

MN Adult Ed System Updates

We'll begin at 10:00.

Everyone is currently muted to reduce background noise.

If you are having any tech issues, please chat to Karla Vien for assistance.

This PowerPoint and materials are in the materials tab and they will be posted at www.mnabe.org/state-abe-presentations.



Minnesota Adult Education System Updates: IET, WIOA, Accountability, & Professional Development

Webinar

April 17, 2020 / 10:00-11:30 am

Introductions

State ABE staff presenting today:

Julie Dincau, Transitions Specialist

Brad Hasskamp, Secondary Credential/Policy Specialist

Astrid Liden, Professional Development Specialist



To download this presentation, go to mnabe.org. Click on **State ABE presentations**.

We will take questions at the end of each section

When we get to the questions slides:



- Type using the webinar's chat function



- Raise your hand and ask over phone or headset during Q & A periods when unmuted



Ask Karla Vien if you have any tech questions or need technical assistance

**Resources from this webinar and earlier
communications can be found online at:**

www.mnabe.org/state-abe-presentations



Some Important Current Big Topics

High School Equivalency

Transitions Programming

WIOA updates

Data, Policy and Accountability

Professional Development

Grant Application Session

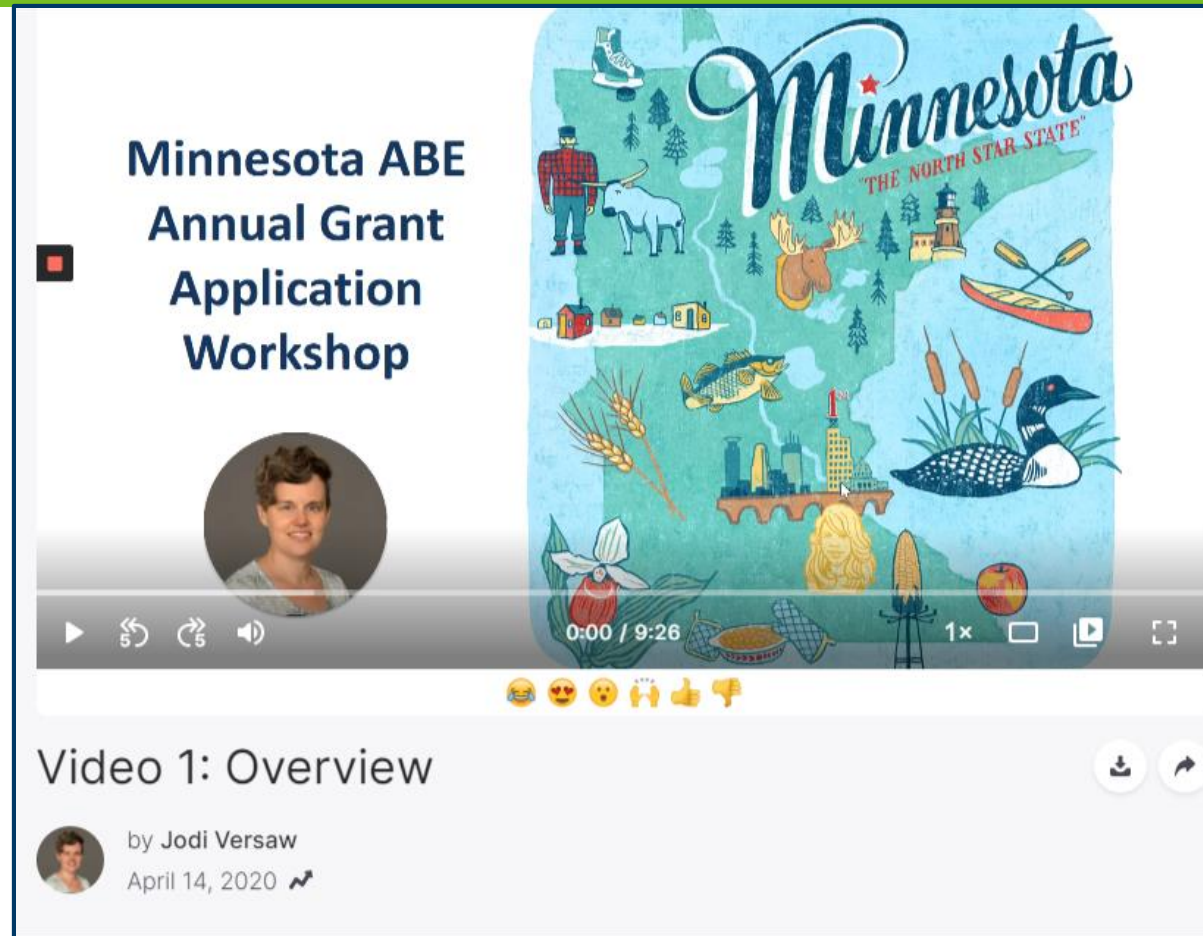
Recorded version of Annual Grant Application workshop (6 short videos):

<http://mnabe.org/state-abe-presentations>

(Please use Chrome or Firefox)

Live webinar version of Annual Grant Application workshop (May 6, 1:00 – 2:30pm). Register at:

<https://attendee.gototraining.com/r/4014805535955331586>



High School Equivalency

Brad Hasskamp



GED Testing Update

Remote Testing

- Not available until mid- to late May at the earliest
- Prioritized (for those with 1 test left, job offers, military, need?)
- Proctors from OnVUE

Paper Testing (not like 2002 series)

- Corrections?
- Need to schedule tester at least 10 days in advance

Contact Brad with issues/questions.

