Welcome to MN Adult Education Fall Managers Meeting!



- •We'll begin at 9:30.
- •Please stay muted to reduce background noise.
- •If you are having any tech issues, please chat to Karla Vien for assistance.

Check-In Discussion (introduce yourself, your program, and enter responses in the chat):

 How has your fall programming been going? What successes has your program had? What are you looking forward to?

Welcome to the Adult Education Fall Manager Meeting

- For tech help, chat to Karla Vien
- Use your <u>first & last name</u> just like a name tag! You're invited to add your pronouns after your name
- Bottom of screen: hover your mouse to reveal toolbar



Keep mic & video off (looks like this - red line)

Rename yourself here

Open Chat box & keep it open



Closed captions are available in toolbar



Recording Today's Session

The link to the recording will be posted on www.MNABE.org in State Presentations.

There will be times throughout the day when we will ask you to:

at which the the

- turn your camera on and/or
- unmute yourself to share your thoughts.





Welcome to MN Adult Education Fall Managers Meeting

Tuesday, November 16, 2021







Exploring the Great Unknown Together

- A. Experiment and build sustainable successful models locally and statewide that include in-person, hybrid/hyflex, and distance education models
- 3. Share with each other (e.g. information, resources) and support each other (professionally and personally)
- C. Focus on learners (current and potential) trying to increase recruitment and persistence, incorporating an equity lens and the learner voice in analyzing and deciding what we offer and how we do our work







Susan Wetenkamp-Brandt, President, Literacy Action Network

See Moua-Leske, President-Elect, Literacy Action Network

Brad Hasskamp, State Adult Education Director, Minnesota Department of Education

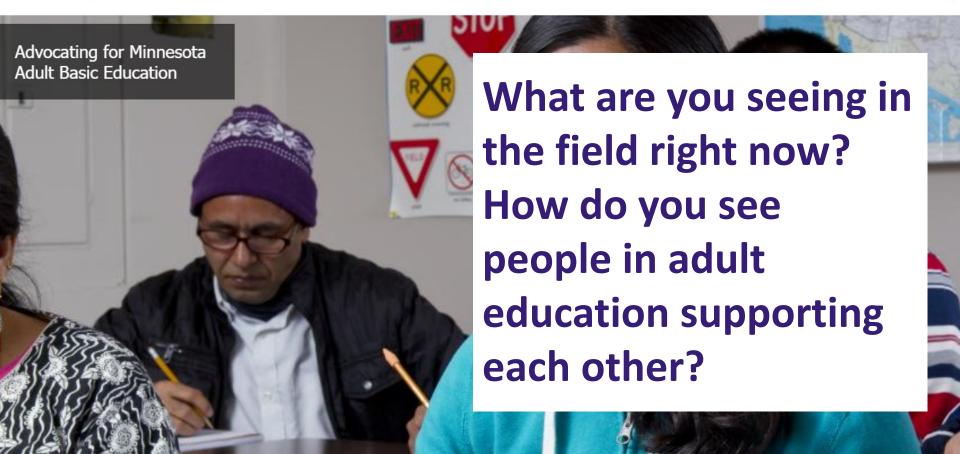


Advocating for Minnesota Adult Basic Education

What are some of the ways you see programs focusing on learners, experimenting with new programs and models, and working together?







Small Group Conversation



- What are your biggest challenges?
- What successes are you experiencing?
- What is working to lift your and your staff's morale?

MDE Building Move

As of December 3, 2021, the Adult St Anthony Education Team at MDE will no longer POLIS have access to the building in Roseville. We are moving to: mmersive Van Gogh Roseville Exhibit Minneapolis 400 NE Stinson Boulevard, 400 NE Stinson Blvd. Minneapolis, MN 55413. Minneapolis, MN 55413 Falcon Heights We do not yet know when we will have access to the new building. University of Minnesota Minneapolis

The MDE Adult Education Team's Equity Statement

The state Adult Basic Education (ABE) office is committed to creating educational equity.

