Remote NRS Testing Options

Welcome!

We'll begin at 10:00.

Everyone is currently muted to reduce background noise.

If you are having any tech issues, chat to Astrid.

The recording, slides and handouts will be posted on the MNABE website.

Recording Today's Session

We will post the recording on www.mnabe.org under "State ABE Presentations"

Remote NRS Testing Options

Friday, May 15, 2020 (10-11:30 am)

Marty Olsen, Linda Keller, Astrid Liden, Brad Hasskamp

Introductions

Marty Olsen, State Assessment Trainer, SW ABE-Worthington

Linda Keller, State Assessment Trainer, Metro North ABE

Astrid Liden, ABE Professional Development Specialist, MDE

Brad Hasskamp, Adult Secondary Credential & Policy Specialist, MDE

Please introduce yourself in the chat with your name, your ABE program, and anything else you would like to share!

Announcements and Overview

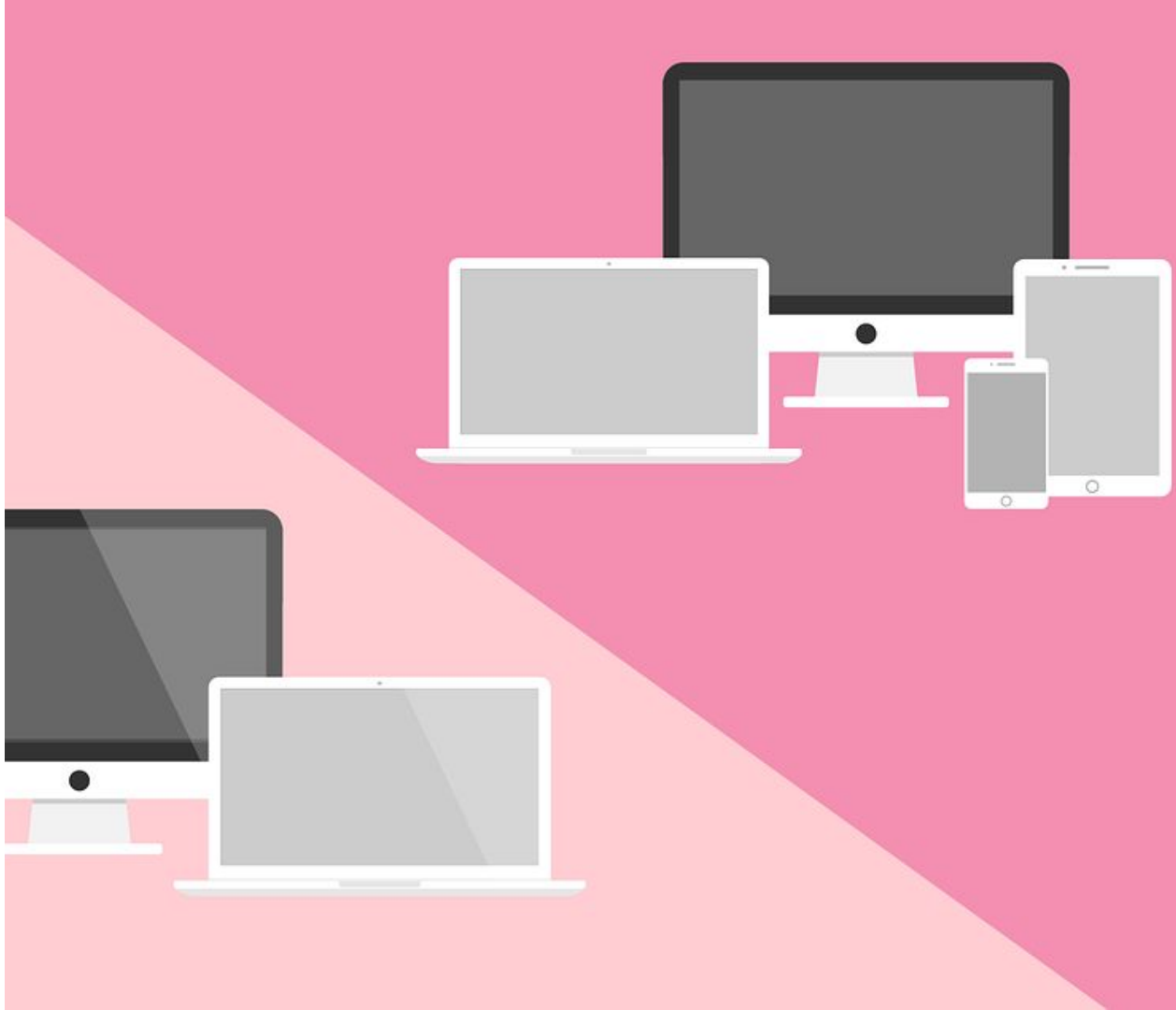
Brad Hasskamp, Adult Secondary Credential and Education Policy Specialist