Test	Reading Score	Math Score
GED Ready	145+	145+
TABE 11/12 (Form A)	617+	617+
CASAS GOALS	249+	231+

GED Age Waiver

revised February 20 on MDE website



GED Ready proctoring for age waiver

Train On-Site Adult to Proctor: An ABE program can train an adult (like a parent) to be in the room with the tester. After testing, the program would check with the proctor to ask about the testing and any questions the proctor may have.

Remote proctoring: The ABE program could virtually proctor the test by watching the potential tester complete the GED Ready Test. This could be via a video call on a device (laptop, smart phone, tablet. etc.).

Other ideas?



GED Ready proctor requirements

Proctors must be able to:

- Watch the tester complete the entire test;
- Know what is and is not allowed during testing;
- Verify that the tester did not use a device or resource not allowed during testing;
- Check that the student is not recording the test questions or responses; and
- Assure that the tester did not cheat.



GED Subsidy Code Update: MNGED30

Still funding left, though not currently being used.

July-January: More than 80% of the subsidy has been spent (\$201,080 of \$245,000).

Subsidy is currently approved by to get same funding again starting July 2020.




2020 HiSEAs Competition



Minnesota High School Equivalency Assessments

- Vendor application posting this Spring
- Reviewers mostly selected
- Anticipated results announced by July



High School Equivalency Questions

Transitions Programming

Julie Dincau

A close-up, high-angle shot of a compass. The compass is mounted on a circular base with a white face. The word "CAREER" is printed in large, black, serif capital letters across the center of the dial. A red needle, attached to a silver-colored metal base, points directly at the word "CAREER". The background is a warm, golden-brown gradient, suggesting a sunset or sunrise. The overall image conveys a sense of direction and purpose in a career.

Three New Adult Basic Education Activities

Passage of WIOA in 2014 included new ABE activities:

1. Integrated English Literacy and Civics Education
2. Workforce Preparation Activities
3. Integrated Education and Training



Why were these new activities added?

We believe that the Act's support for career pathways development and new adult education and literacy activities such as workforce preparation activities and integrated education and training offer adult educators new opportunities to enhance and expand engagement efforts with employers so that adult education services meet the needs of job seekers and employers.

<https://www2.ed.gov/about/offices/list/ovae/pi/AdultEd/wioa-aefla-final-rule.pdf>

What benefit does it have to ABE learners?

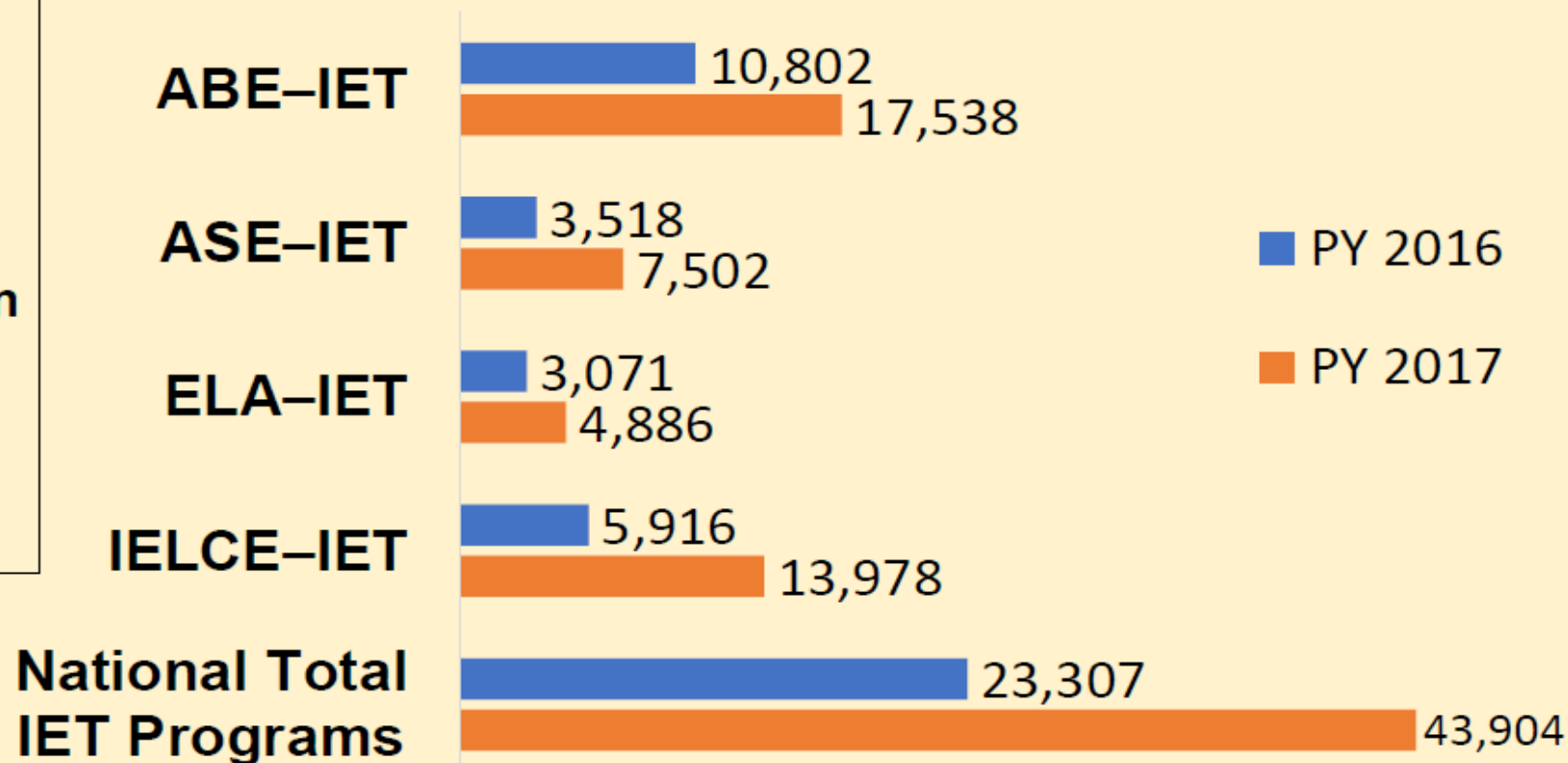
The IET model contrasts with the traditional sequential model, in which individuals are directed to complete adult education services before enrolling in occupational training. The IET approach is effective in part because it recognizes that busy working adults need opportunities to acquire basic skills in a meaningful context that has an immediate application, enables credential attainment, and can directly increase their earning power.

