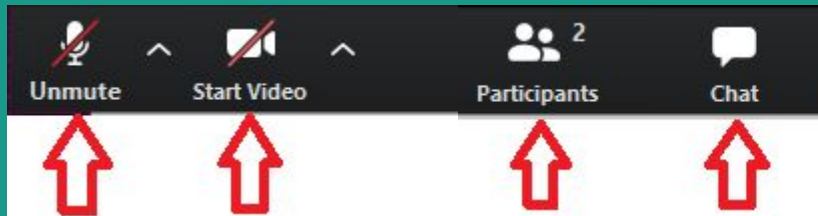


# Welcome to the Fall Managers Meeting! (Day 2)

---

- For tech help, chat to Karla Vien
- Use your first & last name - just like a name tag!
- Bottom of screen: hover your mouse to reveal toolbar



Keep mic and video off  
(looks like this - red line)

Open Chat box  
& keep it open



Closed captions are  
available in toolbar



A professional broadcast microphone with a silver mesh grille and a black band with the 'HEINER' logo is suspended in the foreground. The background is a blurred studio environment featuring a computer monitor displaying a red graphic and a control panel with several glowing red and green buttons.

# Recording Today's Session

We will post the recordings on [www.mnabe.org](http://www.mnabe.org) under "State ABE Presentations"



# Fall Adult Education Manager Meeting 2020

Thursday, November 19, 2020



# Welcome Back!

Yesterday we:

- Revisited our collective charge;
- Discussed fall programming challenges, solutions and resources;
- Promoted the upcoming PD survey;
- Outlined strategies for using volunteers remotely with programming; and
- Generated feedback on the draft Student Eligibility and Distance Learning statement.





# Today's Agenda

Thursday, November 19 (9:45-12:00)

- Announcements/Questions
- Accountability
- Working with our Partners
- Career Pathway Programming and IET
- Next Steps

# Materials

[Home](#) / Materials from Recent State ABE

## Materials from Presentations

### Fall Adult Education Manager Meeting 2020

Wednesday, November 18 and Thursday, November 19, 2020

Day One: Fall Programming, Eligible Students and Distance Education

- Recording - Day One
- Slides - Day One

Day Two: Accountability, Working with our Partners, Adult Career Pathways and Integrated Education and Training, and Next Steps

- Today we will be referencing and using the tools from the email on Tuesday, November 17.
- These documents can also be found at MNABE.org (in "State ABE Presentations")

# Correction: Teacher Prep Time

Yesterday, the Adult Ed Team @ MDE learned about an FAQ published by MDE that states ABE teachers are included in the 30 minute prep/day requirement (see link in chat). We were not consulted on this guidance as it was developed. We apologize for the confusion.

**We absolutely support teachers having an appropriate amount of prep time to provide quality instruction.**

**ABE programs will need to work with their districts and their organizations to interpret and implement the guidance.**



# Guiding Questions: Teacher Prep Time

As you work to interpret the guidance, we encourage you to consider:

- What do our teachers need?
- How much prep time do teachers currently have?
- What do our teacher contracts say about this issue?
- How do we address this with full-time teachers? How do we address this with part-time/hourly teachers?
- How is our district's ECCE program handling this?

*Note that this guidance document appears to address full-time teachers employed with a school district.*





# Questions?

Do you have any questions from:

- Content from Day 1? or
- the Support Services Conference Session slides we sent?

To ask your question:

- Type it into the chat, or
- Click to raise your hand and unmute yourself when we call on you.

# Accountability

What information helps us  
show our effectiveness?

# State Adult Education Performance Data

**29,964 participants in 2019-20 (59% of enrollees)**

**30,650 POPs in 2019-2020**

- **POPs (Periods of Participation):** Each time an enrollee had 12+ contact/proxy hours without an exit
- **Exit:** When a participant does not have any contact or proxy hours for 90+ days in any ABE program in the state.

**67% of participants had a SSN in SiD**

**7 (of 41) ABE consortia paid \$201,456 in training costs using ABE funding.**

# WIOA Indicator: MSG



**37%** of 2019-20 POPs made **measurable skill gains**.

- Options: Educational Functioning Level Gain (pre- and post-test or exit ABE and then enter postsecondary before July 1) or diploma
- Measured by: ABE programs and by Minnesota State
- Target: 44%
- 2018-19 outcome: 43%

# WIOA Indicator: Employment (Q2)

**38%** of 2018-19 POPs were **employed 6 months** after exiting ABE.

- Measured by: DEED via exited participants with Social Security Number in SiD
- Last year's outcome: 38%





# WIOA Indicator: Median Earnings



The **median quarterly earnings** for 2018-19 POPs was **\$6,070**.