- We commit to recognizing the historical conditions and barriers that have prevented opportunity and success in learning for students based on their race, class, and other identities.
- We commit to working to dismantle the belief in a hierarchy of human value, with a focus on racial equity.
- We commit to fostering positive and effective learning environments for all by eliminating institutional policies that uphold oppressive systems of power and privilege.
- We commit to collaboratively creating a learning community within the ABE system that promotes opportunities for self-reflection, growth, and change.

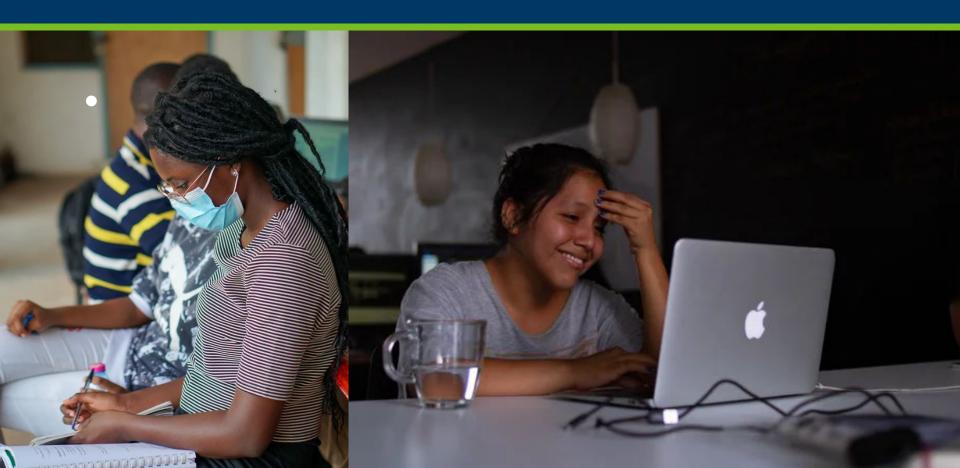
We see ABE as key to building educated, engaged, and just communities for all Minnesotans.



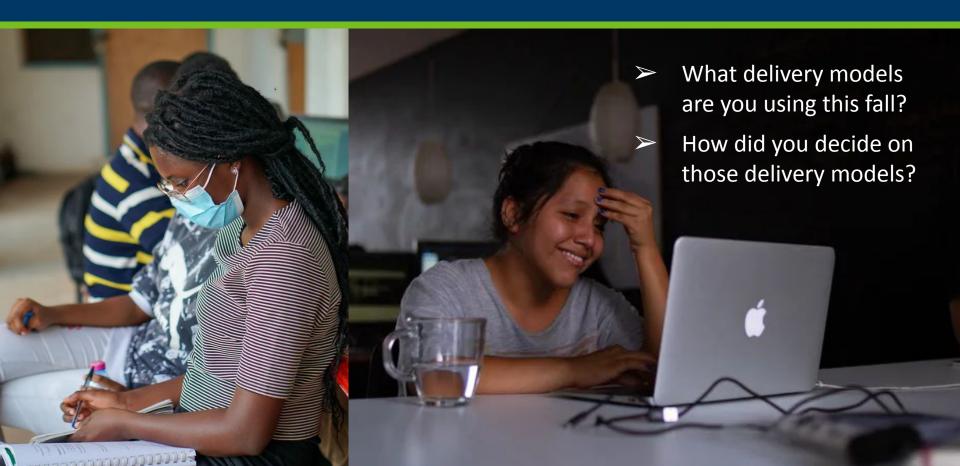


Program Models

Checking in on programming



Program models: Sharing





Karen Wolters

Mankato Area ABE



Our Question: Which courses should we offer online? Hybrid? In-person?



Collect data

Talk, talk, talkDiscuss/analyze

GET INPUT - ideas from all stakeholders

Create a plan and get going

Pilot - make mistakes - review data

Make adjustments / tweak

Data Used / Factors Considered



Data Pre- and Post- COVID

Daytime - IP Evening - Online

Budget and Staffing

We can't offer everything online and in person!