https://www.michigan.gov/leo/0,5863,7-336-78421_95539_67992---,00.html **Policy Issuance (PI): 18-44**

The number of learners in IET programs is growing nationally

Participants in IET Programs

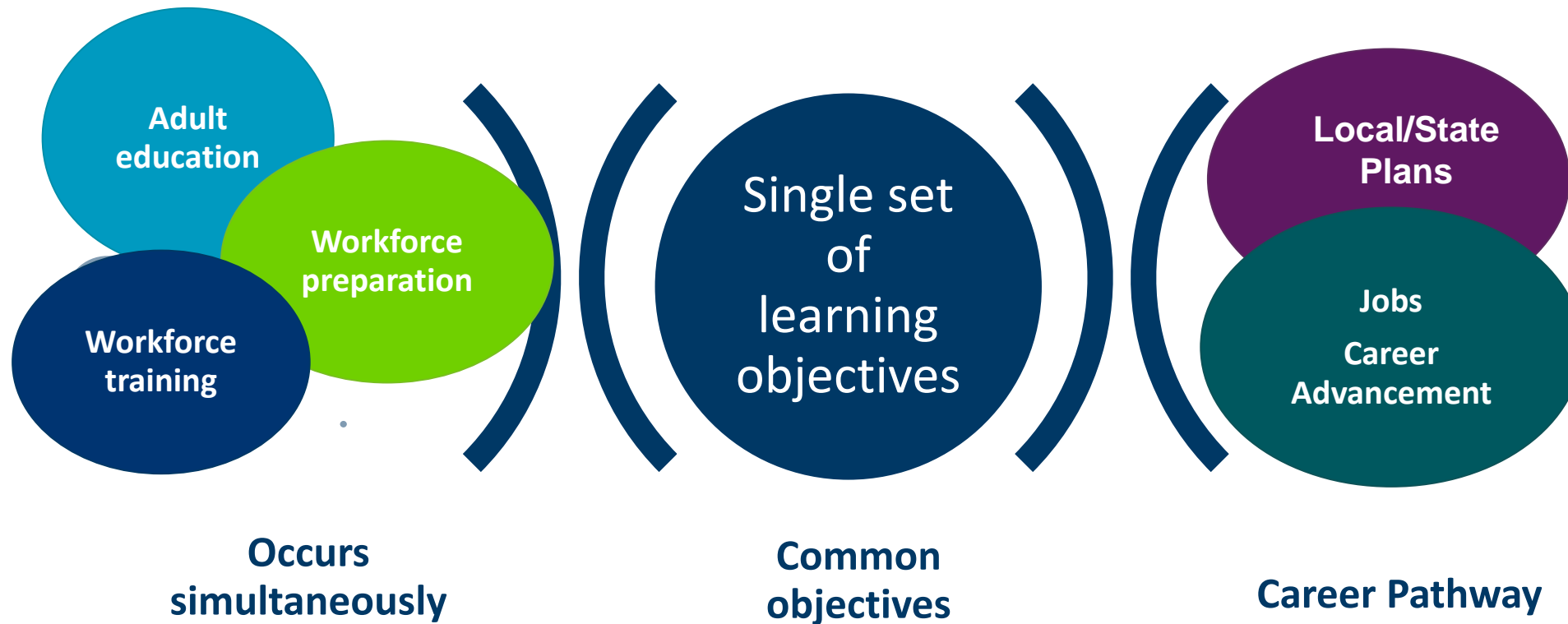
- Total IET participation reported was 43,904 which is 3% of the total participation. An increase of 20,595 (+99%) over PY2016.



Integrated Education and Training (IET) is defined in WIOA Section 203(11) as:

A service approach that provides adult education and literacy activities concurrently and contextually with workforce preparation activities and workforce training for a specific occupation or occupational cluster for the purpose of educational and career advancement.

