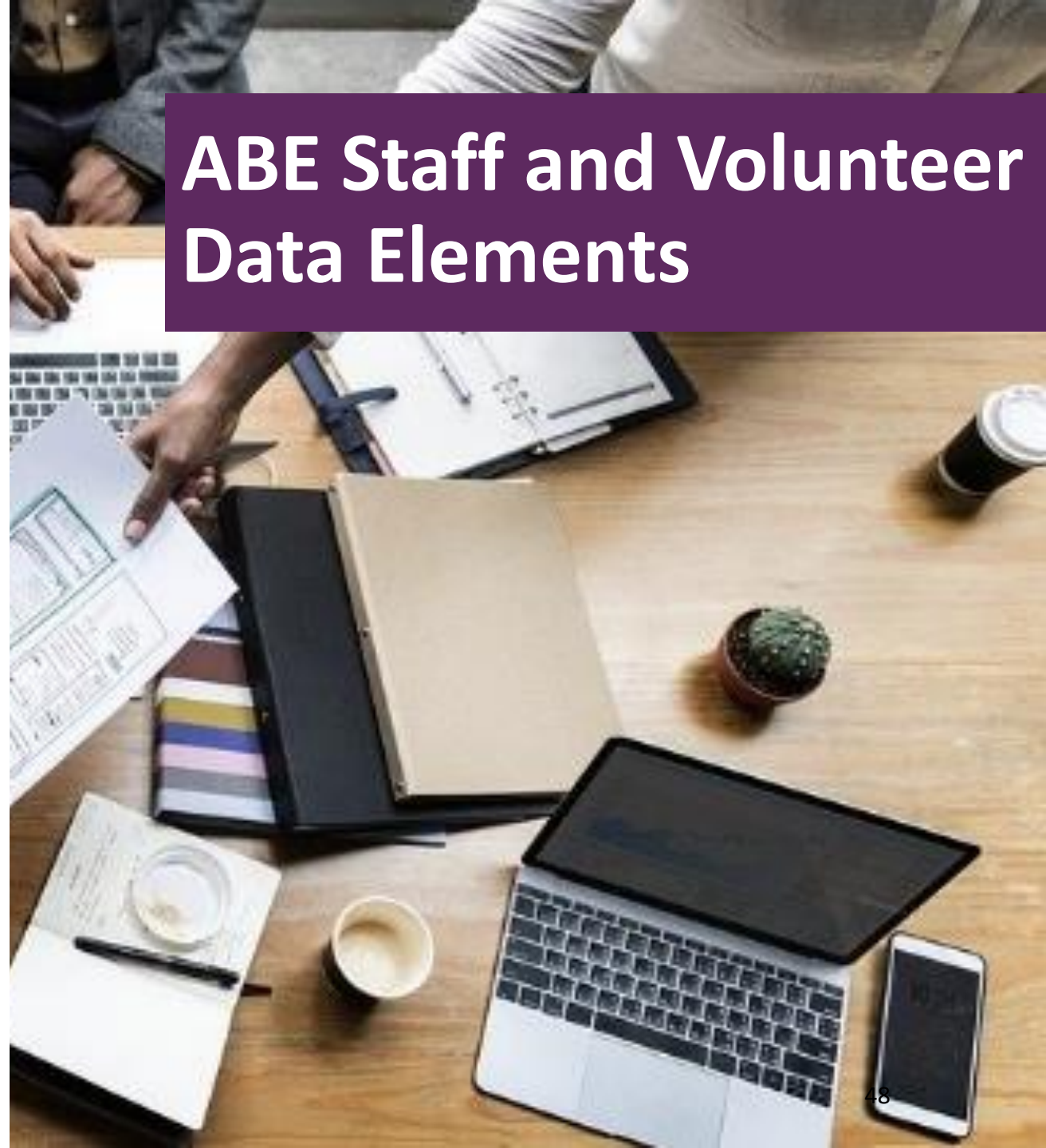
Who needs to be in SiD?

- Instructors, administrators, and support staff paid by state and federal ABE funds; and
- ABE program volunteers.

Data elements required?

- Name
- Staff type
- Hourly type
- Education
- Staff certification (for teachers)
- Demographics
- ABE experience at hire (for staff)

ABE Staff and Volunteer Data Elements



Track Staff Training in SiD



- ABE staff training options in SiD have been updated.
- Outdated training options cannot be selected from drop-down list, but they will still show up in staff history.
- Programs can also enter special locally-offered training.
- New history group for PD events.
- Staff training reports will be available later this winter.

SiD Staff Training Report



Available Monday!

Can publish report that lists:

- All trainings: who has participated and when
- Each staff: trainings they have done

Can create specialized reports for specific trainings.

Can export report to Excel to sort by date or other criteria.

Must be entering the data in order to get accurate reports!

Track Volunteer Training in SiD

Previous training options:

- Primary training
- Supplementary training

New training options available today!

- 12-hour ESL Tutor Pre-service Training (*add provider in comments*)
- 12-hour Reading, Writing, Math, and GED Tutor Pre-service Training (*add provider in comments*)
- Adult ESL Classroom Volunteer Pre-service Training (*add format - online or in-person, and provider in comments*)
- ABE/GED Classroom Volunteer Pre-service Training (*add format - online or in-person, and provider in comments*)
- Ongoing Training (*add training topic, provider and length in comments*)



**Additional Questions,
Issues or Topics?**

Thank you!