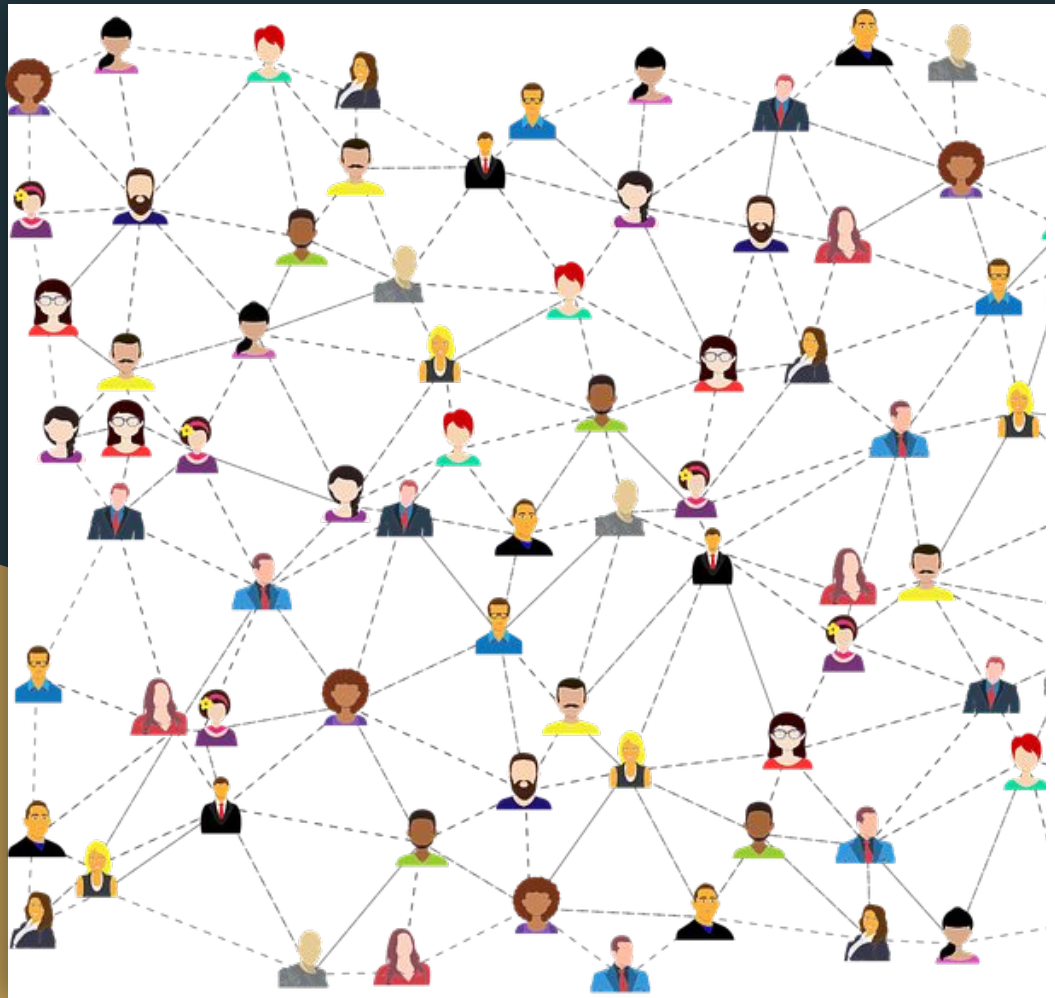
Astrid Liden, ABE Professional Development Specialist