Student Surveys

- Childcare needed
- Flexibility needed

District COVID Decisions

K-12 decisions significantly impact parents education

Staff Surveys

IP preferred by staff; however students needs come first

Staffing, Technology & Support

- Teacher's confidence with technology
- District support for platforms used
- Support for learners and for staff is essential



MUST Do's in Mankato

LMS in every course

- Easy access to materials
- Easier to switch modes
- Curriculum archived

State Standards

- CCRS
- Northstar Digital Literacy
- ACES TIF

Teach DL skills

- DL in every class
- Teachers keep using it
- Learners apply it
- Part of evaluation

Adhere to Policies

- No more "COVID" exceptions
- Pre test, post test, etc

Conclusions

Daytime

In person classes w/ some HyFlex options and daycare provided

Evening

Regional evening ESL Program - ONLINE GED in-person w/ DL Platform options

IET and Transitions

ACP - Hybrid Transitions Funds -Online because they are REGIONAL



02

03



Renada Rutmanis

St. Paul - Hubbs Center



GOALS



Goal 1

Meet learner needs

Goal 2

Generate contact hours

Goal 3

Abide by contractual obligations

Goal 4

Maintain maximum flexibility in programming



OUR EVOLUTION





Student Survey: Learning models must fit student needs

Step 2

Step 3

Duplicate what we can Experiment and adjust

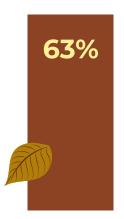






Student Survey: Stay Online

Math



Overall





What could we duplicate both online and in-person?



ELL

Communication

Some levels of College Prep and Math

Some times of day

Experiment and Adjust



Models

Models			
Moudis	When	What	Why
In-Person	Morning and Evening at Hubbs	ELL, Math, GED, College Prep	Enough students to fill at least one in-person class; meet the needs of less technical students
Online Synchronous	Morning, Afternoon, and Evening	ELL, Math, GED, College Prep, Computer, Citizenship	These classes either duplicated in-person or were only offered online to meet the most student needs
Hyflex	Morning and Friday	ELL, GED, Small Business	Smaller location and classes that are hard to fill (plus willing teachers)
Hybrid	Morning	Job Training	Most instruction online but some skills training in-person
Asynchronous Coaching	Anytime	Advanced ELL, Math, College Prep, and GED	Reach students who can't attend
			synchronously



Program models: Discussion

What delivery models are you using this fall?

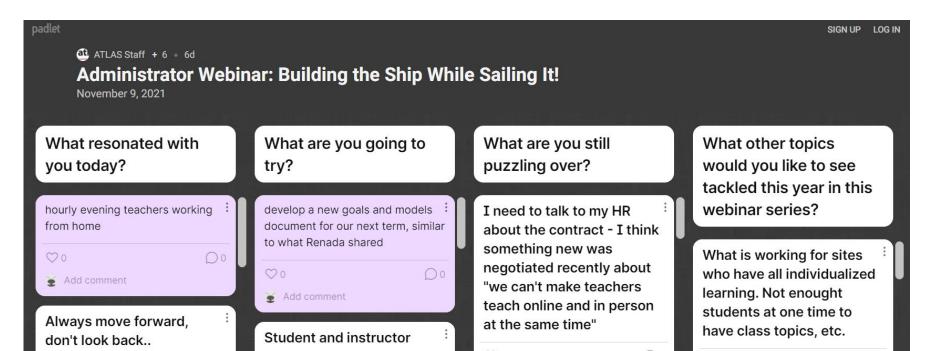
How did you decide on those delivery models?

What are the successes and challenges associated with the different models?



Program Models: Sharing and Reflection

Add your thoughts, questions, ideas!