WIOA: IET Summary



The three instructional components of IET



Adult Education
and Literacy
Activities



Workforce
Preparation
Activities



Workforce
Training

CONCURRENTLY AND CONTEXTUALLY WITH A SINGLE SET OF LEARNING OBJECTIVES

Minnesota's process for adopting the IET approach

- The IET was added to SiD to get a baseline for the number of IET's across the state
- Further guidelines were provided by the federal office regarding credentials
- National practices were shared at a conference

***There are still substantial variations across the nation of IET programming!**

We need to ensure that the reporting for this year is accurate.

- An IET Quick Checklist was developed. If any of the elements on the checklist are missing, it is not IET.
- An IET Approval Form was developed. If an IET has all the elements listed on the IET Quick Checklist then the IET Approval Form can be completed.

Integrated Education and Training Quick Checklist



STEP ONE

- Does your program already offer IET?
- Use the checklist to determine if it meets the IET criteria.

Integrated Education and Training Approval Form

- Complete IET Approval Form
- The state team will review it
- If it is approved, enter the IET in SiD



STEP
TWO

Tagging IET in the Student Information Database (SiD)

IET classes entered in SiD must start with IET.

Examples:

- IET Diesel Mechanic 2020
- IET HealthCare Pathways CNA Bridge February 2020
- IET ParaPro Plus Cert Training
- IET Custodian Training Course



Single Set of Learning Objectives

The integrated education and training program has a single set of learning objectives that identifies:

- a. specific adult education content;
- b. workforce preparation activities; and
- c. workforce training competencies, and the program activities are organized to function cooperatively.

Adult Career Pathway Institute – May 1

Developing single set of learning objectives (SSLOs)

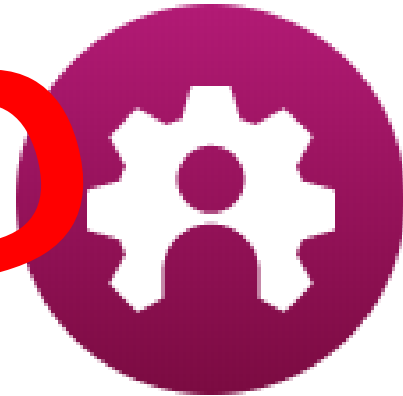
Funding and Sustaining ACPs

Using Data for ACPs (SID)

Assessing and building capacity for ACPs

Incumbent worker training:

CANCELED



**Adult Career
Pathways**

ACP

IET and Credentials



Food handler certificate can be the training piece of IET.

It fits into a career pathway that ends in a food protection manager certification.

Food Handler Certificate is not considered a WIOA credential, however, Certified Food Protection Manager (CFPM) is a WIOA credential.

IET must fit into an Adult Career Pathway



COMMERCIAL DRIVER'S
LICENSE (CLASS A, B, OR C)



REGULAR DRIVER'S
LICENSE (CLASS D)



ADMINISTRATIVE
ASSISTANT
DIPLOMA



MICROSOFT OFFICE
SPECIALIST CERTIFICATION

Transitions Programming Questions

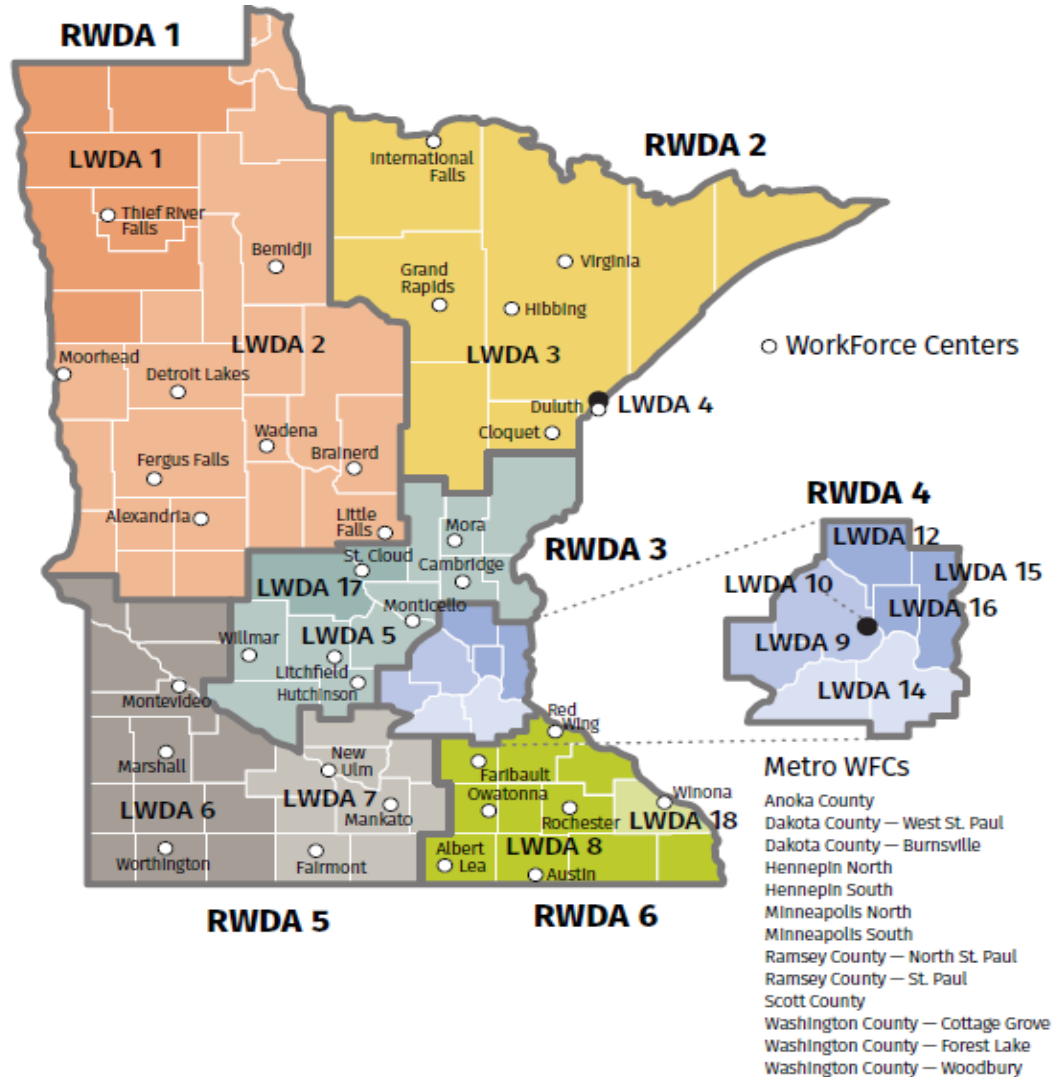
Workforce Innovation and Opportunity Act (WIOA) Updates