- Measured by: DEED via participants with Social Security Number in SiD that are employed
- Last year's outcome: \$5,660

# WIOA Indicator: Employment (Q4)

**36%** of 2018 POPs were **employed**  
**12 months** after exiting ABE.

- Measured by: DEED via exited participants with Social Security Number in SiD
- Last year's outcome: 34%



# WIOA Indicator: Credential Attainment

**13%** of 2018 POPs met **credential attainment**.



- Options: Earn a diploma and then enter postsecondary or employment; or co-enroll in ABE and postsecondary and complete postsecondary within 1 year of ABE exit
- Measured by: ABE programs, Minnesota State, and DEED (via participant Social Security Number in SiD)
- Last year's outcome: 23%

# 2020-21 Statewide Adult Education Targets



- 43% of 2020-21 POPs will make **measurable skill gains.**
- 38% of 2019-20 POPs will have been **employed 6 months** after exiting ABE.
- 34% of 2019 POPs will have been **employed 1 year** after exiting ABE.
- The **median quarterly earnings** for 2019-20 POPs will be \$5,660.
- 23% of 2019 POPs will have met **credential attainment**

# Comparing Outcomes and Targets

Indicator	2019 Outcomes	2020 Outcomes	Targets for 2020-21
Measurable Skill Gain	42.56%	36.89%	43%
Employment (Q2)	37.59%	37.74%	38%
Employment (Q4)	33.54%	36.46%	34%
Median Earnings	\$5,660	\$6,070	\$5,660
Credential Attainment	22.88%	13.41%	23%



# Breakout Discussion: Outcomes and Targets

In your breakout group, discuss:

- A. What questions do you have about the outcomes and targets?
- B. How can you use the data?
- C. What additional data or information would help tell your program's story?

Take notes on the [Google doc](#).

You will have 10 minutes. Please assign a timekeeper.



How much are **statewide contact and proxy hours** are down this year compared to the same time last year?



# The COVID Effect

Contact &  
proxy hours  
are down

61%

from the same time  
last year.



# Continue to record contact hours

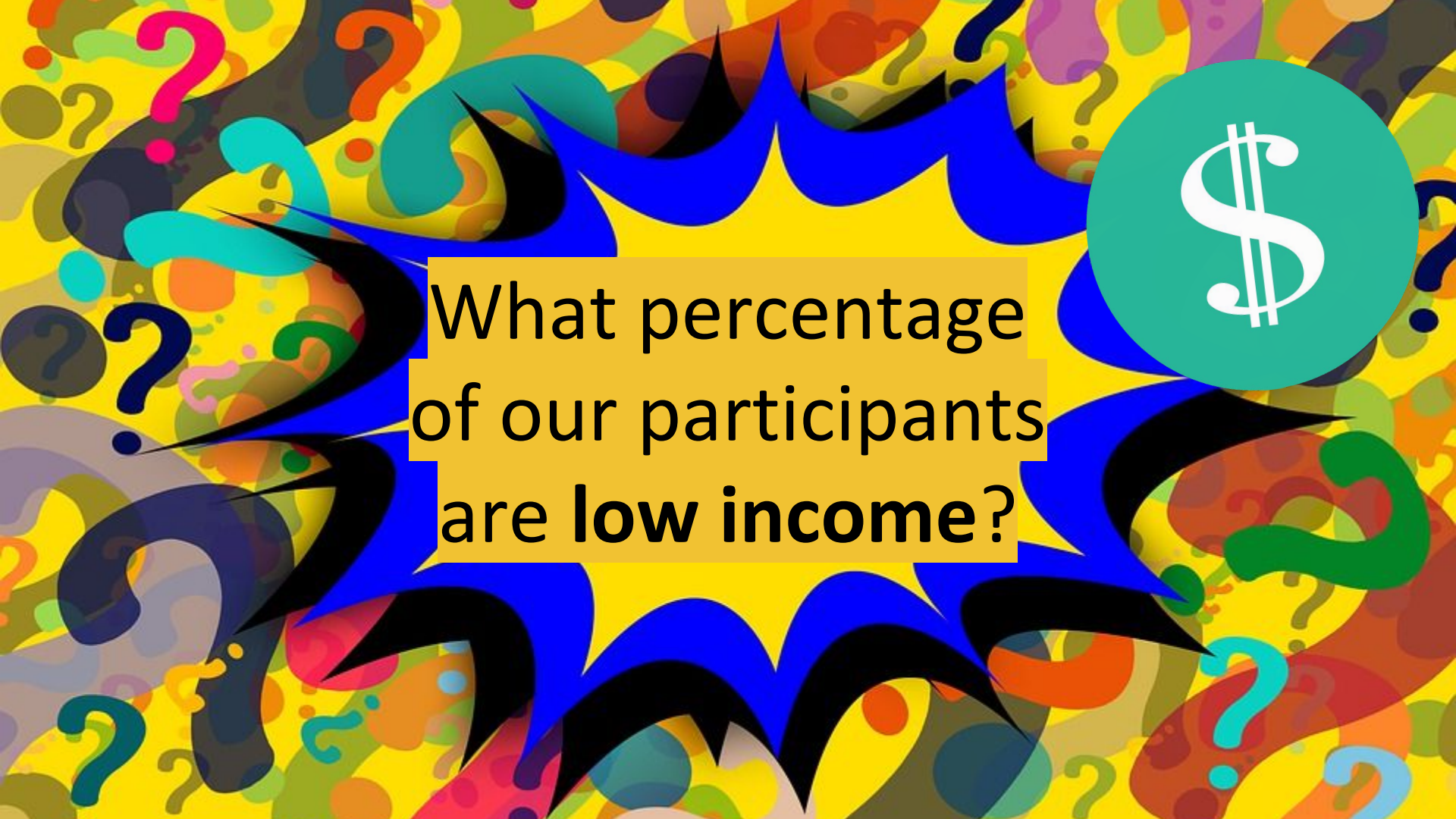
PLEASE NOTE: Even though contact hours from this current contact hour counting period (May 1, 2020 - April 30, 2021) will not be used to distribute funding, it is still IMPORTANT to enter those hours in SiD completely and accurately.