Break





Program Supports

HyFlex Community of Practice Group

- Opportunity to share and learn with other MN ABE practitioners implementing HyFlex adult education classes
- All meetings will be held in Google Meet and are open to both teachers and managers. No need to sign up, just use the <u>link</u> to join!
- Next meeting this afternoon at 2:30
 - Resource sharing and a "show and tell" from teachers using HyFlex
- Supported by the Literacy MN
 DL/technology supplemental service grant



Teacher Verification Model (TVM)

Upcoming TVM Certification Webinars:

- Monday, December 6, 2:00-4:00
- Tuesday, February 8, 2:00-4:00

*TVM certification webinar registration info in the TVM module of the <u>Distance</u> and <u>Blended Learning Basics for Minnesota Adult Education</u> online course.

- More info about TVM and the certification process:
 https://www.literacymn.org/teacher-verification-model
- Questions about TVM or any other DL-related topic? <u>support@mnabedistancelearning.zendesk.com</u>



Digital Navigation Resources

Literacy MN Digital Navigation Training Toolkit: https://www.literacymn.org/digital-navigation-t raining-toolkit

DigitalUS Digital Navigator Resources: https://digitalus.org/digital-navigator-resources/



Distance Learning & Technology Integration Support



What distance learning and technology support, resources and/or training would help your programs run more effectively and efficiently?



Recruitment and Marketing

Discussion about marketing and recruitment



What marketing and recruitment strategies and materials are you using to get the word out about your program?

How have your marketing and recruitment practices changed because of the pandemic?

Recruitment and Marketing Resources

Marketing and Student Recruitment Strategies and Resources

Kaija Bergen, Neighborhood House, and Matt Miller, Metro North ABE

Fall 2021 ABE Conference

Recording

Presentation content:

- Planning for recruitment
- Digital outreach tools and strategies (social media, website, etc.)
- In-person recruitment strategies (flyers, signage, mail, etc.)



Recruitment & Marketing Resources

Building Strong Enrollments – Guidelines & Examples plus Worksheet: https://atlasabe.org/resource/building-strong-enrollments-guidelines-examples-plus-worksheet/

Move Ahead with Adult Ed Toolkit from COABE:

https://coabe.org/moveahead-with-adult-ed/#adult-educators

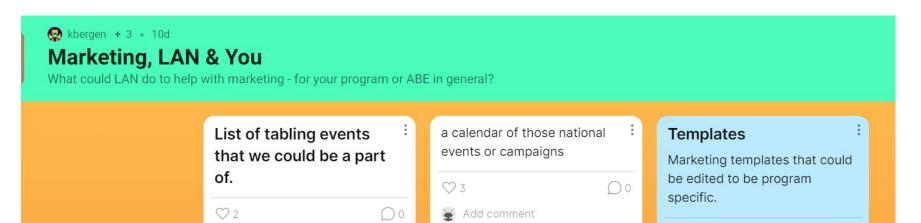


Recruitment & Marketing Resources

What could LAN do to help with marketing for your program or ABE in general?



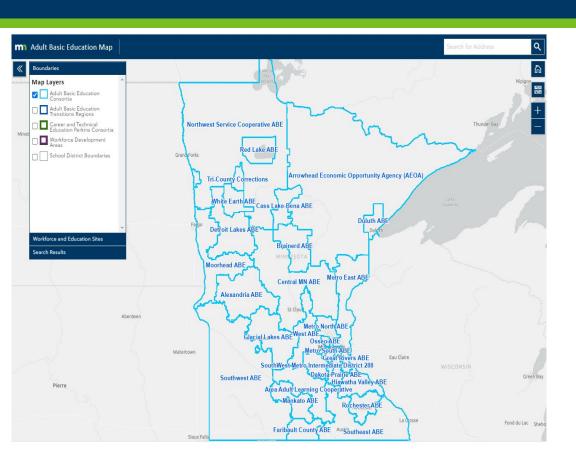
Share your ideas on the <u>padlet!</u>





Transitions

Adult Basic Education Map



This map can be found on the Minnesota
Department of Education website.

Adult Basic Education
Program Map (mn.gov)

Workforce Innovation and Opportunity Act (WIOA) State Plan

WIOA requires states to strategically align their core workforce **development programs** to coordinate the needs of both job seekers and employers through combined four-year state plans. Additionally, WIOA promotes accountability and transparency through negotiated performance goals that are publicly available.