Julie Dincau

Brad Hasskamp



Workforce Innovation and Opportunity Act (WIOA) Local Plan



Local and Regional Workforce Development Plans will be due July 1, 2020.

Adult Basic Education is one of the six core programs under WIOA.

There will be a place for the ABE board representative to sign on the plan.

WIOA Regional /Local Plans



Please go to:

<https://mn.gov/deed/about/what-we-do/objectives-plans/wioa.jsp>

Or Google DEED WIOA local regional plans and find your local plan/s.

REGIONAL PLAN: Areas that involve ABE

Regional Plan

- o Describes how we will work regionally
- o Regional Goals
- o Regional Economy/Regional Profile (labor market data)
- o Sector Partnership
 - Career Pathway Strategies
- o Stakeholder Engagement



LOCAL PLAN: Areas that involve ABE

Local Plan

- CareerForce Locations
- CareerForce/WIOA Services
 - Includes Career Pathways & Co-Enrollment
 - ESL & GED/High School Diploma
 - Question 22: Describe how local board will coordinate with Adult Education & Literacy activities under Title II...
- Program Operations & System Operations –Compliance
- Attachment B: Contacts

Question 22 provides and opportunity for ABE programs, in a local area, to address the need for integrated education and training for ABE learners.

NEW: Report IET occupational training costs



This will be a part of the reporting due to our office by August 1 (for 2019-2020) from each consortium, along with:

- Level Gains with post tests
- NRS primary goals

Training costs

- Must be an IET program.
- Must just be the costs for the occupational training.

More guidance coming soon!

Examples of Training Costs

Example A:

An ABE provider hires a registered nurse to provide the hands-on training for CNA.

The costs of that nurse should be reported as training costs.

Example B:

An ABE provider pays for a student to go to training.

Example C:

An ABE teacher teaches a ServSafe® class.

*If it is too difficult to determine an approximate percentage of time spent on the training component then estimate 50% of the IET as training and enter those training costs.

WIOA Updates Questions

Data, Policy and Accountability

A high-angle, close-up photograph of approximately 15-20 hands of various skin tones (ranging from light to dark brown) stacked on top of each other in a circular pattern. The hands are reaching in from all directions, creating a sense of unity and teamwork. The background is slightly blurred, showing what appears to be a light-colored floor or surface.

Jodi Versaw

Brad Hasskamp

Federal Public Charge Rule

Benefits included in public charge test:

- Temporary Assistance for Needy Families (TANF)
- Supplemental Security Income (SSI)
- State, Local and Tribal Cash Assistance Programs
- Medicaid
- Supplemental Nutrition Assistance Program (SNAP)
- Housing Choice Voucher Program (aka "Section 8")
- Section 8 Project-Based Assistance
- Public Housing

Adult Education is not included. Skills learned and certificates earned in ABE should help a person applying for a green card.

Official Information:

<https://www.uscis.gov/greencard/public-charge>



Current + Prior Month data entry window in SiD



Starting May 2020, ABE programs will be required to enter student hours and test score data within 1-2 months.

The data entry window will be open for the current and prior month.

Example:

All May 2020 data must be entered by June 30, 2020.

Why limit the data entry window?



Benefits:

- Adheres to best practice in timely data entry
- Works for distance learning hours data entry
- May reduce missed opportunities for possible post-testing
- Makes preparing data for the June and August submissions easier for programs
- Allows MDE to pull accurate statewide data more frequently

Remote NRS Testing

BEST Plus

- Available
- Contact Linda Keller, state assessment trainer at Metro North ABE, for more information

CASAS

- Not currently available but they are working on options



Remote TABE Testing

TABE 11/12

- Maybe available as soon as 1-2 months
- Will go through online proctoring
- **Locator** will be available soon to remotely give to students with devices for free to all programs that have a DRC InSight account.
- DRC releasing guide on effective proctoring.