Minnesota Department of Education

What is remote testing?

Remote testing is a student taking a test from a different location than the test proctor. For NRS purposes, this involves the student taking a test on a computer or approved device while being monitored by the proctor using approved live video methods.





Why remote testing?

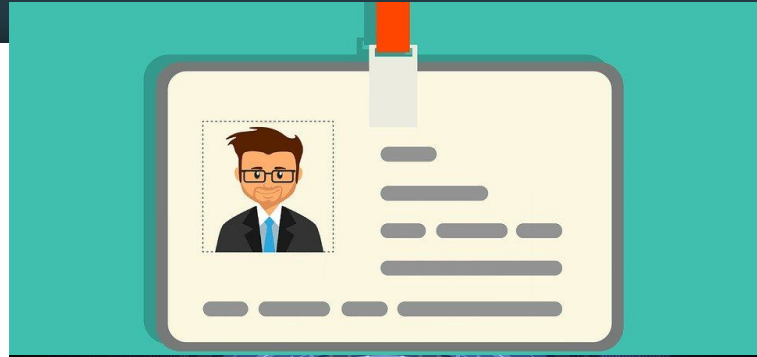
- Now: Remote testing helps programs serve students at a distance while still getting a valid pre-test and post-test.
- Remote testing will likely be a practice that continues beyond COVID-19.
- Many potential students need to study at home. It fits easier in their schedule and with their responsibilities.

Remote Testing Approved

The Minnesota Department of Education's Adult Education Office approves remote NRS testing for ABE programs, as long as it adheres to requirements set by test vendors and the U.S. Department of Education.

Remote Testing Requirements

1. **Student identification:** Proctors must verify the student's identity.
2. **Test security:** Proctors must follow guidelines to ensure test questions remain secure.
3. **Remote proctor training:** Proctors must have completed training on specifics of remote testing.



BEST Plus

- Available with training
- Contact Linda Keller, state assessment trainer at Metro North ABE, for more information (lindam.keller@ahschools.us)

Who currently is using it? Metro North ABE (with Anoka-Hennepin)