Core Workforce Development Programs:

- Title I: Adult, Youth, Dislocated
 Worker
- Title II: Adult Education and Family Literacy Act (AEFLA)
- Title III: Wagner-Peyser (Job Service)
- Title IV: Vocational Rehabilitation

Additional Resources regarding State Plan and Program Performance

WIOA State Plans

ETA requires state governors to submit a unified or combined State Plan to the Secretary of the U.S. Department of Labor that outlines a four-year strategy for the state's workforce development system.

WIOA State Plan Resources Page:

https://www.dol.gov/agencies/eta/wioa/resources

Program Performance

ETA oversees the performance accountability provision of WIOA. View how the workforce system measures, reports, and evaluates performance under WIOA from our Performance Page https://www.dol.gov/agencies/eta/performance

Dev Ed Partners with ABE for Improving Student Outcomes

Fall ABE Managers Meeting

- Russell Fraenkel, Northwest Region Transitions
 Coordinator
- Lesley Blicker, Consultant/Partnership Specialist

November 16, 2021



We'll share/discuss:

- Origination of this work
- Dev Ed/ABE Partnership Affinity Group
- Where partnerships exist throughout the state
- Resources becoming available (the Dev Ed/ABE Partnership Toolkit)
- Work planned for this year

What is the Work We're Doing?



The Dev Ed/ABE Partnership "Scaling and Expansion Project" was initiated by the Northwest Service Cooperative

- ✓ Meetings with partnership instructors and administrators/managers, and state officials
- Identified barriers to expansion and scaling, but also best practices for the most successful partnerships
- ✓ Documented MN State Dev Ed/ABE partnerships
- Discovered a statewide hunger for sharing of practices and need for readily available resources
- ✓ Led to forming an Affinity Group
- ✓ That led to development of a Dev Ed/ABE Toolkit for Improving Student Success, documenting four existing partnership stories



The Dev Ed/ ABE Partnership Connection to Minnesota State's DESR





The Dev Ed/ABE Affinity Group

- About 18 months ago, we discovered a statewide hunger for sharing of practices and need for readily available resources
- Led to forming an Affinity Group, with 90 dev ed/ABE professionals

AG Purpose, Structure, Communication Channels

- Doesn't advise upwards to anyone; collegial and lateral in influence
- Membership voluntary and open to Minnesota ABE/Dev Ed professionals, admins
- Meetings focus on sharing of information, resources, best practices, no group deliverables, per se
- Has an informal association with Minnesota State Colleges and Universities and MDE
- Communications channels membership list, courtesy request to MDE and MN State administrators to circulate to respective constituencies



AG Meetings

- Last Year:
 - Four Zoom meetings
 - Couple presentations from existing successful partnerships:
 - □ Northwest Service Cooperative Adult Basic Education and Northland Community and Technical College (NCTC) Math Partnership
 - Metro North ABE and Anoka RamseyCommunity College Partnership
- This year: five meetings scheduled 75 minutes each, same meeting offered twice to accommodate schedules, recorded



AG Benefits

- For Members
 - ☐ Seeding ideas for scaling and expansion
 - ☐ Seeing what others are doing
 - ☐ Sharing of practices, how partnerships work
 - ☐ Ability to connect directly with others doing the work
 - ☐ Ideas to cover in the initial collaboration meeting
 - ☐ How to seek funding to support the partnership



- For Our Work
 - ☐ Provide guidance and subject matter expertise for shared work, resources (e.g., Toolkit, outcomes measurement)
 - ☐ Identify strategies for scaling, expansion, use of resources
 - ☐ Ability to document existing partnerships