Intaking New Students

Conducting Intake at a Distance

Tuesday, April 21 (10-11:15am)

Registration link:

<https://attendee.gototraining.com/r/1647988016349900801>

Share how programs are registering and orienting new students virtually.



New Student Contact Hours

The MDE Adult Education Office is exploring lifting the 12-hour restriction in SiD for new students with no pre-test during the school closure period. These students' hours will count for state ABE funding, but may not count for federal ABE funding. More information will be available by the end of April.


ABE and COVID-19 Updates

Thursday, April 30 (10-11:30am)

Registration link:

<https://attendee.gototraining.com/r/7793802817846143489>

40-hour waiver



The 40-hour waiver allows a program to test a student with fewer than 40 contact hours since their pre-test when:

- **The student has finished the instruction they need to reach a specific goal**

AND

- **The student is leaving ABE.**

NOTE: administrator approval required

40-hour waiver details

NOTE: a student must have a minimum of 12 contact hours

Add in comments:

- Who approved the waiver and
- Name of secondary/college-ready/occupational assessment or credential OR college course

History

11/15/2019 NRS/WIOA - 40hr Waiver

-Choose History Item-
-Choose History Item-
Student Exiting Program AND Completing Assessment Or Credential
Student Exiting Program AND Course Is Ending

-- Optional Status--

Group	Item	Effective Date	Your Site	End Date	Status	Comment
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History

11/15/2019 NRS/WIOA - 40hr Waiver

Student Exiting Program AND Completing Assessment Or Credential

Comments

Save

Group	Item	Effective Date	Your Site	End Date	Status	Comment
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Example: Comments

12/19/2019 ▼	NRS/WIOA - 40hr Waiver ▼	Student Exiting Program AND Completing Assessment Or Credential ▼
		Approved by Jane Smith; will take Accuplacer
		<input type="button" value="save"/>

12/19/2019 ▼	NRS/WIOA - 40hr Waiver ▼	Student Exiting Program AND Course Is Ending ▼
		Approved by John Carlson; HCC Math 201 ended
		<input type="button" value="save"/>

FAQs: 40-hour waiver

Q: Can we create a waiver for all students when we are able to reconvene or do testing again after this closure?

A: No. You can test those with 40+ contact/proxy hours as you normally would but you should not be creating a special testing waiver when you reconvene for all returning students.

Q: Can we use this for a student being released from corrections?

A: No

Q: Can we use this for a student who is leaving because they got a new job?

A: Generally, no

Q: Can we use this for ABE students co-enrolled in college?

A: Yes, as long as they complete a college course and will no longer be enrolled in ABE.

Q: Should we use this for all GED students who have less than 40 hours?

A: No, only those who are doing GED testing in July/August

Are you directly uploading your testing data to SiD?

Programs are uploading test scores to SiD from TABE or CASAS testing system for programs:

- Doing online testing, and/or
- Scanning test scoring sheets.
- Contact support@mnabe.org for more information

Bulk purchasing of online tests

Look for an online form coming soon!

Purchase:

- CASAS Enhanced (or Basic)
- TABE
 - *Future possibility of unlimited state license for TABE*

Data, Policy and Accountability Questions

Professional Development



Astrid Liden



COVID-19 and Distance Education Resource Hub

New Schoolology group designed to:

- centralize resources being shared around COVID-19 and its impact on MN adult education programs
- facilitate the sharing of questions, resources, and ideas for continuing to serve learners at a distance

To join:

1. If you don't already have a Schoolology account, go to www.schoolology.com and sign up as an **Instructor**.
2. Once you are in your account, go to the top blue bar, choose **Groups**, and then click **My Groups** on the right.
3. Click **Join a Group** and then enter the group access code **4PQM-9XNK-FRF7X**.
4. Click the **Join** button.

COVID-19 and Distance Education Resource Hub

Discussion threads include:

- Distance learning using DL platforms
- Synchronous distance education
- Teaching about COVID-19
- Free instructional resources
- Programmatic issues, questions, ideas
- Community resources
- Providing social & emotional support
- ACP at a distance
- Resources for parents and families
- Low-level/low-literacy ESL resources

Resource folders include:

- Distance learning
- Synchronous distance education
- Instructional software, tools and apps
- Instructional resources related to COVID-19
- Free instructional resources
- ACES/TIF instructional resources
- ABE program management resources
- General community resources
- Mental health resources
- Low-level/low-literacy ESL resources
- Courses for adult learners shared by MN ABE teachers

New PD Catalog: <https://mnpdcatalog.org/>



Catalog

About

Contact

Professional Development Catalog

REFINE YOUR SEARCH

All Content Areas



All Formats




All Audiences



All Providers



 Search by Keywords

Submit

Clear Filters

ATLAS ABE Virtual Coffee Breaks

Join Support Network staff and adult education colleagues from around the state to discuss teaching at a distance, share ideas, and ask questions!

- **Using Volunteers** - April 17, 1:00-2:00 p.m.
- **Correctional Settings** - April 20, 2:00-3:00 p.m.
- **Conducting Intake at a Distance** - April 21 - 10:00-11:15 a.m.
- **One Room Schoolhouse** - April 28, 10:30-11:30 a.m.
- **COVID-19 Mental Wellness** - April 29, 1:00-2:00 p.m.
- **Math & Numeracy** - April 30, 1:00-2:00 p.m.
- **ESL** - May 4, 1:00-2:00 p.m.