CASAS

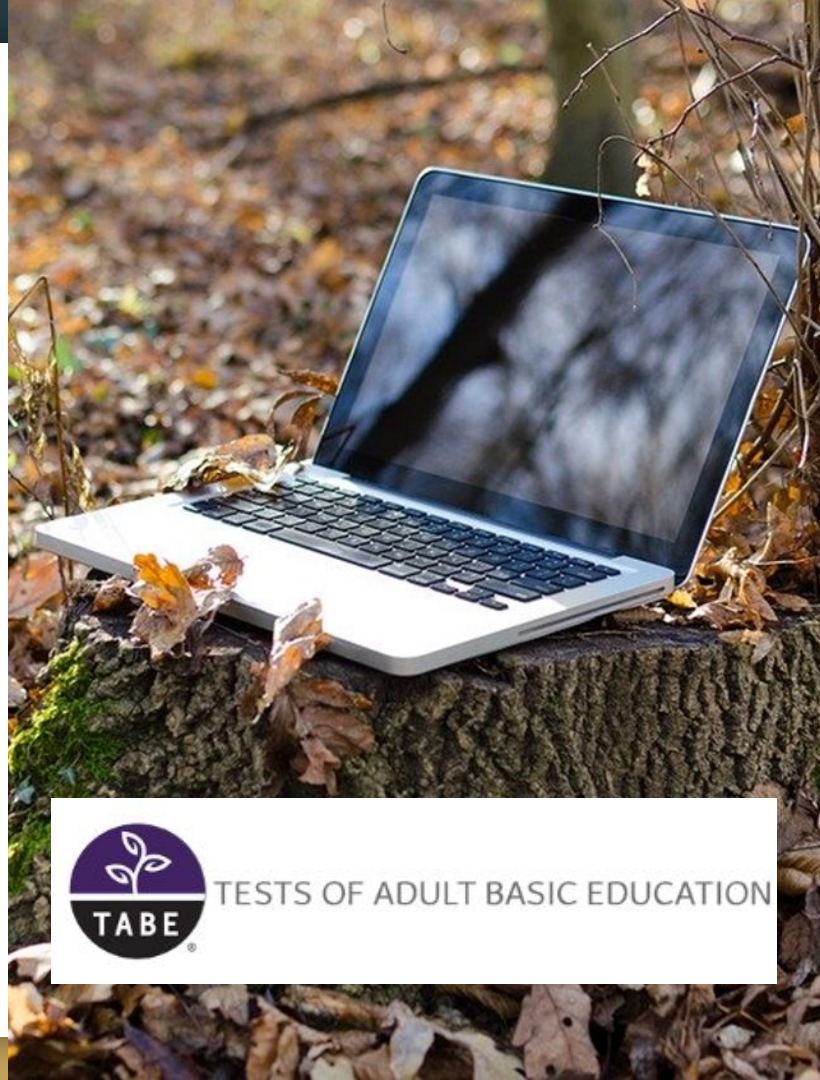
- **Remote e-testing via Zoom or Go To Meeting** available to programs already doing computer-based CASAS testing using Chromebooks, iPads, or Windows 10 PC.

Who currently is using it? Metro South in Bloomington

TABE

- **Computer-Based TABE 11/12** available via web-conferencing for TABE test administrators (need DRC INSIGHT account)
- **Computer-Based TABE Locator** is unlocked (available for free) for TABE test administrators (need DRC INSIGHT account)
- Training by DRC started April 27
- DRC released guide on remote proctoring requirements (www.tabetest.com).

Who's exploring it? Metro North ABE in Anoka-Hennepin



12+

New Students and Contact Hours

Starting May 1, the MDE Adult Education Office lifted the 12-hour restriction in SiD for new students with no pre-test during the school closure period. Enter the "COVID EFL Exemption" option in the student's assessment tab to enter 12+ hours.

These students' hours will count for state ABE funding but may not count for federal ABE funding. MDE Adult Education Office sent a memo April 29 via email.

How long will the exemption last?

MDE's Adult Education Office will consider reinstating the 12-hour restriction when:

In-person ABE testing can resume; and/or

Remote testing options are approved and available for all ABE programs and students.

MDE will give ABE programs one-month notice when reinstating the restriction.

CASAS Information and Details

Marty Olsen, SW ABE-Worthington and State Assessment Trainer

skills, and developing instructional plans effortless.

Welcome to CASAS

- CASAS CATALOG
- SUMMER INSTITUTE
- ONLINE TRAINING
- IN-PERSON TRAINING, WEBINARS, MEETINGS

Voices from the Field

Using CASAS Assessments and Reports

Adam Basler, Teacher and CASAS Testing Coordinator, talks about his experiences using CASAS assessments to benefit individuals in state hospitals.

