**Adult Basic Education Consortium Professional Development (PD) Plan**

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| **Consortium** |  |
| **Time Period** |  |
| **Consortium Manager** |  |
| **PD Planning Team Members** |  |

**Preparation: Looking at the Data**

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| **Data Review Questions** | **Response and Possible PD Implications from Data**  |
| What are our trends with contact hours (Table A)? |  |
| What are our measurable skill gain trends (SiD “Level Gains with Post-Test Rates” Report)? |  |
| How well are we post-testing students (SiD “Level Gains with Post-Test Rates” Report)? |  |
| What additional program performance data trends do we see (all NRS tables and SiD reports)? |  |
| How do we compare to similar programs on the state ABE report card? |  |
| What expertise do we have with our local staff? (background characteristics, education, experience, etc.) |  |
| What strengths and needs are notable from staff observations or evaluations? |  |
| Are there specific needs identified from our student feedback (instructional time, programming, staffing, etc.)? |  |
| What are we proposing to implement that aligns with our local/regional WIOA plan (target sectors, labor market information, etc.)? |  |
| Any additional needs identified from other data? |  |

**PD Survey Data**

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| **Key Professional Challenges** | **Primary PD Needs** |
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**Looking Toward the Future**

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| **Initiatives, Trends, and Outside Factors** |
| **What are your district/ organization priorities?** |  |
| **What partnerships are potential opportunities?** |  |
| **What are the state and/or national ABE initiatives and priorities that could impact our consortium?** |  |

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| **ABE Consortium Professional Development Plan** | **Name of Consortium:** |
| **Date Developed** |  | **SMART** goals are:* **S**pecific – What? Why? How?
* **M**easurable – How will I measure progress & know when I’ve achieved my goal?
* **A**ction-Oriented – Can I take actions to accomplish this goal?
* **R**ealistic – Is my goal challenging but still possible to achieve?
* **T**ime-bound – What is my timeframe for this goal?
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| **Time Period for Plan** |  |
| **Consortium PD Lead(s)** |  |

**Directions:** *Refer to your data analysis on the previous pages to articulate your consortium goals with PD implications.*

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| **Priority Consortium Goals***(List 3-5 priority goals for your consortium that have PD implications.)* | **PD Activities***(How will you accomplish the goal? What specific* ***training/PD activities*** *will prepare staff to meet the goal?)* | **Target Participants***(Who will participate?)* | **Target Date***(When will the activities take place?)* | **Resources***(What resources are necessary to carry out the activities and meet the goals, including presenters & materials?)* | **Outcomes/Evaluation***(What specific measurable outcomes do we want to see?)* |
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