Register on the ATLAS calendar!





Upcoming webinars

- **ESL Teaching from a Distance:** April 21, 2:00 - 3:30
- **SiD End of Year Prep:** April 23, 9:00 - 10:30 and April 29, 9:00 - 10:30
- **Math-Some Numbers Walk into a Language Class:** April 24 - 9:00-10:30 a.m.
- **ACES Webinar – Navigating Systems:** April 27, 2:00 pm - 3:30 pm
- **ABE and COVID-19 Updates:** April 30, 10-11:30 am
- **Detail Oriented Reading Activities:** May 1 - 10:00am - 11:30am
- **It Takes a Village to Navigate a Pandemic (and All 3 Sets of Standards!):** May 11 - 2pm-3:30pm
- **Pronunciation - Intonation:** May 13 - 2:00-3:30 p.m.
- **Burlington English - Getting Started with Zoom & 5 Steps to Quickly Serve Students Online:** Multiple dates & times

A list of all dates & times for coffee breaks & webinars is available in the materials tab!

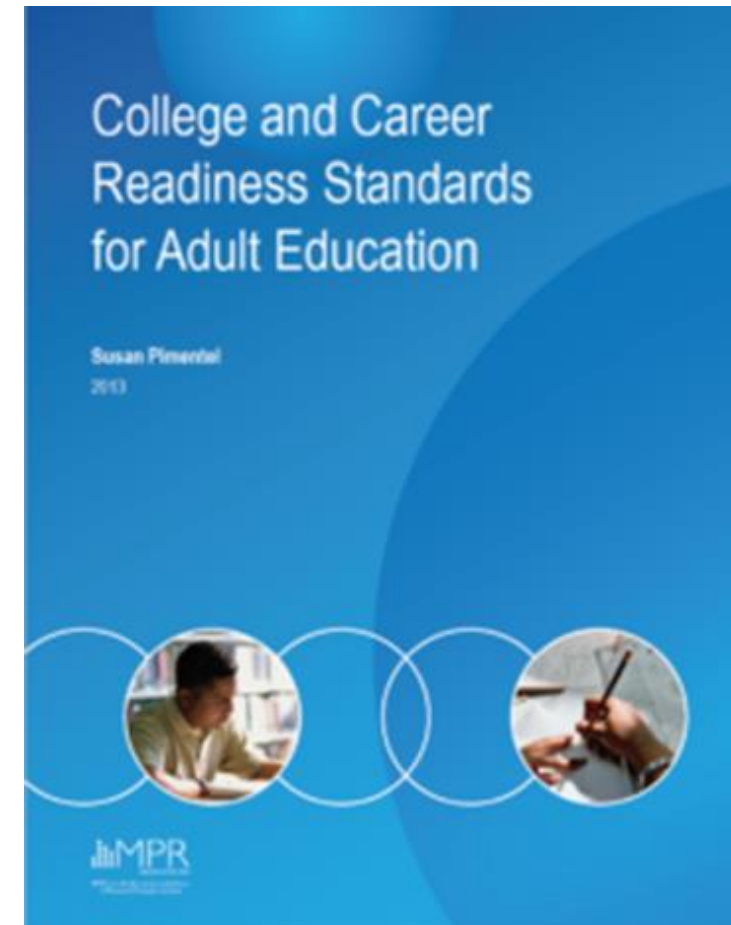
May 8 CCRS Instructional Leadership Summit

Now a VIRTUAL conference!

9am-1:30pm (with breaks!)

A fantastic half-day of training & support for CCRS instructional leaders:

- Training Materials & Resources
- Workshop/meeting facilitation
- Troubleshooting ELA and Math specific issues and questions
- Networking and collaborating as CCRS leaders in the state



FY21 CCRS Implementation Cohort



- Prerequisite = CCRS Foundations training
- All standard adult diploma programs need to go through CCRS cohort training prior to launch
- Program application: ideally 1 administrator and at least 1 ELA teacher, 1 math teacher
- Application available on ATLAS website (due June 1)

Stay connected with MN ABE Connect!

Read your newsletter and stay connected!

Recent articles to help you navigate our new landscape include:

- COVID-19: ABE Resource Considerations for Today and Beyond
- Teaching ACES/TIF in the Time of COVID
- The 3rd “C” in CCRS – Focusing on Community Right Now
- Expanding Distance Learning in Minnesota ABE

More to come in your inbox every Tuesday!



Staff and Volunteer Data in SiD

Starting July 2020, all ABE program staff and volunteers will need to be entered into SiD.