## Hours data from SiD can be used for:

- Advocacy at the state legislature for increased funding
- Reporting to the federal Department of Education
- Awareness raising with community and partners

[illegible]





What percentage  
of our participants  
are **low income?**





# Underreported Barriers

The background of the slide features a green digital aesthetic. It is filled with vertical columns of blurred, glowing green characters and symbols, reminiscent of the 'Matrix' code rain effect. Two large, black, semi-transparent silhouettes of hands are positioned on the left and right sides, with fingers spread, as if reaching out or pressing against an invisible barrier.

**34% of participants are  
identified as low income in  
SiD.**

We believe the barriers to employment  
are underreported yet they are  
challenging to collect.

# Data Recommendations



- Clean up your staff lists
- Try getting more accurate SSNs from students, even with distance education students
- Clearly explain and ask students about barriers to employment
- Document when students earn career-focused credentials in SiD
- **Collect information to appropriately tell the full story of your program, your work and your students**

# Computer-Based TABE/CASAS for MN ABE Programs

More than 25,000 tests are being distributed:

- ☐ CASAS GOALS and Life and Work Enhanced eTests
- ☐ TABE Online 11/12

If you requested tests, please make sure:

- ☐ Staff have participated in **training** for administering computer-based tests (and remote testing)
- ☐ To set up your CASAS eTesting and/or DRC/TABE Online **accounts**



# Distributing Computer-Based TABE/CASAS



- **September Survey/Sign Up:** 33 of 39 consortia chose to receive computer-based tests
- **Round One – November 2020** (50% of tests): The number of tests given to a consortium is based on past testing numbers.
- **Round Two – Winter/Spring 2021** (remaining tests): MDE/SW ABE will announce via email when ABE programs can **request** more tests.



# Remote Testing Challenges

Remote testing is not yet working for many students:

- Students don't have devices and software for remote testing;
- Students don't have strong enough internet for remote testing; and
- Students and staff run into technical issues or problems when trying remote testing.

## How can we address remote testing challenges?

*Reminder: Yesterday, Astrid shared the link to the Fall Conference flyer, which includes a recording & materials for the Online Testing 101 session*





# Breakout Discussion: Data and Tests

In your breakout group, discuss:

- A. What have you tried with computer-based and remote testing?
- B. What could you do differently to get more accurate barriers to employment and SSNs reported by students?
- C. What is the story you want to share about your program and what information can help you tell that story?

Take notes on the [Google doc](#).

You will have 10 minutes. Please assign a timekeeper.







**BREAK**

(Please do not log out of Zoom during the break)

# WIOA and our Partners

How can we move from  
compliance to implementation?