What's New

- Remote Testing
- Update on CASAS Testing During the COVID-19 Pandemic
- CASAS Open During COVID-19 Pandemic
- News and Updates Webinars
- Integrated English Literacy and Civics Education (IELCE) Plan
- Summer Institute 2020 Cancellation

CASAS Remote Testing - Benefits

- Provide **continuation of services**
  - **Post-test** to achieve MSGs
  - **Pretest** new students
    - Baseline scores for NRS reporting
    - Placement information to guide instruction
- **Develop capacity** to test distance learners, adding assessment flexibility

CASAS Remote Testing - Challenges

- Proctor and student access to technology
  - Appropriate devices (smartphones too small)
  - Internet bandwidth (competition with others in the household)
- Student test environment may lack:
  - Privacy
  - A quiet place without distractions
- New procedures to learn and implement with multi-step processes for both proctors and students
- Proctor Training
- Test Security
- Equity concerns

CASAS Remote Testing

Who can do remote CASAS testing?

During the pilot phases, only programs that have previously implemented eTests will be invited to practice remote testing.

Following the pilot phase, any program that completes the "Going Live! Checklist" will be able to apply to implement remote testing.

CASAS Remote Testing - Using eTests

What do programs that are currently using eTests need to do to begin remote testing?

1. Follow the "**Going Remote! Checklist**"
2. Read the **Remote Testing Guidelines**!
3. The agency must submit the **Agency Remote Testing Agreement** to CASAS, and be approved for remote testing.
4. Test proctors must complete a **Proctor Remote Testing Agreement** and this should be kept on file with their agency. (May include Proctor Remote training)

CASAS Remote Testing - New to eTesting

What is in the "Going Live! Checklist"?

- Confirm system requirements for online testing.
- Complete the following trainings:
  - Implementation Basics Training
  - eTests Online Proctor Certification
  - eTests Online Coordinator Certification
  - CASAS Implementation Agreement
- Set up your online account
- Order your eTests online package

CASAS Remote Testing - **Proctor**

What technology is required for remote testing?

- A PC with Windows 10 or Mac with Windows 10
- A webcam
- A microphone and speakers
- Reliable internet speed of 2Mbps or faster
  - CASAS suggests using a free “speed test” for your browser

CASAS Remote Testing - **Student**

What technology is required for remote testing?

- Windows 10 laptop, desktop, or tablet computer
- Mac desktop or laptop computer
- iPad - minimum 9.7 inch screen - 2048 X 1536 resolution - iOS 11 or higher
- A webcam
- A microphone and speakers
- Reliable internet speed of 2Mbps or faster

CASAS REMOTE TESTING - Web Conferencing Options - Examples

- ZOOM (with screen sharing and remote control)
  - Proctor computer needs paid version allowing longer sessions
  - Student computer needs to have app installed
- Web Ex
- Go To Meeting
- Google Meet *(add-ons to student computer required)*

CASAS REMOTE TESTING - Administration

Prior to Testing Day

- Proctor should practice setting up and administering remote eTest with a colleague.
- Follow instructions and script in "CASAS Remote Testing Guidelines" document.

CASAS REMOTE TESTING - Administration

Before Testing Day (or earlier in day before test)

- Use "Quick Reference for Remote Testing" to ensure that all steps are completed.
- Proctor meets with tester before testing day to confirm technical requirements, go over test procedures, and answer questions to make the test taker comfortable with the process.
- Test taker's identification is verified
- Familiarize test taker with the environment using sample test items

CASAS REMOTE TESTING - Administration

On Testing Day

- Test taker's identification is verified
- Test taker's surroundings are checked.
- The eTests certified proctor sets up test in eTests as usual on their Windows 10 computer and conducts 1:1 live via web conferencing using remote sharing.
- 1:5 testing can be done when proctor is practiced.