Overwhelming desire to continue AG this year

An Invitation to Join the Affinity
Group

AG Information

One Note site:

https://tinyurl.com/ahsvpce5



Contact Russ Fraenkel; rwfraenkel@gmail.com

Dev Ed/ABE Partnerships in Minnesota

- 1. Alexandria Technical College and Alexandria Area Adult Basic Education
- 2. Anoka Ramsey Community College -Cambridge and Central MN ABE and/or Metro North ABE
- 3. Central Lakes College, Brainerd, and Brainerd ABE
- 4. Century College and Harmony and Mounds View ABE
- 5. Inver Hills Community College and South Suburban ABE
- 6. Lake Superior College and Adult Basic Education, Duluth
- 7. Minneapolis College and Minneapolis ABE
- 8. Minnesota State College Southeast and Winona Adult Literacy
- 9. Minnesota State Community and Technical College, Fergus Falls and Fergus Falls ABE



Dev Ed/ABE Partnerships in Minnesota

- 10. Normandale Community College and Metro South ABE
- 11. North Hennepin Community College and Osseo ABE
- 12. Northeast area of Minnesota State and AEOA ABE. (Hibbing Community College, Mesabi Range, Itasca Community College, Rainy River, Fond Du Lac Tribal and Community College. Hibbing has been the most involved with multiple courses)



- 14. Pine Technical College and St. Croix River Education District (SCRED) ABE
- 15. Riverland Community College and Southeastern ABE Albert Lea
- 16. South Central College and Mankato Area Adult Basic Education
- 17. St. Cloud Community and Technical College and St Cloud Schools ISD 742 ABE
- 18. St. Paul College and St. Paul ABE



A Toolkit for Forming and Sustaining Dev Ed and ABE Partnerships: Enhancing Student Success Slide 1

- Developed as a useful resource to help train and support campuses and Adult Education programs
- Developed specifically for practitioners within the <u>Minnesota State system</u> and <u>Minnesota</u> <u>Adult Basic Education (ABE)</u>. But of value to anyone looking to start or expand a partnership



A Toolkit for Forming and Sustaining Dev Ed and ABE Partnerships: Enhancing Student Success Slide 2

Intended audience:

- Campus Faculty
- College Deans and Administrators
- ABE Educators, Program Leaders, and Regional Directors
- Anyone with Developmental Education reporting responsibility or who is charged with measuring outcomes.



The Chapters of the Toolkit





Chapter 1: Context and Introduction to the Dev Ed/ABE Model



Chapter 2: Creating a Dev Ed/ABE Partnership



Chapter 3: Types of Partnership Models/Levels of Collaboration



Chapter 4: Success Stories from the Field

The Five Authoring Teams (SMEs)



- Adult Education ISD 709 and Lake Superior College (LSC) Partnership
- 2. AEOA (Arrowhead Economic Opportunity Agency) Adult Basic Education and Hibbing Community College Partnership
- 3. Brainerd Adult Basic Education and Central Lakes College Partnership
- 4. Metro North ABE and Anoka Ramsey Community College Partnership
 - 5. Northwest Service Cooperative Adult Basic Education and Northland Community and Technical College (NCTC) Math Partnership

Where Can You Find It?

Presently as a PDF -

https://atlasabe.org/dev-ed-abe-toolkit/

 Or go to <u>Atlasabe.org</u> and you'll find it under Resources tab



Phase 2 of Toolkit and Resources



- Rolling out the Toolkit for use, strategies for its use
- Will continue presenting
- Mentoring concept
- Additional easily accessible resources (short video clips, testimonials – student and faculty)
- And, measuring outcomes

The Holy Grail: Search for a Common Data Set Slide 1

Data Being Collected in Dev Ed/ABE Partnerships

- Accuplacer results: pre and post testing (after 40 hours)
- Records of ABE levels at different intervals
- TABE results at various intervals
- Level of retention in classes
- Course completion rates

The Holy Grail: Search for a Common Data Set Slide 2

Additional Data Needed?

- Students' experience?
- Instructors' experience and feedback in working with ABE partnership
- Pre and post partnership outcomes
- Longitudinal data

We have developed a common data set and think it's important to collect such data to report results of these partnerships

Didn't see your ABE Program **Listed Earlier** and Interested in Getting Started?