This will have many benefits:

- All consortia and providers will be able to generate a Table 7 report from SiD
- More accurate picture of state ABE workforce
- Many programs are already doing this

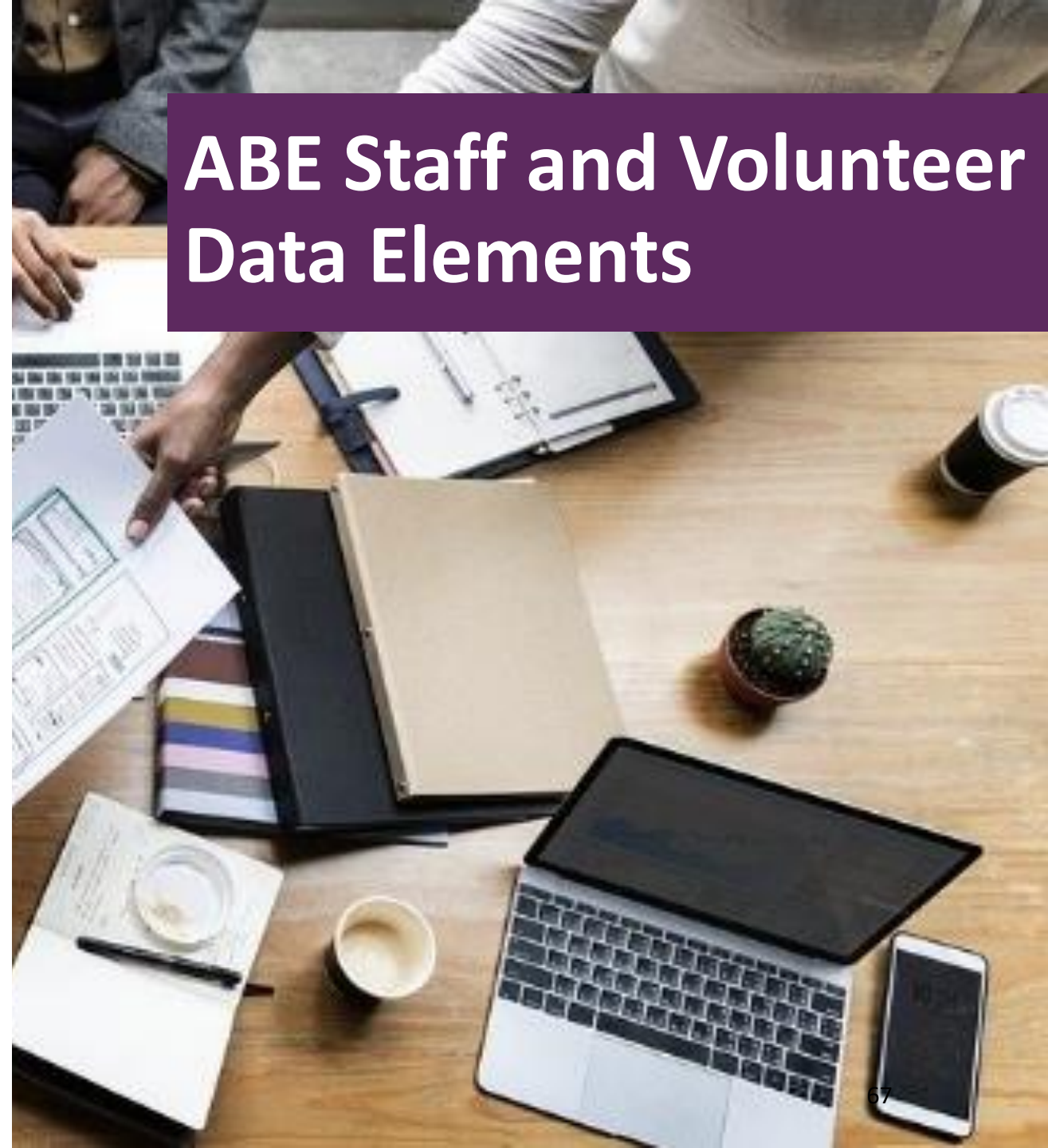
Who needs to be in SiD?

- Instructors, administrators, and support staff paid by state and federal ABE funds; and
- ABE program volunteers.

Data elements required?

- Name
- Staff type
- Hourly type
- Education
- Staff certification (for teachers)
- Demographics
- ABE experience at hire (for staff)

ABE Staff and Volunteer Data Elements



Track Staff Training in SiD



- ABE staff training options in SiD have been updated.
- Outdated training options cannot be selected from drop-down list, but they will still show up in staff history.
- Programs can also enter special locally-offered training.
- New history group for PD events.
- Staff training reports will be available later this winter.

SiD Staff Training Report



Now Available!

Can publish report that lists:

- All trainings: who has participated and when
- Each staff: trainings they have done

Can create specialized reports for specific trainings.

Can export report to Excel to sort by date or other criteria.

Must be entering the data in order to get accurate reports!

Track Volunteer Training in SiD

Previous training options:

- Primary training
- Supplementary training

New training options available!

- 12-hour ESL Tutor Pre-service Training (*add provider in comments*)
- 12-hour Reading, Writing, Math, and GED Tutor Pre-service Training (*add provider in comments*)
- Adult ESL Classroom Volunteer Pre-service Training (*add format - online or in-person, and provider in comments*)
- ABE/GED Classroom Volunteer Pre-service Training (*add format - online or in-person, and provider in comments*)
- Ongoing Training (*add training topic, provider and length in comments*)

Professional Development Questions



Upcoming MNABE Webinars

ABE & COVID-19 Updates

April 30, 10:00-11:30

WebChat with MNABE:

ABE Grant Application Workshop

May 6, 1:00-2:30 p.m.

Thank you!

Resources from this webinar and earlier communications can be found online at:

www.mnabe.org/state-abe-presentations





**Additional Questions,
Issues or Topics?**