CASAS Remote Testing Summary

	Approach Description	1:1	Multiple Test Takers	Registers eTests on whose device?	Proctor Devices	Test Taker Devices*	Web Platform**	Smartphone for Proctor Monitoring
1	1:1 Remote Control	Yes	No	Proctor	Windows 10 PC	iPad, Mac, PC, tablet*	Any with Remote Control & Screen Sharing	Optional
2	1:1 or Multiple Test Takers on Windows 10 PC	Yes	Yes	Test Taker	PC, Mac, iPad, Chromebook	Windows 10 PC	Any with Screen Sharing	Optional
3	1:1 or Multiple Test Takers on Chromebooks or iPads	Yes	Yes	Test Taker	PC, Mac, iPad, Chromebook	Chromebook in kiosk mode or iPad in guided access mode	Any with Screen Sharing	Yes
4	1:1 Oral Response on Chromebooks, iPads or tablets*	Yes	No	Proctor	Windows 10 PC	Chromebook, iPad, or tablet*	Any with Screen Sharing	Yes

* See *CASAS Remote Testing FAQs* for screen size requirements.

** Check web conferencing platform to ensure it has all required features for remote testing.

CASAS Questions and Discussion

Pilot with CASAS remote testing

- **Marylynn Dvorak, Metro South ABE in Bloomington**

Additional Questions and Discussion

TESTS OF ADULT BASIC EDUCATION

DATA RECOGNITION DRC CORPORATION

TABE Information and Details

Linda Keller, Metro North ABE and State Assessment Trainer

Remote Proctoring Guidance

Phase 1: Remote Testing for TABE Locator (Available Now)

DRC is providing an "unlocked" version of the DRC INSIGHT testing browser for the TABE Locator test. This means that students can now take the TABE Locator test remotely (from home) via the Google Chrome web browser.

Phase 2: Remote Proctoring for TABE 11&12 via Web Conferencing System (Available Now)

DRC is now supporting remote proctoring for TABE 11&12 through web conferencing platforms. This solution will allow existing TABE test administrators to remotely proctor live test sessions via platforms like Zoom or WebEx, following DRC protocols.

TABE Remote Testing Benefits

- Provide **continuation of services**
  - **Post-test** to achieve MSGs
  - **Pretest** new students
    - Baseline scores for NRS reporting
    - Placement information to guide instruction
- **Develop capacity** to test distance learners, adding assessment flexibility

TABE Remote Testing Challenges

- New DRC INSIGHT Portal accounts require a minimum purchase of 500 online subtest administrations ($3.70 per test X 500 = $1850)
- Accounts that have Local Scanning set up (TABE scannable Answer docs) do not have access to TABE 11&12 test administrations
- If agencies do not currently have a TABE 11&12 Online account, please contact DRC Order Management Department to place an order with **Shelf Customer Service**:
  - Phone (800) 538-9547
  - Fax (800) 282-0266
  - Email: ShelfCustomerService@datarecognitioncorp.com

TABE Remote Testing Challenges (continued)

- Proctor and student both need access to technology
  - Need appropriate tech devices (smartphones too small)
  - Internet bandwidth (competition with others in the household)
- Student test environment may lack:
  - Privacy
  - A quiet place to test without distractions
- Local programs need to develop new procedures to learn and implement with multi-step processes for both proctors and students
- Proctors need additional Remote Test Training
- Test Security
- Equity concerns

Who can do remote TABE testing?

MN ABE local program and staff who have:

- An active TABE online account created with DRC (*with 500 test admin minimum purchase)*
- Have staff who have been certified to administer TABE in MN ABE within the last 5 years
- Have staff who have completed the Remote Proctor TABE training available on tabetest.com

System Requirements for TABE Test Administrators:

- TABE online test administration is done in the DRC INSIGHT Portal, which can be accessed from any common web browser
- Access to the remote Locator test requires Google Chrome.
- Access to the remote Locator test is recommended for Test Administrators, so they will be familiar with the student test environment.

TABE Remote Locator Testing

(Unproctored) *(temporarily available per DRC)*

What technology is required?