Contact us:

rwfraenkel@gmail.com

Lesley.blicker@comcast.net

Q&A/ Discussion



 How can we maximize the use of the Toolkit?

Break





Grants and Accountability

Minnacata Adult Education Outcomes

willinesota Addit Education Odtcomes	
20,862 participants in 2020-21 (down from 30,650 in 2019-20)	

2020 Report

36.89%

37.74%

36.46%

\$6,070

13.41%

Measure

Measurable Skill Gain

Employed 6 months after exit

Employed 1 year after exit

Median quarterly earnings

Credential rate

2021 Report

23%

34.25%

35.26%

\$6,188

19.03%

2021 Target

43%

38%

34%

\$5,660

23%

Contact Hour Reporting Working Group Recommendation

For the ABE annual application submitted in 2022, all consortia will submit a Table A (contact hours from May 2021-April 2022) and again Table A1 (March 2019-March 2020).

Consortium contact hours for FY23 funding will be determined either by using Table A or reusing Table A1, whichever has a higher number of contact hours.

The Literacy Action Network Board has endorsed this recommendation. MDE Adult Education Team is working to get approval from MDE Finance, Government Relations, and the Executive Team.

Reminder: Final Fiscal Completion Report

Final Fiscal Completion Report for Fiscal Year 21 is due December 15

Reminder: Up to 20% of state funds can be spent between July 1 and September 30 of the following fiscal year ("Quarter 5"). When funds have been carried over in this way, be sure they are course coded correctly.

The course code for FY21 funds is 001.

report.						
	2	DUE DATE	E: DECEMBER 15,	2021	80	~
Fiscal Agent:				To a second	FY 21 State Entitlement:	
					FY 21 Federal Entitlement:	
Α	В	C	D	E	F	G
UFARS Object Code	Expenditure	FIN 438 Federal Expenditures	FIN 322 State Aid Expenditures	Maximum State Admin Allowed	Expenditures 7/1-9/30/20 Claimed against FY20 revenue	Course Code 001- max allowed 20% of Col D
110	Administration (State max = 5%)			\$0.00	\$0.00	1
120	ABE Program Management				If there is a dollar amount in	

2021-22 Additional ABE Funding



- The federal government has said that construction costs not allowed (UFARS Object Code 520) according to Andre Prahl at MDE (FAQ on ARP Act Funds)
- (FIN 665) to be used by downstream providers as source of funding when they get this funding from the consortium fiscal agent

Filing Complaints or Raising Issues

Please reach out to Brad Hasskamp (or another member of the Adult Education Team) through email (brad.hasskamp@state.mn.us) or phone (651-582-8594, phone is best way to start with Brad).

Incidents of discrimination can be reported to the Minnesota Department of Human Rights (MDHR). More information about the MDHR discrimination complaint intake process can be found here:

https://mn.gov/mdhr/intake/consultationinquiryform/



2022 Federal Grant Competitions



- Two competitions: Federal ABE and IELCE
- Any entity that wants to receive federal ABE funding or an IELCE grant must apply.
 - All providers (ABE programs receiving federal funding in a consortium) must be identified and be able to document evidence of effectiveness.

2022 Federal ABE Grant Application Workshop



Virtual Grant Workshop:

December 8, 2021

Postponed until January (TBD)

Application information will be posted on MDE grants

Any entity interested in applying for the Federal ABE grant opportunity is strongly encouraged to participate.

Statewide Longitudinal Education Data System (SLEDS)

New ABE SLEDS reports will soon be available

- Reports for each consortium include information about ABE students activity before, during, and after attending ABE
- Reports will be accessed through MDE's EDIAM

Stay tuned for a training in early 2022 on hov to access the reports (TBD).





High School Equivalency Assessments (HighSEAs)





Now that the HiSET contract is signed:

- 1. Work with HiSET staff over the next year to **implement** a new high school equivalency assessment system (set up test centers, create policy, provide training, etc.).
- 2. **Communicate** to stakeholders that a second high school equivalency assessment is approved.
- 3. Set up our MDE **credentialing database** to process data from HiSET and issue HiSET-based diplomas.