# WIOA State Plan Goals

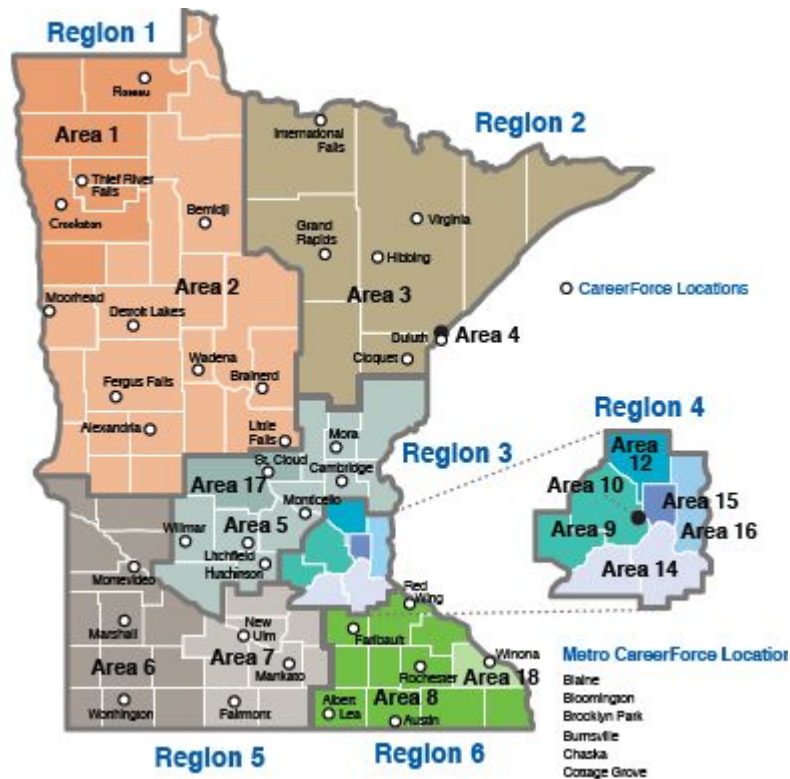
1. Reduce educational, skills training, and employment disparities based on race, disability, gender, or disconnected youth.

2. Build employer-led industry sector partnerships that expand the talent pipeline to be inclusive of race, disability, gender, and age to meet industry demands for a skilled workforce.

# Regional and Local Plans

**Due April 30, 2021**

The Adult Basic Education Representatives on the local board should be involved in the development of the plans.



# 1 document -2 components

Memorandum of  
Understanding

Due July 1, 2020

**MOU**

Infrastructure Funding  
Agreement

Due December 30, 2020

**IFA**



# Infrastructure Funding Agreement

CAREER SERVICES MATRIX		WIOA Title IB Adult - Job Service WIOA Title IB Youth - MYAC WIOA Title IB Dislocated Worker - Job Service WIOA Title II - ABE Title III – Wagner-Peyser WIOA Title IV - RS/SB National Farmworker Jobs Program Older Am. Act Title V - SCSEP TANF(MFIP) - MRCI SNAP E&T - MRCI CTE Post-Secondary Trade Adjustment Assistance Jobs for Veterans State Grants Second Chance Act Grants CSBG E&T CDBG E&T UI Job Corps Native American Programs																			
		BASIC CAREER SERVICES																			
1	Outreach, Intake and Orientation to Information/Services	AV	AV	AV	NA	AV	AV	AV	AC	AV	AC	AC	AC	AV	AV	NA	NA	NA	AV	NA	NA
2	Determination of Program Eligibility	AV	AC	AV	NA	AC	NA	AV	AC	AV	AC	AC	AC	AV	AV	NA	NA	NA	AC	NA	NA
3	Referrals & Coordination with Other Programs/Services	AV	AV	AV	NA	AV	AV	AV	AC	AV	AV	AC	AC	AV	AV	NA	NA	NA	AV	NA	NA
4	Information of Supportive Services or Assistance of All Programs	AV	AV	AV	NA	AC	AV	AV	AC	AV	AC	AC	AC	AV	AV	NA	NA	NA	AV	NA	NA
5	Initial Assessment of Skills - Literacy, Numeracy, English Language Proficiency, Aptitudes, Abilities, Supportive Service Needs	AV	AC	AV	NA	AC	AV	AV	AC	AV	AC	AC	AC	AV	AV	NA	NA	NA	AV	NA	NA
6	Labor Exchange Services - Job Search, Placement Assistance, Occupations/Industries in Demand, Nontraditional Employment	AV	AV	AV	NA	AV	AV	AV	AV	AV	AV	AC	AV	AV	NA	NA	NA	AV	NA	NA	
7	Labor Market Employment Statistics - Local, Regional, National	AV	AV	AV	NA	AV	AV	AV	AV	AV	AV	AC	AV	AV	NA	NA	NA	AV	NA	NA	
8	Performance Information & Eligible Training Provider Cost Info.	AV	AV	AV	NA	AV	AV	AV	AV	AV	AV	AC	AV	AV	NA	NA	NA	AV	NA	NA	
9	Information on Local Area Performance Accountability Measures	AV	AV	AV	NA	AV	AV	AV	AV	AV	AV	AC	AV	AV	NA	NA	NA	AV	NA	NA	
10	Assistance with Filing Unemployment Insurance Claims	AV	AV	AV	NA	AV	AV	AV	AV	AV	AV	AC	AV	AV	NA	NA	NA	AV	NA	NA	