- Student needs a computer (desktop or laptop) or a device (iPad on the ***Locator ONLY***) with Google Chrome installed
- Student needs to either download, or be emailed by Test Admin, the TABE Student Instructions for Locator Testing to ensure their device meets the tech requirements
- If the student encounters tech issues while completing the Online Tools Training, they must contact their TABE Test Administrator.

TABE Remote Testing - Proctor

What technology is required for remote testing?

- TABE online Test Administration is done in the DRC INSIGHT Portal, which can be accessed from any common web browser. Minimum Browser Requirements
- A webcam
- A microphone and speakers
- Reliable internet speed

TABE Remote Testing - Student

What technology is required for remote testing?

- A laptop, or desktop computer with Chrome browser installed
- DRC apps work optimally at a minimum browser window width of 1024 pixels with a maximized window (*if minimum requirements are not met, scrolling may be required to use functionality*)
- A webcam
- A microphone and speakers
- Reliable internet speed

TABE REMOTE TESTING - Suggested Web Conferencing Options

- ZOOM
  - Proctor computer need paid version allowing longer sessions
  - Student computer needs to have app installed
- Web Ex
- Go To Meeting
- Google Hangouts/Meet *(add-ons to student computer req.)*
- Microsoft Teams

TABE REMOTE TESTING - Administration

Before Testing Day (or earlier in day before test)

- Proctor meets with tester(s) to confirm technical requirements, go over test procedures, and answer questions to make the test taker is comfortable with the process.
- Test taker's identification has been verified
- Familiarize test taker with the environment using sample test items

TABE REMOTE TESTING - Administration

Prior to Testing Day local staff need to:

- Set up a Test Session in their DRC Portal account
- Create a student record for each test taker in the DRC portal
- Schedule each student into the designated Test Session in order to create session Test Tickets (Username & PW)

TABE REMOTE TESTING - Administration

Prior to Testing Day (continued)

- Proctors are STRONGLY encouraged to do at least one, or more, practice sessions setting up and administering remote testing with a colleague to work out “issues”
- Proctors need to read through and follow instructions provided at tabetest.com, including FAQ for Remote Testing
  - Examiner Instructions for Locator Testing
  - Examiner Instructions for Remote Testing

TABE REMOTE TESTING - Administration

On Testing Day

- Test taker's identification is verified
- Test taker's surroundings are checked.
- The DRC certified proctor has shared, by email, the test ticket login info (Username & PW) to each test taker in the session
- The proctor then conducts 1:1 live via web conferencing using remote sharing and test session is recorded.
- DRC has currently approved a 1:5 ratio. Extra time, technology, and practice sessions need to take place prior.

TABE Questions and Discussion

Has anyone tried TABE remote testing?

Additional Questions and Discussion

Resources for Reference

CASAS Going Live! Checklist -
https://www.casas.org/product-overviews/software/casas-etests/-going-live-checklist

Remote Testing for CASAS tests -
https://www.casas.org/product-overviews/remote-testing

TABE Online Quick Start Guide - http://www.tabetest.com/PDFs/TABE_OnlineQSG.pdf

TABE Remote Proctoring Webinar - https://tabetest.com/resources-2/tabe-webinar-series/

TABE Online Training Videos -
https://tabetest.com/PDFs/TABE_11_12_OnlineTraining_Videos.pdf

TABE Remote Testing FAQs - http://tabetest.com/PDFs/TABE_Remote_Testing_FAQs.pdf

Decision Points: When should you start remote testing?

Getting remote testing working takes time. Now there is less pressure so you can plan now. But you need to decide and start planning now.

1. **Use**: When or with which students should you plan remote testing (now and/ in the future)?
2. **Cost**: How can you budget for remote testing?
3. **Training**: Who needs what training to be able to offer remote testing?

Use the chat or raise your hand:

What are factors are you weighing in deciding if and when to start remote testing?

Discussion and Questions

Facilitated by Brad and Astrid

Thank you!
Next Steps?

The recording, slides and handouts will be posted on the MNABE website.