Launching the HighSEAs Advisory Group

Group will meet virtually from 3-4pm on the 3rd Wednesday of the month starting tomorrow

Purpose - Advise on Minnesota's HighSEAs testing systems:

- Test implementation
- Communication needs
- **Professional development** needs
- Policy and technical assistance needs



Advisory Group Members

- Shari Brunes, Glacial Lakes ABE
- Matt Dehmer, Moorhead ABE
- Scott Helland, Metro East ABE
- Kristine Kelly, Robbinsdale Adult Academic Program
- Staci Landsem, Lakes Area Adult Education
- Megan LeLay, Summit Academy OIC
- Lee Obermiller, Cass Lake-Bena ABE
- Angela Schak, Great Rivers ABE
- Karen Studanski, Minnesota Department of Corrections



HighSEAs Advisory Group Leads and Support

Group Leaders

- See Moua-Leske, Literacy Action Network President-Elect and SW ABE (Marshall)
- Patty Popp, MN DOC
- Brad Hasskamp, MDE

Support from Literacy Action Network

Karla Vien



Professional Development

Upcoming Events

- Support Services Conference
 - Thursday, Nov. 18: CASAS & TABE training
 - Friday, Nov. 19: Keynote & concurrent sessions
- Volunteer Management Conference -December 3, 2021(virtual)
- Language and Literacy Institute -January 27-28, 2022 (virtual)
- Cultural Competency Training -February 11 & 25, 2022 (virtual)
- Spring Statewide Conference April 22, 2022 (virtual)
- Spring South Regional May 6 (in-person, Mankato), tentative



Upcoming Webinars

ACES & CCRS - Nov 16

Math - Dec 3

Edmentum Courseware - Dec. 8

CCRS - Dec 9

One Room Schoolhouse - Dec 13

ACES - Jan 10

Administrator - Feb. 23, 1:00-2:00

Administrator - April 20, 1:00-2:00

EBRI Webinar Series - Feb-May



ATLAS Writing Study Circle



4 meetings (1:00-4:00 p.m.):

- February 22
- March 15
- April 19
- May 17

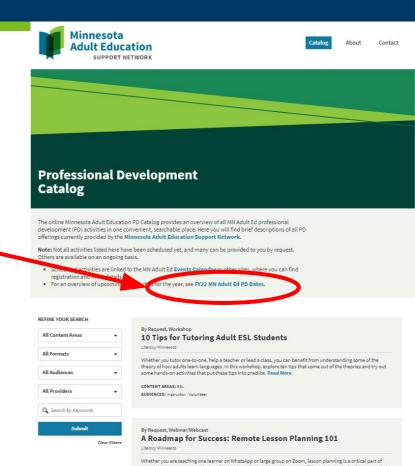
Application available on December 14:

https://atlasabe.org/applications/

PD Catalog

MN Adult Education PD Catalog

FY22 MN Adult Ed PD Dates



Recordings

Missed a webinar or

conference? No problem!

MN ABE YouTube Channel!

Check out the recordings on the



MN ABE Professional Development

1.69K subscribers

HOME

VIDEOS

PLAYLISTS

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CHANNELS

ABOUT

Q

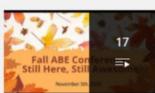


Detail-Oriented Reading Activities

MN ABE Professional Development • 170 views • 1 year ago

Do your students stop thinking about text once they have identified a main idea? Do they struggle to identify what details support an idea? Are they uncertain how to evaluate the quality of...

Created playlists











Fall 2021 ABE Conference: Still

Math Institute 2021

VIEW FULL PLAYLIST

2021 Summer Institute

VIEW FULL PLAYLIST

SiD Playlist

VIEW FULL PLAYLIST

IET Programs

VIEW FULL PLAYLIST

Here, Still Awesome!
VIEW FULL PLAYLIST









Questions?

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Astrid.liden@state.mn.us

Jodi Versaw

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