# Questions

**Do you have any questions about:**

- IFAs? Infrastructure Funding Agreements
- MOUs? Memorandums of Understanding

**To ask your question:**

- Type it into the chat, or
- Click to raise your hand and unmute yourself when we call on you.

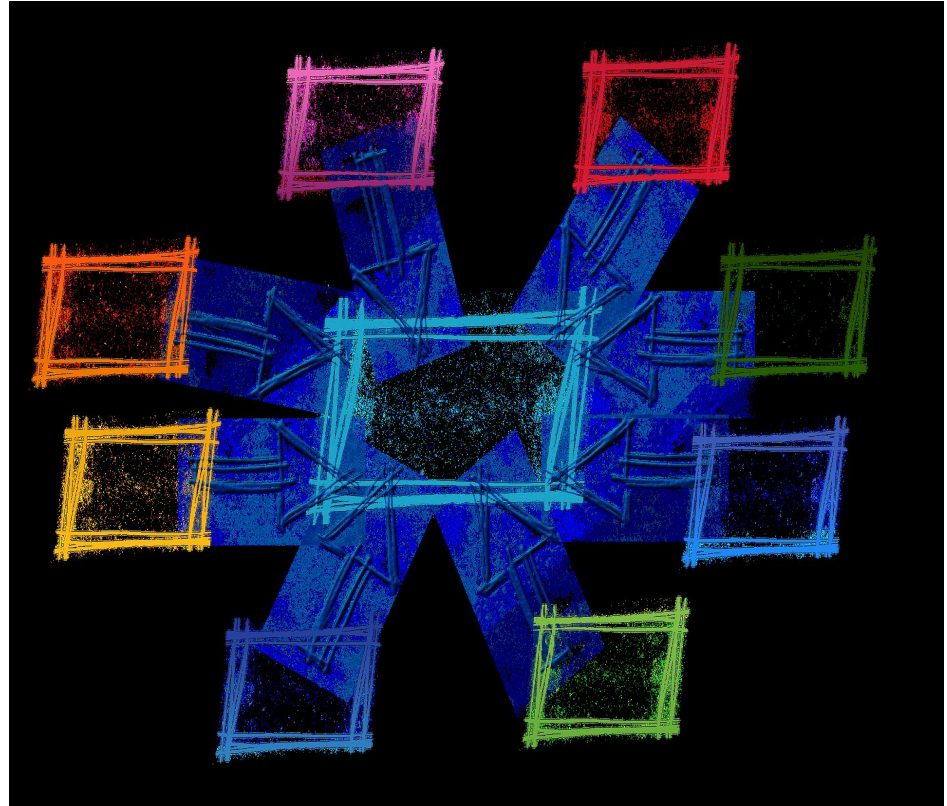
# ACPs and IET

How can we accelerate  
learning for students?

# Adult Education Student Eligibility and Distance Learning

....career-focused and other specialized ABE programming

“consortia should collaborate with other consortia staff to refer and recruit students who might benefit from the specialized programming.”



# Career Focused Online Statewide Classes

- A new report in SiD that lists career focused online classes that can be virtually attended by any MnABE student.
- The report was designed to help ABE programs provide more career focused options for their learners



# Image of Report

## Career Focused Online Statewide Classes

Active in Date Range: 11/15/2020 - 6/30/2021

Class	Start Date	End Date	Site	Address	City	State	Postal Code	Contact
Bridge Healthcare-S2 20/21	10/02/20	12/22/20	Faribault Education Center	340 9th Ave SW	Faribault	MN	55021	Cassandra Ohnstad
IET Building Maint Online Google Meet	02/02/21	04/22/21	Ronald M Hubbs Center	1030 University Ave W	St. Paul	MN	55104	651-290-4822
IET HCP - Dietary Aide Online Zoom Fall 2020	11/16/20	12/11/20	International Institute of Minnesota	1694 Como Ave	Saint Paul	MN	55108	Stacy Dietrich Varney
IET Intro Small Business Online Google Meet	01/04/21	03/18/21	Ronald M Hubbs Center	1030 University Ave W	St. Paul	MN	55104	651-290-4822
IET Intro to Nursing Asst Online Google Meet	02/01/21	05/13/21	Ronald M Hubbs Center	1030 University Ave W	St. Paul	MN	55104	651-290-4822
IET Online Google Meet ParaPro	04/09/21	05/21/21	Mankato Main Site	110 Fulton Street	Mankato	MN	56001	Cynthia Moreno
IET ParaPro Plus Cert Train Online Google Meet	03/01/21	06/10/21	Ronald M Hubbs Center	1030 University Ave W	St. Paul	MN	55104	651-290-4822
IET ServSafe Food Safety Online Google Meet	02/01/21	05/13/21	Ronald M Hubbs Center	1030 University Ave W	St. Paul	MN	55104	651-290-4822
IET SRR DL PROXY Healthcare Core Curriculum Spring 2021	01/15/21	05/28/21	St. Cloud	800 7th St S	Waite Park	MN	56387	Jean Borgmann
IET SRR Online Zoom Healthcare Core Curriculum Spring 2021	01/15/21	05/28/21	St. Cloud	800 7th St S	Waite Park	MN	56387	Jean Borgmann
Nursing Assistant Prep (NA Prep) STARTS 3/5/2021	11/06/20	05/07/21	Metro South ABE	2575 W 88th St	Bloomington	MN	55431	Kellie McGowan
Office Support STARTS 3/2/2021	03/02/21	05/04/21	Metro South ABE	2575 W 88th St	Bloomington	MN	55431	Kellie McGowan
Online IET ParaPro Prep	03/08/21	04/19/21	St. Cloud	800 7th St S	Waite Park	MN	56387	Jean Borgmann
S8042 IET Online, Meet, Nursing Assistant Prep (NA Prep)	09/25/20	11/20/20	Metro South ABE	2575 W 88th St	Bloomington	MN	55431	Kellie McGowan



# Breakout Discussion: Collaborative ACP Programming

In your breakout group please discuss:

- How is your consortium collaborating regionally to provide Adult Career Pathways (ACPs)?
- What barriers make it difficult to provide regional or interregional ACP offerings for students? What support is needed to address barriers, and offer students more ACP options?
- How can you continue to explore these ideas in your region?

Please take notes in this [google doc](#)

You will have 25 minutes. Please assign an facilitator, notetaker, and timekeeper





**Next Steps**

- Recordings and resources of large group sessions on mnabe.org
- Final statement on Student Eligibility and Distance Learning
- PD Survey: December 1 in the MN ABE Connect Newsletter



**Next Steps**

A photograph of a wooden pier extending into a calm body of water. The sky is a mix of soft yellow and blue, suggesting a sunset or sunrise. The water is still, reflecting the colors of the sky. The pier is made of dark wood and has a simple railing. The overall mood is peaceful and serene.

# Upcoming Events

- Today (1-3pm): Narrative Writers Workshop (Zoom)
- Universal Design for Learning (UDL) Registration Deadline: November 30
- Volunteer Management Conference: December 4
- One-Room Schoolhouse Webinar: December 15 (2:30-4pm)
- **More at [ATLASABE.org](https://atlasabe.org) Events Calendar**



# Questions?



**Ask your questions by:**

- **Typing them into the chat, or**
- **Clicking to raise your hand and unmute yourself when we call on you.**

# Closing Thoughts - Day Two

Adult Education is doing outstanding work, and our performance measures only tell part of the story. We should share our students' and programs' successes to tell more of the story. We should be able to describe our collaboration and contributions.

**Food for thought: How can we better tell the story of Minnesota Adult Education with our partners?**





# Evaluation & CEUs



Please complete the **evaluation**!

## CEUs

- Teacher CEUs will be emailed to attendees
- To request Administrator CEUs, please email Cherie Eichinger ([cherie.eichinger@state.mn.us](mailto:cherie.eichinger@state.mn.us))



**THANK YOU**